5-2-1991

Letter to Randall Brown regarding the Southeastern Law Librarian, May 2, 1991

Diana Osbaldiston

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2 May, 1991

Mr. Randall Brown
Law Book Exchange
P.O. Box 24990
Jacksonville, FL 32241

Dear Mr. Brown:

I enclose a check for $143.74 in payment of your invoice no. 6772 dated 4 April, 1991. With this payment we should have a zero balance on the statement. It embarrasses me to query your statement as you have been so generous to the Chapter in printing our newsletter, and we truly appreciate this. However, it also disturbs me as the outgoing Treasurer that the next incumbent will find herself in the position of paying a statement for which she has no supporting invoices.

I called your bookkeeper to ask about two payments of $82.00 in 1990, as I thought I had paid one invoice twice. I heard nothing from her to confirm or deny this. Both checks were returned paid, but neither has appeared as a payment on the statement. I enclose a photocopy of these checks.

There seems to be some confusion in the statement and I would appreciate it if we could straighten it out. When I became Treasurer, the statement of September, 1988 showed a zero balance before debiting invoice no. 5149 for $256.95. Since then there were 4 newsletter mailing payments in 1989, and 5 in 1990. In addition in 1990, we paid you the small amounts for sets of mailing labels. The payment that I sent you in April should have been made much earlier. According to my records and the number of payments each year, the amount due on the statement of 19 April, 1991 should have been $143.74 for invoice no. 6772, minus $82.00.

I hesitate, because of your great and continued kindness and support of the Chapter, to worry you about this matter. However, I cannot let the records go forward to the next Treasurer showing $181.38 apparently owing to you that I cannot reconcile.

Thank you for your consideration in this matter.
Yours sincerely,

Diana Osbaldiston, Treasurer
Law Library, USC, Columbia, SC 29208.