12-2-1992

Letter to Scholarship Committee members regarding Lucile Elliott Scholarship applications, December 2, 1992

Mary Smith Forman

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MEMORANDUM

TO: SEAALL Scholarship Committee Members
   Doris Hinson, Duke University
   Deborah Mayo-Jefferies, N.C. Central University
   Barbara G. Murphy, University of Virginia
   Diana Osbaldiston, University of S.C.
   Martha Rush, College of William & Mary
   Georgiana G. Wellford, Office of A.G. (VA)
   Sarah K. Wiant, Washington & Lee University

FROM: Mary S. Forman, Chair, 1992-93

RE: Lucile Elliott Scholarship Applications

DATE: December 2, 1992

Enclosed are copies of the twelve completed applications that I received by the November 30 deadline.

You need to set aside time right away to review and score these applications, individually, on the enclosed scoresheets.

As soon as you have done this, please fax, overnight, or mail the completed scoresheets only to me. I must receive your responses by Friday, December 11. We’re on a very tight schedule, so please don’t delay!

The remainder of our schedule is as follows:

December 11: deadline for returning scoresheets to me (okay to fax);

December 14-17: Scholarship Committee will need to resolve any problems and arrive at final list and, upon final agreement, Committee and Board will be faxed or telephoned with a final list of recipients;

December 18: scholarship recipients will be notified by me.

Finally, I enclose with this memo a copy of the following:

MORMAN: MEMOS: SEAALL/SCHOLARSHIP