Winter 2005

Southeastern Law Librarian Winter 2005

SEAALL

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RAMBLINGS BY YOUR PRESIDENT
by Michael J. Petit

The next big thing will be our upcoming Annual Meeting “A Season for Law Libraries,” in Montgomery, Alabama. The Program Committee has put together a wonderful group of educational programs, as it always does. Some of the highlights include the pre-conference institute “Writing for Law Librarians.” The keynote speaker for this year’s meeting will be Morris Dees, cofounder of the Southern Poverty Law Center. For the complete schedule, consult the SEAALL web page at http://www.aallnet.org/chapter/seaall/meeting/2005prepro.pdf.

Notice that the entire registration packet can be downloaded from the site.

There are some great social activities as well. We are having a reception at the Montgomery Museum of Fine Arts and a viewing of an Arthur Miller play. For the early birds who will arrive on Wednesday, there is a baseball game of the AA Montgomery Biscuits against the Tennessee Smokies. Why the biscuits? From what I have heard, the reason is that residents of Alabama really like to eat biscuits!

Probably the hottest topic affecting law libraries at the moment is the GPO decision to eliminate print distribution of certain government information to depository libraries. In an AALL Action Alert dated January 26, 2005, Mary Alice Baish, the AALL Associate Washington Affairs Representative outlines what GPO plans to do. I strongly urge everyone to look over this document, available at http://www.ll.georgetown.edu/aallwash/aa01262005.html.

Let me finish my ramblings by telling you what a rewarding year this has been serving as the president of this great organization. The job is made relatively simple because of all the support from the Board, committee chairs, and the membership at large. I want to thank everyone who has helped me throughout this year, and I look forward to seeing everyone in Montgomery.
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Submissions may be sent in hardcopy or electronic format. Direct transmission via electronic mail is preferred, but all standard size diskettes are acceptable, if delivered in IBM-based Wordperfect, Word, or plain ASCII format.

Newsletter Deadlines are:  
Winter January 30, 2004  
Spring April 30, 2004  
Summer July 31, 2004  
Fall November 30, 2004

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**SEAALL BRIEFS**  
compiled by Karin Den Bleyker

**Louisiana**

Hebert Law Center,  
Louisiana State University

Charlene Cain was recently named Head of Access Services at the LSU Law Library. Charlene came to LSU in 1990 as Government Documents Librarian. Before that, she was Government Documents Librarian at Southeastern Louisiana University and Archivist at the Louisiana State Archives.

**Georgia**

Atlanta

Keith Hileman of the Atlanta area has just joined SEAALL as a student member following his acceptance into the new “Librarians Serving the Public” program at Florida State University. He will be completing his studies via distance learning with plans to relocate to Florida upon completion of his degree. The program is a partnership between the School of Information Studies (recently designated the College of Information), the Central Florida Library Cooperative, the Northeast Florida Library Information Network and the Panhandle Library Access Network. Thirty students will form a cohort. The goal for the program is to provide leaders who can make significant contributions to librarianship.

Mr. Hileman has a JD from the University of Tennessee College of Law in Knoxville and worked for more than ten years with West Group/Westlaw. He plans to seek employment in an academic setting following the completion of his master’s in 2007.

**Virginia**

George Mason University Law Library

Welcome to Christine M. Ciambella who wrote: I’m a new member! I got my MLS from Catholic in 1995, and was most recently working as a Legislative Librarian at Miller & Chevalier in DC. I’m looking forward to getting to know SEAALL!

**Florida**

Florida Coastal School of Law

Florida Coastal School of Law has a new Systems Librarian! Judy Meirose started on January 31, and will help the library migrate to Innovative Interfaces’ Millennium system. She will also coordinate the migration from OCLC Passport to Connexion, and take on the challenge of updating and maintain the library’s website. Judy was most recently a Systems Specialist with the Capital Area District Library in Lansing, Michigan. Prior to that, she was a Web Editor with OCLC. Judy got her MLS and MIS from Indiana University.

Florida Coastal is also hosting a symposium on the Future of Law Libraries. The never-ending advancements in technology are impacting all aspects of law

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librarianship and law schools from staffing, to facilities, to faculty support, as well as classroom teaching. In the upcoming symposium, "The Future of Law Libraries," these issues will be addressed by a panel of nine professionals in the fields of information technology and law librarianship. See our website for registration information and more details about the event: http://www.fcsld.edu/events/lawlibrarysymposium

The panelists:

Gail Warren, State Law Librarian, Virginia State Law Library. Topic: Overview of the AALL Future of Law Libraries in the Digital Age Special Committee’s Findings

Dan Dabney, Senior Director of Research and Development at West. Topic: Envisioning the Future: The Publishers’ Perspective

Elmer Masters, Director of Internet Development for CALI. Topic: Information Resources: Accessibility in the Future

Paul L. Caron, the Charles Hartsock Professor of Law and Director of Faculty Projects at the University of Cincinnati College of Law. Topic: Law Classroom Technologies

Steve Burnett, Associate Dean Information Services, Seattle University School of Law. Topic: The Need for ABA/AALS Standards to Address Technology Infrastructure

Steven Barkan, Professor & Director of Library and Information Services, University of Wisconsin Law School. Topic: ABA Accreditation Considerations

James G. Milles, Associate Dean and Director of the Law Library, Associate Professor of Law at the University at Buffalo, State University of New York. Topic: Collection Economics

Penny Hazelton, Associate Dean for Library and Computing Services and Professor of Law at the University of Washington School of Law.

Topic: Configuration of the Law Library of the Future

Marc A. Eichen, Director of Academic Technology, Suffolk University Law School

Topic: Oil & Water? Can IT & Library Staffs Work As One?

Please note that the conference hotel, the Amelia Island Plantation, currently has no vacancies, but you are welcome to add your name to their waiting list (http://www.aipfl.com). However, Amelia Island is only 13 miles long and there are several other hotels that are within a few miles of the Plantation. See the Chamber of Commerce for more details: http://www.aifby.com

We are accepting conference registration monies until the end of February.

FROM THE EDITOR

Please think about submitting articles and news to the newsletter. Share interesting projects and news from your library with the SEAALL membership. Make this your newsletter!!

We are trying new types of articles and content, so your feedback is important.

Send your submission or comments to melamut@email.unc.edu
A SEAALL Special Guest at San Antonio
by Georgia D. Chadwick

The AALL Chapter VIP program offers an opportunity for chapters to invite a special guest from the legal, governmental or information communities to participate in an AALL Annual Meeting to learn about our activities and our work.

This year SEAALL will sponsor Dr. Beth Paskoff who is dean of the Louisiana State University School of Library and Information Science. Dr. Paskoff received a BS from SUNY-Stony Brook, her MLS from SUNY-Albany, a MLA from Johns Hopkins University and a PhD from Florida State University. She has been active in the Special Libraries Association, the Medical Library Association and the Louisiana Library Association.

She says she is very excited about attending the AALL Annual Meeting in San Antonio and looks forward to meeting SEAALL members. Many students in her special libraries class have become law librarians. She is also interested in law libraries because her daughter is a second year law student at Columbia Law School in New York City.

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trip when you consider the savings.

Ah, but I digress. For those who love shopping for footwear, there are marvelous bootmakers. Try Lucchese, hand made bootmakers since 1883, or Crazy Horse custom boots, both in San Antonio.

For me, shoes are everything, and the factory outlet shoe stores are an option. But, if you want something closer to the convention center, then Dillards & the shops in RiverCenter have a wonderful assortment. When all are tried on and bought, there’s nothing like relaxing at a table on the Riverwalk level, watching the tourists and the riverboats, sipping a Starbucks coffee, knowing that the bags surrounding you are full of shoes just waiting for the right occasion, like, the General Business meeting.

July 16-20, 2005 AALL comes to San Antonio, Texas!

http://www.aallnet.org/events/

Supporting New Professionals: the AALL Annual Meeting Grants

by Paddy Satzer, AALL Grants Committee Chair

The AALL Grants Program provides financial assistance to law librarians or graduate students who hold promise of future involvement in AALL and the law library profession. Funds are provided by vendors, AALL, and AALL individual members. Grants are awarded to cover the Annual Meeting registration fee or the registration fee for workshops presented at the Annual Meeting. Preference is given to applicants who are new to the profession and active in AALL or one of its chapters.

http://www.aallnet.org/committee/grants/grants.asp

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In 2001, the Minority Leadership Development Award was created to assure that AALL's leadership remains vital, relevant and representative of the Association's diverse membership. The Award provides up to $1,500.00 toward the cost of attending the Annual Meeting, an experienced AALL leader to serve as the recipient's mentor, and an opportunity to serve on an AALL committee during the year following the monetary award. For additional information, check out the application on the Association's web site. http://www.aallnet.org/about/award_mlda.asp

So, You Want To Be in Pictures...
by Sue Burch, AALL PR Committee

Now's your chance! The AALL Public Relations Committee is sponsoring A Day in the Life of the AALL Community photo contest during National Library Week, April 10-16. The purposes of the contest are many – documenting a work day; providing a behind the scenes look at our profession; supplying photos for use in AALL Spectrum, on AALLNET and in AALL brochures; and also creating a legacy for future generations.

The contest is open to all AALL members, and photographs for this contest may be taken any time from April 10 – 16. We suggest you try to capture images from your workplace at different times of the day, at library events, or even at local chapter business meetings. Use whatever photographic equipment you have – from digital cameras to 35mm. Color as well as black and white images may be submitted, and professional photographic skills are not required. Submit as many photos as you like. Winners will be recognized on AALLNET and in a special issue of AALL Spectrum. Prizes for the best photographs will be awarded at the 2006 Centennial meeting in St. Louis.

Complete rules about the contest and details about how to submit your photos – on the AALL website or by mail – will be announced soon. So, mark your calendars, get out your cameras, and join 5,000+ AALL members capturing a piece of law library history in April. Lights, camera, action! We want your photos!
There's no place like Alabama in April!

by Tim Lewis, Chair of the Local Arrangements Committee

Azaleas and dogwoods in bloom, the sound of law librarians busy teaching and learning... well, not every year, but this year, Montgomery, Alabama, will, for the first time, be alive with law librarians, enjoying the warm, spring season that makes Montgomery such a special place to live, work, and visit.

The SEAALL Program Committee has put together an outstanding array of educational programs. The meeting will start with the traditional SEAALL Institute on Thursday, April 14, 2005. This year's Institute is "Writing for Law Librarians."

On Friday morning, our keynote speaker, nationally-known civil rights attorney, Morris Dees, co-founder of the Southern Poverty Law Center and author of A Season for Justice will speak to us about his long career in the civil rights movement. The Southern Poverty Law Center was recently nominated for an Academy Award for its documentary, "Mighty Times, The Children’s March."

Montgomery is a city with a unique history. As the birthplace of both the Civil Rights Movement and the Confederacy it is filled with historic sites from both eras. The Local Arrangements Committee has planned some wonderful social activities to compliment the great educational programs.

The fun will start Wednesday night for those who come early with a trip to Riverfront Stadium to see Montgomery’s Class AA baseball team, the Biscuits, play the Tennessee Smokies.

On Thursday night, the traditional Opening Reception will be held at the Capital City Club overlooking downtown Montgomery.

We will wind up the social part of the meeting with a reception at Montgomery’s Museum of Fine Arts followed by a trip to the Alabama Shakespeare Festival to see Arthur Miller's play, “All my Sons”

The officers of the SEAALL Executive Board, the Program Committee and the Local Arrangements Committee invite you down for some Deep South hospitality in Montgomery, Alabama, Thursday, April 14 – Saturday, April 16, 2005, for the 2005 Annual Meeting, “A Season for Law Libraries.” For more information, see the SEAALL web site.
The Law Library at the University of Mississippi was recarpeted over Christmas break. Our Library has approximately 35,000 square feet, and comprises the second, fourth, and half of the third floors of the Lamar Law Center at Ole Miss.

The bid process was completed in mid-October, which gave us about six weeks to plan and implement the project.

Planning

Committee members included Law Library Director Kris Gilliland, our Head of Technical Services (Julie Davis), our circulation staff (Jimmy Pitts and David Hargrove), the library’s administrative assistant (Brenetta Pittman), and me. With the size of the project and the limited amount of time we had, we knew that we had to plan thoroughly, and get the entire staff involved.

As the first step in formulating a plan, we drew up a list of specific tasks we would have to accomplish. We knew that the carpenters would move tables, carrels, movable bookcases, filing cabinets, and desks. Computers would be covered in plastic and put on the desks. Other than that, the rest was up to us; we would have to clear all flat surfaces, remove all the books from any movable bookcases, and find a place to temporarily put all the chairs, books from movable bookcases, and other materials we wanted out of the way of the carpenters.

Oh yeah – we also had to wrap all the stacks in plastic (Visiqueen). This is because, according to the carpet vendor, fully half the weight of the carpet being removed was dirt, and there would be a huge amount of dust kicked up in the removal.

Once our objectives were clear, crafting a plan became a matter of addressing specific issues. These included devising a timetable, figuring out how to Visiqueen the stacks, and figuring out what to do with the chairs and books being removed from our offices and the movable bookshelves. Finally, who was going to do all this stuff?

Timetable

The primary timing issue was this: law school finals continued through December 17th, and the vendor wanted to start the carpeting work on December 18th, which meant that the tasks we’d identified had to be done while students were using the library to study for finals. We decided that, since...
usage steadily declines during the two-week finals period, we could start shutting down at noon on Thursday the 16th without causing more than minor inconvenience. We also decided that we would close the library to the public the week of January 3rd through January 7th to restore order after the carpenters were done and be ready to open January 9th, the day before spring semester started.

**Visiqueen**

Since none of us had ever dreamt of covering the stacks with plastic wrap before, this required some thought. How should we do it, and how much plastic would we need were the two major questions needing answers.

As far as methodology, one way to do it would be to throw a sheet of plastic over the top of the stacks to reach the floor on both sides (like a tent), and then tape the bottoms with duct tape. The problem with this method is that it requires individually sizing several sheets of plastic to fit over each stack. This gets a little time-intensive.

Another way - the way we chose to do it - is to wrap the plastic around the stacks like a skirt, then tape it together and fold it over the top. The advantage to this method is that only one piece of plastic is cut for each stack.

Once we had decided in our ideal world how we’d like to wrap the stacks, we had to see if the real world offered Visiqueen in the size we needed it. We went to Home Depot and discovered that they sell rolls that are 9 feet wide and 400 feet long. As it turned out, this was the perfect size (our stacks are 7 feet tall). We also talked to a Home Depot employee and told him what we were doing. He said we’d need plastic that was three or four mils thick. I’m not sure how big a mil is, but the 9x400-foot roll was 3.5 mils thick. From there it was a matter of measuring the stacks to determine how much Visiqueen to buy. We ended up buying 14 rolls (a little over a mile).

**Temporary Storage**

Although we had to address this to properly plan, it was not a difficult issue to resolve. We have a 40x80-foot enclosed area that we use for classes and special events that was not being carpeted; anything that needed to be kept completely out of the
carpenters' way was put there.

People Power

We are fortunate in that our entire staff works well together and everyone is willing to pitch in when needed. (The entire staff had input into which carpet pattern was selected.) Also, our student employees are conscientious and interested; of course, several of them needed extra money for Christmas and were willing to work extra hours.

Our final action plan was this: We would shut Innovative down at 1 p.m. on Thursday the 16th. Technical services staff would prepare their offices (i.e. clear their desks, put plastic bags over their computers, etc.), and then be ready to wrap stacks on Friday morning. Public services staff would do the same, as well as prepare the computer labs (primarily disconnecting and bagging the computers). Jimmy and David would turn out as much student labor as they could before the shutdown to wrap the stacks in areas where students weren't studying.

How Did It Work Out?

The short answer is great. The participation of the student employees allowed us to wrap the government documents stacks on Wednesday evening, and the rest of the second floor and half the third floor on Thursday evening. This meant that Friday morning all we had to do was finish up the third floor and wrap the fourth floor. This was all complete by 11 a.m. The Director bought pizza, and by 1:30 we were on our way home for a well-deserved holiday.

After the break, we again exceeded our own expectations. Technical services was up and running by noon on Tuesday, January 4th (the day we got back), and the rest of the library was functional by noon on Friday, January 7th.

Deviations from the plan were few, and primarily occurred because we finished phases faster than we had anticipated, and were able to move our timetable ahead. This was largely the result of the efforts of our student employees. Also, the carpenters weren't finished by January 3rd, the original date set for us to return to work. Most of us were able to adjust to taking an extra day off.
What Did We Learn?

The most important key to pulling this off was learning early on exactly what tasks we would need to accomplish, and what would be taken care of by the carpenters. The carpenters did an impressive amount of work, in terms of moving furniture and boxes of books and materials from everyone’s office. If you’re doing this in your library, you should clarify exactly what the vendors will do. This was done in the bid process in our case.

Secondly, we used carpet tiles rather than rolled carpet. This will allow us in the future to replace individual parts of the carpet if it becomes damaged. We ordered extra tiles (and the glue that sticks them to the floor) equal to 10% of the carpet area in the library.

Third, we pre-measured and pre-cut lengths of plastic for each individual stack. Our stacks range in circumference from 15' to 55', and there are 115 of them. If we had stopped, measured and cut plastic for each stack as we got to it we would probably still be working on it.

Finally, the most important part of any project is the people, and this one was no exception. Our student employees came through like gangbusters (it didn’t hurt that one of them is 6’5” and easily able to reach over the top of the stacks). Our staff is awesome and should be recognized: In addition to the committee members named above, our Assistant Director is Christopher Noe, our Public Services librarians are Lynn Murray and Macey Edmondson, our Cataloging librarian is Eugenia Minor, and our Technical Services staff is Pat Cregar, Sharon Fenger, Allison Lester, and LaVern Jones.
# SEAALL Financial Statement

## April 2004-January 2005

### Opening Balance

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### Receipts

- 2004 SEAALL Annual Meeting Registration: $1,870.00
- 2004 SEAALL Annual Meeting Sponsorship: $4,500.00
- Membership Fee (2004-05): $10,510.00

**Total Receipts**: $16,880.00

**Working Balance**: $94,016.92

### Expenses

- Jamestown Trip: $31.50
- Koozies (Action Specialists): $214.30
- Flowers (Virginia Museum of Fine Arts): $559.00
- Speaker’s expenses (4): $1,128.91
- Supplies for annual meeting: $184.16
- SEAALL Award (Plaque): $139.92
- Opening Reception (Sun Trust Building): $3,360.00
- Dinner & Reception (Virginia Museum): $11,500.34
- Reimbursement (Gifts): $164.29
- Nova Southeastern U (Refund -Registration fee): $155.00
- SEAALL Ballots: $289.01
- Florida Dept of State (Non-Profit Corp): $61.25
- Jamestown refund: $70.00
- James River Bus (Additional payment): $10.50
- Photocopying: $290.31
- Omni Richmond Hotel: $18,655.00
- Tax preparation: Income tax: $350.00
- AALL 2004 Annual Meeting Reception: $1,538.15
- Embassy Suites Hotel (Deposit- Montgomery, Al.) $1,000.00

**Total Expenses**: $39,701.64

### Closing Balance

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- Bank of America CD: $3,322.79
- Fidelity Investment: $5,448.84
SEAALL Is You!

Are you satisfied with what SEAALL has done for you and your library so far? Do you wish for more? Do you see things in need of change in SEAALL? A volunteer organization such as ours is only as good as the efforts put forth by those in it. SEAALL has a long and honorable reputation for being an AALL Chapter with an abundance of intelligent and professionally active members. That reputation can be darn tough to maintain unless motivated people continue to make room in their busy lives to serve on and lead the committees that make things happen in SEAALL.

So what’s in it for you? At the annual meeting, while the educational programs may help you in your work, it’s difficult to make long lasting connections with other librarians in all the other types and sizes of law libraries. Just a waved “hi” or a quick “glad to meet you” while running off to sessions, events, and buffet tables doesn’t help you to really “network.” In contrast, in committees you become more acquainted with other librarians by working with them through a whole year or more, rather than just sitting with them at a breakfast or reception table for an hour or two. Why should this matter? Finding and giving information is our stock in trade. Knowing whom to ask can be just as important as what to search. Your network of outside colleagues can be a job saver (or finder). In addition, if you find yourself on a career plateau, committee work can give you the stimulus, challenge, or contacts you may need.

Please fill out the committee volunteer form as soon as you can. I hope to begin to assemble new committees before the 2005 annual meeting to enable the old committee members better to pass on their knowledge and documentation at that meeting to the new members.

Pam Deemer, V-P/Pres. Elect, SEAALL
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SEAALL Committee Volunteer Sheet

Name ____________________________________________
Address ____________________________________________
Tel. ____________________________________________ Email ___________________________

___Articles and Bylaws: Reviews and revises Chapter articles of incorporation as directed by the Executive Committee.

___Education: Responsible for the development of publications for the benefit of the Chapter’s members; also, responsible for developing SEAALL program proposals for the AALL annual meeting. (2 year term)

___Government Relations: Monitors legislative, regulatory and judicial developments that affect SEAALL, the practice of law librarianship or the creation and dissemination of information for the states in the southeast region of the U.S. This committee keeps the membership informed by print and electronic means. (2 year term)

___Local Arrangements: For the SEAALL annual meeting, handles finding hotel and conference rooms, planning meals and events, mailing of registration packets, seeking out sponsors and exhibitors, advertising the meeting in print and online, taking in registrations, and providing the final program schedule, name tags, program evaluation sheets and transportation to events not in the meeting venue. (Chair?___)

___Membership: Promotes chapter membership and vitality within the region, maintains and distributes a biannual membership directory and coordinates activities for new members, retiring members and the organization. (2 year term)

___Newsletter and Public Relations: Responsible for the publication of the “Southeastern Law Librarian” four times a year. (2 year term)

___Nominations: Finds candidates to run for the SEAALL Executive Board offices of Vice-President/President Elect, Secretary, Treasurer, and Members-at-Large. (Chair?___)

___Placement: Communicates the availability of new positions in the southeast; also, responds to potential employers with information about SEAALL members who are interested in new employment opportunities. (2 year term)

___Program: Plans and implements the educational programs and institute for the chapter’s annual meeting.

___Scholarship: Publicizes, manages and awards the annual Lucile Elliott scholarships. (2 year term)
SEAALL COMMITTEES 2004-2005

**Articles and Bylaws**

Nancy Johnson (Georgia State University), Chair  
Tim Chinaris (Appalachian School of Law)  
Pam Deemer (Emory University)  
Catherine Lemann (Law Library of Louisiana)  
Nancy Miller (University of South Carolina)  
Michael Petit (American University)

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Patricia Kidd (Howard University)  
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Emily Urban (Vanderbilt University)  
Sally Wambold (University of Richmond)  
Colleen Williams (Georgia State University)

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Nancy Strohmeyer (Barry University)

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Nancy Fritz (University of Kentucky)  
Karen Nuckolls (West Virginia University)  
Michele Pope (Loyola University)  
Linda Sobey (Florida A & M)  
Dee Wood (University of Kentucky)  
Gary Yessin (Florida A & M)
Nominations

Susan Lewis-Somers (American University), Chair
Donna Bausch (Norfolk Law Library)
Ismael Gullon (Mercer University)

Placement

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Georgia Chadwick (Law Library of Louisiana)
Melanie Creech (North Carolina Central University)
Maureen Cropper (Louisiana State University)
Margaret Milam (American University)
Eileen Santos (Howard University)
Randall Thompson (Louisiana State University)

Program

Pam Deemer (Emory University), Chair
Glen-Peter Ahlers (Barry University)
Marcia Burris (Ogletree, Deakins, et. al. Greenville, SC)
Miriam Childs (Law Library of Louisiana)
Joyce Janto (University of Richmond)
Billie Jo Kaufman (American University)
Terry Long (Virginia State Law Library)
Lynn Murray (University of Mississippi)

Scholarship

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