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February 8, 1994

Mary Smith Forman
Director of Library Services
Akerman, Senterfitt & Eidson
255 S Orange Avenue, 17th Floor
P. O. Box 231
Orlando, FL 32801-0231

Dear Mary:

I am now turning to you for your assistance. Enclosed are the proposals which I have received from committee SEAALL Scholarship members. In addition, I suggest an addition to the proposed calendar which I have already sent to you. As part of the letter to be sent on December 18, we should ask recipients to specify in their letter of acceptance a date by which they need the funds. If there is no immediate rush, recipients should expect to receive the funds within six weeks of the event for which they requested funding.

Would you take a stab at proposed new guidelines? I have asked Pam to allot time on the agenda for the board meeting but I think it would be a good idea if I circulated revised guidelines in advance. Is it possible for you to have your first draft done by February 25? I could then circulate them among the committee for comment prior to circulating them to the board in advance of their meeting.

Again, thanks for your willingness to work with the committee on this. We do appreciate it.

With warmest regards,

Sarah K. Wiant
Director of the Law Library
and Professor of Law

SKW/bd