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Publications Committee Annual Report, March 15, 1990

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MEMORANDUM

TO: WES COCHRAN, SEAALL PRESIDENT
FROM: LISA WILLIAMS, CHAIR
DATE: MARCH 15, 1990
RE: 1989-90 PUBLICATIONS COMMITTEE

The Publications Committee this year has completed and distributed the Southeastern Chapter Membership and Law Library Directory. The original name and address database was developed in October and November 1989. Proofs were corrected in January 1990. The new directories were mailed out to members at the end of February. The Directory was published for the Chapter courtesy of the William S. Hein Company. We hope that all Southeastern Chapter members will express their appreciation to Hein for all of their hard work. If members have not received their copies by the end of March, they should contact Diana Osbaldiston, who has graciously volunteered to house the extras.

Ed Edmunds is continuing to work on the Chapter Procedures Manual. This is a very important publication and we appreciate Ed's hard work.

The Southeastern Publications Clearinghouse has received several new additions this year. The Clearinghouse has filled five requests for information. Jean Holcomb, at the Norfolk Law Library, performs an excellent service to the Chapter in housing the Clearinghouse and filling requests. All Chapter members are urged to contribute to and make use of this valuable resource.

The Committee this year has not been able to finalize and initiate the Southeastern Chapter Salary Survey. Most of the groundwork has already been done, however, so we hope this project can be completed in the coming year.

Another project for the future will be the updating of the state practice materials bibliographies. The first series of bibliographies was a very important resource for all members of the Chapter. Since the original series was completed, new publications have been developed. A second edition of the bibliographies series needs to be produced in the near future.

Volunteers for any of these projects would be greatly appreciated.

LWW/srp
[M.2:LISA5]
SEAALL MEMBERSHIP DIRECTORY

You should be receiving your copy of the new SEAALL Membership and Law Library Directory very shortly. A great deal of work went into its production, and we hope you will find it was worth the effort (and the long wait).

As with any directory we had to choose an arbitrary cut-off date for revisions. Loading into the database began at the end of October, and the diskettes were sent to the publisher in November.

Many thanks to the William S. Hein Company for printing the Directory for us. Please express your appreciation to Hein for their hard work.

-- Lisa Williams
Publication Committee

SMD/LISA5/ss
Have you been asked to provide a library handbook? User instructions for your online catalog? A disaster plan? The SEAALL Publications Clearinghouse has examples that can help you prepare your own publication. Contact Jean Holcomb at the Norfolk Law Library concerning how the Clearinghouse can help you.

To make the Clearinghouse a more valuable resource, we all need to make contributions of our own work products. Do not be bashful! The Clearinghouse is a wonderful resource that we should all contribute to.

Jean Holcomb  
Norfolk Law Library  
1300 Dominion Tower  
999 Waterside Drive  
Norfolk, Virginia 23510

Telephone: (804) 622-2910  
Facsimile: (804) 622-4406
SEALL PUBLICITY AND PUBLIC RELATIONS COMMITTEE

Library School Survey

One of our goals this year has been to establish contacts with the library schools in the region in hopes of building long term relationships with the schools. We want to encourage library school students to consider law librarianship as a career.

We would like to know your library school alma mater. This will enable the committee to provide the students with an idea of the number of law librarians from their school. Should a speaker for a career day be required, it would be nice to provide a library school alumnus.

Please complete the form below and leave it on the table after this morning's business meeting.

Name ____________________________________________

Affiliation ____________________________________________

Library School ____________________________________________

Type of Law Library

Court _____ Corporation _____ Independent _____

Law Firm _____ Law School _____