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Letter to Nancy Johnson regarding Lucile Elliott Scholarship applications, February 3, 1986

Constance Matzen

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February 3, 1986

Ms. Nancy P. Johnson
Georgia State University
College of Law Library
G.S.U. University Plaza
Atlanta, Georgia 30303-3092

Dear Nancy:

The time has come for us to select the winners of the Lucile Elliott Scholarships for 1986. Copies of ten eligible and two ineligible applications, a summary sheet, and a "ballot" are enclosed.

We have announced that four scholarships, each for $300.00, will be awarded.

The basic criteria for selection may be found in the Scholarship Announcement, as published in the Winter of 1985 issue of the Southeastern Law Librarian. You may also wish to consider:

a. Education.
b. Letters of recommendation.
c. Potential for staying within the Law Library profession.
d. Previous contributions to the A.A.L.L. or S.E.A.L.L. Chapter.

Please assign to each applicant a ranking from one (lowest) to ten (highest). You may use a numerical value as many times as you see fit. I will combine them to determine the winners. Depending on the accumulated note, we may have to discuss the leading candidates.
May I suggest that you read only a few files at a time (4-5). Because there is a large number of applicants, you may want to review the files before sending in your "ballot."

The applicants have been notified that we hope to reach a decision by March 1, 1986. I would like to receive your "ballot" no later than February 19, so we can meet the March 1 deadline.

If you have any questions, please contact me.

Thank you for your assistance.

 Truly yours,

Constance M. Matzen
Librarian

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