Letter to Mary Polk Green regarding the SEAALL Annual Meeting, September 3, 1964

Kathleen Cheape
Mrs. Mary Green, Librarian  
Vanderbilt University School of Law  
Nashville, Tennessee

Dear Mary,

We have drafted two pages, a tentative program and a covering letter, for the Chapter meeting of the American Association of Law Libraries to be held here October 29-31. They should be distributed to the members along with requests for reservations at the Carolina Inn. All of this material is enclosed.

Mary Oliver has suggested that I check with you on the possibility of using some of the Chapter funds to defray the cost of the meeting. In which event the registration fee will be reduced. This decision can wait, as the general information should go to the members as soon as possible.

I am sorry that time is so short; but since it is, I'm sure you will take care of this as soon as possible. I am looking forward to seeing you in Chapel Hill.

Sincerely,

Kitty Cheape

cc: Mrs. Grace W. Taylor, Librarian  
University of Florida College of Law  
Gainesville, Florida
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event/Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thurs., Oct. 29</td>
<td>11:00 A.M.-1:00 P.M.</td>
<td>Registration</td>
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<tr>
<td></td>
<td>2:00 P.M.</td>
<td>Meeting, speaker to be determined</td>
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<td></td>
<td>6:00 P.M.</td>
<td>Social hour and Opening banquet</td>
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<tr>
<td>Fri., Oct. 30</td>
<td>10:00 A.M.</td>
<td>Business Meeting</td>
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<td>12:30</td>
<td>Luncheon</td>
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<tr>
<td></td>
<td>2:00-5:00 P.M.</td>
<td>Tour of Duke Law School</td>
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<tr>
<td>Sat., Oct. 31</td>
<td>10:00 A.M.</td>
<td>Meeting, Ben Powell, Librarian, Duke University and a former President of A.L.A. will speak</td>
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</table>

Please return to:

Miss Kathleen Cheape  
Law Library, Manning Hall  
University of North Carolina  
Chapel Hill, North Carolina


Whether you will attend the meeting or not, we urge you to mark this form and mail it to the above address, for the convenience of those in charge of arrangements.

(name)

(address)

cc: Mrs. Grace W. Taylor, Librarian  
University of Florida College of Law  
Gainesville, Florida
The officers and members of the Southeastern Chapter who met in St. Louis decided to accept an invitation to meet in Chapel Hill-Durham, N.C., October 29-31. The staffs of the Law Libraries in the area have been planning the program and making other arrangements for the meeting. I am enclosing a copy of the tentative program, which includes a form for indicating your intention to attend the meeting as well as a reservation form for the Carolina Inn in Chapel Hill.

Those attending the meeting are asked to make their own reservations. There are a number of motels in the area; however, unless one drives, the Carolina Inn will be the most convenient place to stay. Space for thirty persons is being held for us at the Carolina Inn, six single rooms and twelve rooms with twin beds. Those wishing to room together should make their reservations accordingly. These rooms will not be held for us beyond October 21. Please use the enclosed reservation form for making room reservations at the Carolina Inn.

For those who may prefer to stay at a motel both the Tar Heel Motor Lodge, 15-501 Bypass, Chapel Hill, phone 942-4177 and the University Motel, Raleigh Road, Chapel Hill, phone 968-4446 can be recommended. Since there is a football game at Duke University on Saturday, those planning to stay at a motel should make their reservations as soon as possible. Unfortunately we are not in a position to obtain tickets for the game for you; so if you have any interest in seeing the game please contact the Duke Athletic Office, Duke University, Durham, N.C.

Transportation will be provided for the sessions to be held at Duke University and to the luncheon at the Blair House. The Institute of Government is within easy walking distance of the Carolina Inn.

The registration fee for the meeting will not exceed $6.00 and it is possible that it may be less.

Please return the form indicating your intention of attending (or not attending) the meeting to Miss Kathleen Cheape, Assistant Law Librarian, Law School, University of North Carolina, Chapel Hill, N.C., as soon as possible.

We are looking forward to seeing you in Chapel Hill.

cc: Mrs. Grace W. Taylor, Librarian
University of Florida College of Law
Gainesville, Florida