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Letter to SEAALL regarding Y2K, August 2, 1999

Rick Jones

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Tulane

August 2, 1999

Seaall
Head Catalog Librarian - Univ of SC
Main & Greene Streets
Columbia, SC 29208

Dear Mr./Mrs./Ms.:

Tulane University is required by several Federal agencies, as well as its own organization, to address the date-related issues for Year 2000 (Y2K) compliance. We have established a Year 2000 Program Office to be responsible for compiling data on business partner compliance, and as a requirement of our continuing business relationship, Tulane University requests all products and services utilized by Tulane to be Year 2000 compliant without additional cost to Tulane.

As one of the Tulane University's business partners, your cooperation in this matter is extremely important in helping to ensure that business transactions move uninterrupted into the next century. The University must assure itself that all business partners are in a position of compliance that will allow them to continue to provide critical products and services into the Year 2000. Whether or not you are able to certify compliance at this time, it is critical that you provide information concerning your organization's position with regard to Year 2000 issues. Please forward the requested information by September 1, 1999 to **Tulane University, Year 2000 Project Office, ATTN: Diane Schreiber, 800 E. Commerce Road, Suite 201, Harahan, Louisiana 70123**. You can also FAX your response to 504-818-1466.

Time is of the essence where the Year 2000 Project is concerned. Tulane University is attempting to deal with all of the questions that this project poses, and again, your cooperation is extremely important. For further information, or for any questions you may have regarding this letter please do not hesitate to contact Ms. Diane Schreiber, Vendor Management Analyst at 504-733-6287, extension 227, e-mail: Diane-Schreiber@Data-Dimensions.com.

Very truly yours,



Rick Jones
Project Director
Year 2000 Project Office