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Letter to Catherine Maybury regarding SEAALL membership dues, April 12, 1960

Sarah Leverette

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April 12, 1960

Mrs. Catherine Maybury
Secretary-Treasurer
Southeastern Chapter, A.A.L.L.
University of North Carolina
Chapel Hill, North Carolina

Dear Cathie:

I am enclosing a copy of a financial report made in 1952 which I believe will answer your inquiry concerning dues. If this is not sufficient please let me know.

Sincerely yours,

Sarah Leverette
Law Librarian

P.S. Cathie,

Sorry I didn't get this off earlier but my report stayed on my desk under a lot of work and this cover letter on my secretary's dictation pad while she and I fought the battle of the monthly bills.
March 29, 1952

FINANCIAL REPORT OF THE
CAROLINAS CHAPTER A.A.L.L.

At the request of Miss Ruth Corry, President, Carolinas Chapter, A.A.L.L., the following survey of the financial methodology of the Chapter has been composed from material gleaned from the records of the Chapter.

The Carolinas Chapter being an affiliate of the American Association of Law Libraries derives its financial support from a refunding of a portion of the dues, institutional or individual, paid by its members to the American Association of Law Libraries. According to the records this refund amounts to a remitting to the Chapter of $1.00 per member for all institutional and individual members of A.A.L.L. who are members of the Carolinas Chapter, the refund being made as to dues and membership during the fiscal year for which the request for refund is made. There is some evidence in the records of the Chapter that previously a different rate of refund was given according to the type of membership, institutional or individual, but the refunds for the past few years have amounted to $1.00 per member. Inquiry is being made of the National Treasurer concerning this point and the information will be incorporated into the records upon receipt.

It is the duty of the Secretary-Treasurer of the Carolinas Chapter to make a request for refund each year before May 31 of that fiscal year (fiscal year for A.A.L.L. is from June 1 to May 31) for the refund due on the memberships for that fiscal year. If this request is not made the Chapter will lose its refund for that year. Attached to this report is the ruling of the Executive Committee of the A.A.L.L. in reference to refunds which ruling is self-explanatory. In order to assist the Secretary Treasurer in confirming memberships in A.A.L.L. as well as in determining the type of membership, it is suggested that reference be made to Directory of Members in A.A.L.L. or List of Law Libraries in U.S. and Canada covering the year for which refund is requested.

The general policy of the Chapter as indicated by the records shows that finances are used for general expenses (postage, stationery, etc.) flowers for illness or death of members, entertainment of guests and other purposes seeming to the members to be in furtherance of the Chapter aims. Let it be noted here that the writer was unable to find in the records any indication as to limitation, purpose or otherwise in regard to expenditure of financial resources so that the above conclusion is based on past action.
CHAPTER REFUNDS

The following rule regarding refunds of dues to chapters was promulgated by the Executive Committee on December 28, 1947. Please keep this information in your Treasurer's file for reference. The National Treasurer requests that the indicated information be submitted on or about May 1st of each year, so that refunds may be made before the end of the fiscal year.

Refunds shall be paid only on full supporting data, i.e., by a list of names, membership types, and years of membership furnished by the Chapter Treasurer to the National Treasurer, and the verification of such data by the National Treasurer.

Chapter refunds shall not be paid without such supporting data and subject to its verification, and Chapters must submit bills for refunds, with supporting data, during the fiscal year for which they were claimed or forfeit the right to such refunds. The burden shall be on the local Chapter to submit its bill for collection of refunds or suffer the penalty of non-payment in any year for which a bill was not submitted.