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THE UNIVERSITY OF IOWA

IOWA CITY, IOWA 52240



Law Library
College of Law
Area 319: 353-5968

October 4, 1972

Prof. Peyton R. Neal, Jr.
Law Librarian
Washington and Lee University
Lexington, VA 24450

Dear Peyton:

In response to your inquiry, I should think a worthwhile program could be worked up on cataloging and classification for law library administrators. You have mentioned the questions of most interest to administrators: What are the benefits of classification (or reclassification); what classification systems are available and what are the advantages and disadvantages of each; how much would it cost; how can I get the money and would the advantages be worth the cost? Perhaps these questions could be answered in four sessions (two Thursday afternoon and two Friday morning):

- (1) Classification - advantages and disadvantages
- (2) Classification Systems - advantages and disadvantages
- (3) Cost of classification
- (4) Techniques of presenting needs and justifying cost - how to marshal support.

Enclosed are notes I have sketched out while thinking about the possibilities. The exercise has given me the distinct impression that I am not an expert on the subject. No doubt you have already consulted with others as well. Pat Piper, of course, cannot be overlooked. Paul Willis has a reclassification program now under way at Kentucky. I think Paul could make an excellent presentation. I would be willing to tackle either the advantages of LC or the cost of reclassification.

Hope these remarks are helpful. Let me know if I can help in any other way.

Best wishes,

Richard G. Hutchins
Director, Law Library