1953

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Miss Mary Oliver  
Law Library  
University of North Carolina  
Chapel Hill, North Carolina  

Dear Mary:

Based on the suggested form of a petition received from Frances Farmer, I have filled in the details:

"Pursuant to the provisions of Article V of the By-Laws of the American Association of Law Libraries, the undersigned, who are members of the American Association of Law Libraries, hereby apply for permission to establish a Chapter of the Association in the states of Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, Virginia, such Chapter to be known as the Southeastern Chapter of the American Association of Law Libraries.

This statement will have to be signed by at least ten individuals.

I trust that you as president will take care of the missing details in the Constitution and By-Laws submitted to you.

Sincerely,

Kate

Kate Wallach  
Law Librarian

cc/ Mary Anne Kernan
Miss Mary Oliver  
Law Library  
University of North Carolina  
Chapel Hill, North Carolina  

Dear Mary:

I have gone over the suggested changes in the proposed constitution and by-laws.

1. The name  
I don't see any reason why we should not use Southeastern Chapter American Association of Law Libraries since we are going to apply as a chapter and not as an affiliate and this constitution will not become effective until we have acquired chapter membership. If that does not meet with your approval then the name of the group should be Southeastern Law Library Association and after approval by the AALL we will have to add, chapter of the AALL.

I therefore suggest to call the group in the constitution as well as in the by-laws Southeastern Law Library Association.

2. Definition of region  
In Article 2 add the following sentence: "This Southeastern region includes the following states: Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, and Virginia and such additional states as may be added to it by the Southeastern Association of American Law Schools.".

3. By-laws  
I understood that we would not decide as yet about finances. Section 2 as presently drafted seems a little ambiguous to me particularly I do not understand the connection between 1 and 2 unless you have decided to raise chapter dues independent of our membership dues in the AALL. Out of individual dues of $7.00, $1.00 goes to the chapter. I cannot find anything in the by-laws about refund for institutional members, but if such are given on the same basis as for active members then Section 1 means the source of income derived from the AALL and can stand.

Do you mean to empower the chapter to raise additional dues of not less than $1.00 per AALL member? If you want to leave it open, however, Section 2.2 would be included in section 2.4.

Section 2.3 - It is absolutely unclear how much a known member has to pay. I believe that there should be a relationship between the AALL dues and the chapter dues which should either be expressed in percentages of
the AALL dues or in dollars and cents. Since the chapter members do not enjoy any of the privileges of the members of the AALL, their dues should be less than $7.00 and should be more than $1.00. Perhaps we can derive at a figure; if not, I suggest that we make a general statement that the chapter will determine the dues to be paid by members. We would also have to decide whether we will provide for various types of memberships of the members of the AALL. I therefore suggest the following Section 2:

Income of the Association shall be derived from the following sources:

1. American Association of Law Libraries refund of institutional and personal membership dues

2. Dues paid by members of the Chapter in the amount to be determined by the Chapter

3. Assessments or other means as may be deemed necessary and after approval by the Association

These are only of course my own suggestions. I believe that we will have to change the by-laws by further additions with respect to election procedure and eligibility of members for office but that can come after we get going.

With all good wishes,

Sincerely yours,

Kate Wallach
Law Librarian

KW:ds
cc/ Miss Sarah Leverette
CONSTITUTION
Southeastern Chapter, American Association of Law Libraries or Southeastern
Association of Law Libraries or Southeastern Law-Library Association

Article I. Name
The name of this regional group shall be Southeastern Chapter, AALL.

Article II. Object
The purpose of the chapter (or group or association) is to stimulate a spirit
of mutual helpfulness among law librarians of the Southeastern region, to promote
professional growth, and to further the development and usefulness of law libraries
in the Southeastern region.

Article III. Membership
Any person or institution residing in the Southeastern region interested in
law libraries may become a member of the chapter (or group or association) by
complying with the provisions of the by-laws.

Article IV. Meetings
Meetings shall be held as provided in the by-laws.

Article V. Officers and Committees
Section 1. Officers. The officers shall consist of a president, a president-elect,
and a secretary-treasurer. The officers shall be elected annually. The
president-elect shall automatically become president after one year and shall so serve
during the second year following his or her election. The officers shall serve
without compensation.

Section 2. Duties of officers. The officers shall perform the duties usually
pertaining to their respective offices.

Section 3. Executive committee. The officers shall together act as Executive
Committee and as such direct the activities of the chapter (group or association) subject to the provisions of this Constitution and the By-laws and in accordance with the policies agreed upon by the members.

Section 4. Committees. There shall be such committees as the Executive Committee shall from time to time create.

Section 5. Appointments. The president shall appoint all Committee members unless the chapter (group or association) shall otherwise direct.

Section 6. Terms of office. All officers and members of committees shall serve until their successors are elected or appointed, and qualified.

Article VI. Amendments to Constitution.

Amendments to the Constitution and By-laws may be proposed by the Executive Committee or by a petition signed by ten per cent of the members. Proposed amendments shall become effective after they have been submitted to all members and when approved by two-thirds of those voting in a ballot conducted by mail in the manner provided in the by-laws. (This is to protect those members who cannot attend any meetings.)

Article VII. By-laws

Any by-law may be adopted, repealed, amended or suspended by a two-thirds vote of the members voting in a ballot conducted by mail in the manner provided in the by-laws. (Provided further that any by-law may be adopted etc. by a 2/3 vote of all members of the chapter (whether present or absent).)

Article VIII. Effective date.

This constitution shall become effective after approval by three-fourths of the
members, and immediately upon the affirmative vote of the members of the American Association of Law Libraries at the next annual meeting on the chapter's (or group's or association's) petition for permission to establish the Southeastern Chapter (or association).
By-Laws

Section 2 Finances. The association shall be financed as follows:

1. By refunds on institutional and personal membership dues from the American Association of Law Libraries

2. Dues paid by members of the American Association of Law Libraries as determined by the southeastern association but in no event to be less than $1.00.

3. Dues paid by non-members of the American Association of Law Libraries as determined by the southeastern association but in no event to be less than the total income for members of the American Association of Law Libraries.

4. Such other sources as may be deemed necessary and as approved by the southeastern association.
By-Laws

Section 2 Finances. The association shall be financed as follows:

1. By refunds on institutional and personal membership dues from the American Association of Law Libraries.

2. Dues paid by members of the American Association of Law Libraries as determined by the southeastern association but in no event to be less than $1.00.

3. Dues paid by non-members of the American Association of Law Libraries as determined by the southeastern association but in no event to be less than the total income for members of the American Association of Law Libraries.

4. Such other sources as may be deemed necessary and as approved by the southeastern association.
Article V. Chapters

Any group consisting of ten or more active members of the Association, residing within the territory in which such chapter is desired, may apply for permission to establish a chapter of the Association by forwarding a petition in writing to the secretary at least 60 days before any regular meeting of the Association. The Executive Board shall, after having made investigation, report favorably or adversely thereon to the members of the Association at the ensuing annual meeting, at which meeting the question of the establishment of such chapter shall be part of the regular order of business, provided, however, that no chapter shall be established except as hereinafter set forth:

a) The formal name of every such local or regional organization must clearly indicate that it is a chapter of the Association.
b) No chapter shall adopt a constitution or by-laws inconsistent with the constitution and by-laws of the Association or engage in any activity in conflict with the object of the Association.
c) Of the dues collected from active members of the Association who are also members of a chapter, the chapter shall receive $1.00 and the Association shall receive $6.00.
d) Chapters may accept as local or regional members persons engaged or interested in law library work, who wish to take part in local or regional activities only, and may collect separate dues from such persons, but such local and regional members shall at no time exceed fifty per cent of the membership of such chapter. Such local and regional members shall not be considered members of the American Association of Law Libraries, shall not hold the office of president of the chapter, and shall not have any of the privileges of members of the Association.
e) The Executive Board may, after proper investigation, recommend to the membership at an annual meeting the discontinuance or suspension of any chapter which has ceased to be active.
Southeastern Chapter, A.A.L.L. By-laws

Article I. Membership
Section 1. Eligibility. Any person or institution who is a member of the American Association of Law Libraries and who resides in the Southeastern region is eligible for membership.

Persons or institutions who are not members of the American Association of Law Libraries who are engaged or interested in law library work and who wish to take part in regional activities may become members of the chapter upon application to its president and approval by a two-thirds vote of the members. This type of membership is subject to limitations imposed by the By-laws of the American Association of Law Libraries (Art. V (d))

Section 2. Dues. Members of the A.A.L.L. do not pay any chapter dues. Non-members shall pay one-half of A.A.L.L. dues as provided in the By-laws of the A.A.L.L. except that the dues are payable to the secretary-treasurer of the chapter.

Article II. Meetings
Section 1. Meetings shall generally be held coinciding with the meetings of the Southeastern Association of American Law Schools.

Section 2. Special meetings may be held at such time and place as the Executive Committee or the chapter direct.

Article III. Elections
The officers shall be elected annually by mail ballot. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified
by the secretary-treasurer of the outcome of the election by mail or at the annual meeting.

Article IV. Ballot upon amendments to the Constitution.
Proposed amendments to the Constitution shall be submitted by the secretary-treasurer to all members through the mail, allowing at least thirty days between mailing of the ballots and the closing of balloting.

Article V. Transaction of business
Section 1. A majority of members attending a meeting shall constitute a quorum.

Section 2. In view of the large geographical area in which members are located, the business of the Chapter may have to be transacted by mail. No important business should be disposed of at any meeting where not at least two-thirds of the membership is represented. Due notice has to be given to all members of important proposals to be discussed at meetings so that those members unable to attend may be appraised of the issues and have time either to cast their vote by proxy or present their views in writing. Any written reports shall be read at the meeting. When the Executive Committee is in doubt that the vote at a meeting represents the opinion of the majority of the members, a mail ballot shall be directed.
Southeastern Chapter, A.A.L.L. By-laws

Article I. Membership
   Section 1. Eligibility. Any person or institution who is a member of the American Association of Law Libraries and who resides in the Southeastern region is eligible for membership.

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by the secretary-treasurer of the outcome of the election by mail or at the annual meeting.

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Miss Sarah Leverette, Law Librarian
University of South Carolina
Columbia, S. C.

Dear Sarah:

I have taken the proposed Constitution and By-laws to the duplicating office to have 100 copies made of them. I thought that would give us enough to send one copy out and still have some copies on hand at the time of the meeting. And speaking of the meeting, don't you think that we should start to do some serious thinking on the subject.

I have just checked with the extension division here and they tell me that we can make tentative arrangements subject to the approval of the Chancellor for a meeting here. I asked about accommodations for Negroes if they came and was told that there was a possibility of dormitory space or private accommodations in Chapel Hill. As for eating, we can eat together at the University cafeteria or have a luncheon or dinner there.

It seems that perhaps the best arrangements that we can make for a meeting would be here. If it is at all possible, we should get together on this very soon. Would you be able to come up soon so we could make tentative arrangements subject to the approval of the Chancellor?

I don't want to seem to be making all these plans without your approval and actually I haven't made any. I'm just trying to see what we can do here. If you have any suggestions, complaints, etc., they will be very much appreciated. As far as transportation and expenses for you to come, maybe the treasury could stand to reimburse you, and since it seems that the best arrangements may be worked out here, it would be best for you to come up if you possibly can.

I hope that things have been going well with you, Jean, and Georgia. Give them my regards, please and tell them to come along with you. Also please give my regards to the Dean.

I hope to see you very soon.

Love,

Mary W. Oliver
Assistant Law Librarian
Miss Jane Oliver, President
Southeastern Chapter
American Association of Law Libraries
Georgia State Library
Atlanta, Georgia

Dear Jane:

Enclosed is a tentative draft of a cover letter and a list of the recommended changes made in the Constitution and By-Laws of the Southeastern Chapter at the April meeting.

It is my understanding from the minutes that this is the form on which the Chapter agreed for mailing out the proposed drafts for voting purposes. Under this procedure the mailing would consist of a copy of the Constitution and By-Laws with the list of recommended changes attached and a ballot for a "Yes" or "No" vote. In other words, the actual incorporation of these changes would be made after the vote was taken.

Will you please look on page 3 of your copy of the Minutes, the last two paragraphs, and see what you think about the inclusion of the material on Article I, Section 2(b), and Article III on Elections in the list of changes. Of course, the usual procedure is to set out the amount of the dues in the By-Laws. However, from the Minutes it does not appear that there was a specific directive that this be spelled out in Article I, Section 2(b). It probably would be wise to include it. Though the matter on Article III, Elections, was taken care of by Article V, Section 2, it might be best to include it as a change in the By-Laws so that the election procedure would be clearly spelled out. Mary suggested this in her letter to me after checking the Minutes. Since, if adopted, the final draft of the Constitution and By-Laws will incorporate these changes, I felt that I could not decide this on my own.

Please do not hesitate to change the cover letter, list or anything that you think needs revision.

Thanks again for doing the mimeographing and mailing job as I certainly would be caught short with no accessible facilities here. I am keeping the beach trip in mind.

Sincerely yours,

Sarah Leverette, Secretary-Treasurer
S. E. Chapter, A.A.L.L.

P.S. Pardon the delay in mailing. It was necessary to recopy some material.
Dear:

At the second meeting of the Southeastern Chapter, American Association of Law Libraries, held at Chapel Hill, North Carolina, April 28-29, 1955, the agenda included submission of the proposed Constitution and By-Laws of the organization to the attending members for adoption or rejection. However, it was the consensus of the members present that their number was insufficient to cast a representative vote on these items. It was decided that the Constitution and By-Laws be discussed by those present, acting somewhat as a committee of the whole, and that any changes resulting therefrom be considered a part of the Constitution and By-Laws and submitted to the entire membership for final adoption or rejection, by mail vote.

Enclosed is a copy of the proposed Constitution and By-Laws to which is attached the list of recommended changes. Please note that your vote is to be cast for or against adoption of the proposed Constitution and By-Laws as revised by these changes. An affirmative vote indicates approval of the proposed Constitution and By-Laws as they would appear with the suggested changes incorporated therein.

Sarah Levanette, Secretary
Treasurer,

BALLOT

Please tear here and return this ballot by October 1, 1955 to Miss Sarah Levanette, Secretary-Treasurer, Southeastern Chapter, A.A.L.L., Law School, Univ of South Carolina, Columbia, S.C.

I do (do not) favor adoption of the Constitution and By-Laws as proposed herein, including changes as recommended on attached sheet.

Name

Address
PROPOSED CONSTITUTION AND BY-LAWS
Southeastern Chapter, A.A.L.L.

Changes recommended at the meeting in Chapel Hill

The proposed Constitution and By-Laws together with these changes is to be voted on as a whole.

CONSTITUTION

Article V, Section 1. Officers. The officers shall consist of a president, a president-elect, and a secretary-treasurer. The officers shall be elected annually. The president-elect shall automatically become president after one year and shall so serve during the second year following his or her election. The officers shall serve without compensation.

Recommendation: Add provision that the President-Elect shall serve as Vice-President.

Article V, Section 3. Executive Committee. The Officers shall together act as Executive Committee and as such direct the activities of the chapter subject to the provisions of this Constitution and the By-Laws and in accordance with the policies agreed upon by the members.

Recommendation: Add provision that the immediate past president shall serve on the Executive Committee.

Article VII. By-Laws. Any by-law may be adopted, repealed, amended or suspended by a two-thirds vote of the members voting in a ballot conducted by mail in the manner provided in the by-laws or at a meeting of the Chapter by a two-thirds vote of all members of the Chapter.

Recommendation: Change the necessary vote for adoption, amendment, repeal or suspension of the By-Laws at a meeting of the Chapter from two-thirds vote of all members of the chapter to a three-fourths vote of members voting in the ballot.

BY-LAWS

Article 1, Section 1, Par. 2. Persons or institutions who are not members of the American Association of Law Libraries who are engaged or interested in law library work and who wish to take part in regional activities may become members of the chapter upon application to its president and approval by a two-thirds vote of the members. This type of membership is subject to the limitations imposed by the By-Laws of the American Association of Law Libraries (Art. V (d)).

Recommendation: Change provision requiring non-members of A.A.L.L. to receive approval by a 2/3 vote of the members of the Chapter for admission to membership in the Chapter to provision requiring approval of such membership by the Executive Committee.

Article I, Section 2 (b). Dues paid by members of the Southeastern Chapter in the amount to be determined by the Chapter.
Recommendation: Dues provided for in this subsection shall be $2.00. $1.00 of this amount would be contributed by the A.A.L.L. refund provided for in Article I, Section 2(a) for members of the Chapter who are also paid-up members of A.A.L.L.

Article II, Section 2. Meetings shall be held generally coinciding with the meetings of the Southeastern Regional Conference of Law Teachers.

Recommendation: Provide that the words "when feasible" be added at the end of this Section so as not to bind the Chapter to the schedule or place of meeting of the Southeastern Regional Conference of Law Teachers when either would be impractical.

Article II, Section 2. Special meetings may be held at such time and place as the Executive Committee of the Chapter directs.

Recommendation: Provide that Section 2 become Section 3 and that a new Section 2 be added, said Section to provide that a Chapter meeting be held at A.A.L.L. National Conventions, when the Convention schedule permits, for the purpose of discussing future programs and projects and submitting progress reports on Chapter activities; that the Executive Committee be charged with the duty of scheduling and making arrangements for such meetings; and that attendance at these meetings not be confined to the Executive Committee, but extend to the entire membership.

Article III. Elections. The officers shall be elected annually by mail ballot. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the Secretary-Treasurer of the outcome of the election by mail or at the annual meeting.

Recommendation: Add the provision that the notice given by the Secretary-Treasurer of the agenda of forthcoming business meetings as required under Article V., Section 2, shall in the case of pending elections include a list of offices and a request for recommendations for nominees to be made to the nominating committee.
Suggested Revision of Proposed Constitution, Southeastern Chapter, American Association of Law Libraries.

Constitution

Article V, Section 1.

Officers. The officers shall consist of a president, a president-elect, and a secretary-treasurer. The officers shall be elected annually. The president-elect shall automatically become president after one year and shall so serve during the second year following his or her election. The officers shall serve without compensation.

Recommendation:
Adds provision that the President-Elect shall serve as Vice-President.

Article V, Section 3.

Executive Committee. The officers shall together act as Executive Committee and as such direct the activities of the chapter (group or association) subject to the provisions of this Constitution and the By-Laws and in accordance with the policies agreed upon by the members.

Recommendation:
Adds provision that the Ex-President shall serve on the Executive Committee.

Article VII.

Any by-law may be adopted, repealed, amended or suspended by a two-thirds vote of the members voting in a ballot conducted by mail in the manner provided in the by-laws or at a meeting of the Chapter by a two-thirds vote of all members of the Chapter.

Recommendation:
Changes the necessary vote for adoption, amendment, repeal or suspension of the By-Laws at a meeting of the Chapter from two-thirds vote of all members of the chapter to a three-fourths vote of members voting in the ballot.
Suggested Revision of Proposed By-Laws, Southeastern Chapter, American Association of Law Libraries

By-Laws

Article I, Section 1, Par. 2.

Persons or institutions who are not members of the American Association of Law Libraries who are engaged or interested in law library work and who wish to take part in regional activities may become members of the chapter upon application to its president and approval by a two-thirds vote of the members. This type of membership is subject to the limitations imposed by the By-Laws of the American Association of Law Libraries (Art. V (d)).

Recommendation:

Change provision requiring non-members of A.A.L.L. to receive approval by a 2/3 vote of the members of the Chapter for admission to membership in the Chapter to provision requiring approval by members of the Executive Committee.

Article I, Section 2 (b).

b. Dues paid by members of the Southeastern Chapter in the amount to be determined by the Chapter.

Recommendation:

That dues provided for in this subsection be set at $2.00, $1.00 of which would be contributed for members of A.A.L.L. by the A.A.L.L. refund provided for in Article I, Section 2 (a).

Article II, Section 1.

Meetings shall be held generally coinciding with the meetings of the Southeastern Regional Conference of Law Teachers.

Recommendation:

Provide that the words "when feasible" be added at the end of this Section so as not to bind the Chapter to the schedule or place of meeting of the Southeastern Regional Conference of Law Teachers when either would be impractical.

Article II, Section 2.

Special meetings may be held at such time and place as the Executive Committee of the Chapter direct.

Recommendation:

Provide that Section 2 become Section 3 and that a new Section 2 be added, said Section to provide that a Chapter meeting be held at A.A.L.L. National Conventions, when the Convention schedule permits, for the purpose of discussing future programs and projects and submitting progress reports on Chapter activities; that the Executive Committee be charged with the duty of scheduling and making arrangements for such meetings; and that attendance
at these meetings not be confined to the executive committee, but extend to the entire membership.

Article III.

Elections. The officers shall be elected annually by mail ballot. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the secretary-treasurer of the outcome of the election by mail or at the annual meeting.

Recommendation:

Add the provision that the notice given by the Secretary-Treasurer of the agenda of forthcoming business meetings as required under Article V, Section 2, shall in the case of pending elections include a list of officers and a request for recommendations for nominees to be made to the nominating committee.
CONSTITUTION
Southeastern Chapter, American Association of Law Libraries

Article I. Name
The name of this regional group shall be Southeastern Chapter, American Association of Law Libraries.

Article II. Object
The purpose of the chapter is to stimulate a spirit of mutual helpfulness among law librarians of the Southeastern region, to promote professional growth, and to further the development and usefulness of law libraries in the Southeastern region.

Article III. Membership
Any person or institution residing in the Southeastern region interested in law libraries may become a member of the chapter by complying with the provisions of the by-laws. This Southeastern region includes the following states: Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, and Virginia and such other states as may be added.

Article IV. Meetings
Meetings shall be held as provided in the by-laws.

Article V. Officers and Committees
Section 1. Officers. The officers shall consist of a president, a president-elect, and a secretary-treasurer. The officers shall be elected annually. The president-elect shall automatically become president after one year and shall serve during the second year following his or her election. The officers shall serve without compensation.

Section 2. Duties of officers. The officers shall perform the duties usually pertaining to their respective offices.

Section 3. Executive committee. The officers shall together act as Executive Committee and as such direct the activities of the chapter (group or association) subject to the provisions of this Constitution and the By-laws and in accordance with the policies agreed upon by the members.

Section 4. Committees. There shall be such committees as the Executive Committee shall from time to time create.

Section 5. Appointments. The president shall appoint all Committee members unless the Chapter shall otherwise direct.

Section 6. Terms of office. All officers and members of committees shall serve until their successors are elected or appointed, and qualified.

Article VI. Amendments to Constitution.
Amendments to the Constitution may be proposed by the Executive committee or by a petition signed by ten per cent of the members. Proposed amendments shall become effective after they have been submitted to all members and when approved by two-thirds of those voting in a ballot conducted by mail in the manner provided in the by-laws. (This is to protect those members who cannot attend any meetings.)

Article VII. By-laws
Any by-law may be adopted, repealed, amended or suspended by a two-thirds
vote of the members voting in a ballot conducted by mail in the manner provided in the by-laws or at a meeting of the Chapter by a two-thirds vote of all members of the Chapter.

Article VIII. Effective date.

This constitution shall become effective after approval by three-fourths of the members.
Article I. Membership
  Section 1. Eligibility. Any person or institution who is a member of the American Association of Law Libraries and who resides in the Southeastern region is eligible for membership.

Persons or institutions who are not members of the American Association of Law Libraries who are engaged or interested in law library work and who wish to take part in regional activities may become members of the chapter upon application to its president and approval by a two-thirds vote of the members. This type of membership is subject to the limitations imposed by the By-laws of the American Association of Law Libraries (Art. V (d)).

Section 2. Finances. Income of the Chapter shall be derived from the following sources:
  b. Dues paid by members of the Southeastern Chapter in the amount to be determined by the Chapter.
  c. Assessments or other means as may be deemed necessary and after approval by the Chapter.

Article II. Meetings.
  Section 1. Meetings shall be held generally coinciding with the meetings of the Southeastern Regional Conference of Law Teachers.

  Section 2. Special meetings may be held at such time and place as the Executive Committee of the Chapter directs.

Article III. Elections.
  The officers shall be elected annually by mail ballot. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the secretary-treasurer of the outcome of the election by mail or at the annual meeting.

Article IV. Ballot upon amendments to the Constitution.
  Proposed amendments to the Constitution shall be submitted by the secretary-treasurer to all members through the mail, allowing at least thirty days between mailing of the ballots and the closing of balloting.

Article V. Transaction of business.
  Section 1. A majority of members attending a meeting shall constitute a quorum.

  Section 2. Due notice must be given to all members of the agenda to be discussed at the business meetings so that those members unable to attend may be apprised of the issues and present their views in writing. Such written statements shall be read at the meeting. When the executive Committee is in doubt that the vote at the meeting represents the opinion of the majority of the members, a mail ballot shall be directed.
CONSTITUTION

I. NAME
II. OBJECTIVE
III. MEMBERSHIP
IV. OFFICERS AND COMMITTEES
V. MEETINGS
VI. FINANCES
VII. ELECTIONS
VIII. TRANSACTION OF BUSINESS
IX. AMENDMENTS
CONSTITUTION

ARTICLE I NAME -
The Name of this Regional Group shall be: Southeastern Chapter, American Association of Law Libraries.

ARTICLE II OBJECTIVE
The purpose of the Chapter is to stimulate a spirit of mutual helpfulness among law librarians of the Southeastern Region; to promote professional growth; and to further the development and usefulness of law libraries throughout the Southeastern Region.

ARTICLE III MEMBERSHIP
Any person or institution in the Southeastern Region, as defined by the Southeastern Law Teachers' Association, who is interested in law libraries may become a member of this Chapter, subject to the limitations imposed by the By-laws of the A.A.L.L. (Article V (d)).

ARTICLE IV OFFICERS AND COMMITTEES
Section 1. The elective officers of this Chapter shall be the President, President-Elect - who shall serve as Vice-President, Secretary-Treasurer.
Section 2. There shall be an Executive Committee consisting of three (3) Directors elected from the membership of the Chapter, the elective officers and the immediate past President.

Section 3. There shall be a Nominating Committee, consisting of a Chairman and two other members, elected as provided hereinafter.

Section 4. There shall be a Teller of Elections, elected as provided hereinafter.

Section 5. Such other committees as are deemed necessary shall be appointed by the President, subject to the approval of a majority of the Executive Committee.

Section 6. The duties of such officers, Executive Committee members, and committees shall be the duties usually pertaining to their respective offices.

Section 7. The Executive Committee shall direct the activities of the Chapter, subject to the provisions of this Constitution and the By-Laws, in accordance with the
ARTICLE V. MEETINGS

Section 1. General Meetings - When feasible, Chapter meetings shall be held concurrent with meetings of the Southeastern Regional Conference of Law Teachers.

Section 2. Special Meetings - Special meetings may be called by the President or the Executive Committee at any time, and shall be called by the Secretary-Treasurer upon written request of five (5) Chapter members in good standing.

Section 3. Progress Meeting - It shall be the duty of the Executive Committee to schedule a meeting concurrent with the A.A.L.L. Convention, at which meeting Progress Reports, Projects and Future Program activities shall be the main order of business.

ARTICLE VI. FINANCES

Income of the Chapter shall be derived from:

(a) Dues: (1) A.A.L.L. Members - $1
    (2) Others - $2

(b) A.A.L.L. refund of institutional and personal membership dues, and

(c) Other means deemed necessary.
VII. NOMINATIONS AND ELECTIONS

Section 1. Nominating Committee - A nominating committee of three (3) members shall be elected each year.

Section 2. Nominations - It shall be the duty of the nominating committee to prepare a slate consisting of two (2) nominees for each position to be filled; namely, 3 elective officers, 3 directors, 3 members of the nominating committee, for the ensuing year. In preparing said slates, the nominating committee shall give due consideration to recommendations received from the outgoing President and from members of the chapter.

Section 3. The two (2) slates so selected shall be sent by the chairman of the nominating committee to the Secretary-Treasurer. It shall be the duty of the Secretary-Treasurer to send out said lists of nominations along with Notice of the Annual Meeting at least 30 days prior to said Annual Meeting.

Section 4. Elections - Within two (2) weeks following the Annual Meeting, it shall be the duty of the Secretary-Treasurer to have prepared Ballots which shall be mailed to all
Chapter members. Members shall vote by selecting one person for each position to be filled and then return said marked ballot to the Secretary-Treasurer within two (2) weeks.

Section 5. The person receiving the largest number of votes cast for each position to be filled shall be duly declared elected.

Section 6. The results of the balloting as received from the Teller shall be duly communicated to the membership by the Secretary-Treasurer.

ARTICLE VIII. TRANSACTION OF BUSINESS

Section 1. Quorum - at any regular or special meeting of the Chapter, the quorum shall be constituted of 15 members in good standing.

Section 2. Agenda - due notice of all business to be discussed at the meetings shall be sent to all Chapter members. Members unable to attend shall present their views in writing and such written statements shall be read at the meeting. If it should be the sentiment of the Executive Committee that the vote at the meeting is not representative of the consensus of opinion of a majority of the membership, the Executive
Committee shall direct that a poll of the membership be taken by mail in order to ascertain the feeling of the Chapter on the subject in question.

Section 3. All questions of procedure not covered by this Constitution shall be determined in accordance with Roberts' Rules of Order.

ARTICLE IX. AMENDMENTS

Section 1. This Constitution may be amended at any regular or special meeting of the Chapter by a two-thirds vote of the members present and voting, provided that the proposed amendment or amendments have been fully stated in writing in the call for the meeting at which the action will be taken.

Section 2. This Constitution may also be amended by the approval of two-thirds of the Chapter members, this approval to be so stated in writing and sent to the Secretary-Treasurer, and within two (2) weeks after such approval has been received from two-thirds of the Chapter membership, it shall become a provision of the Constitution.
Changes recommended at the meeting in Chapel Hill

The proposed Constitution and By-Laws together with these changes is to be voted on as a whole.

CONSTITUTION

Article V, Section 1. Officers. The officers shall consist of a president, a president-elect, and a secretary-treasurer. The officers shall be elected annually. The president-elect shall automatically become president after one year and shall so serve during the second year following his or her election. The officers shall serve without compensation.

Recommendation: Add provision that the President-Elect shall serve as Vice-President.

Article V, Section 3. Executive Committee. The Officers shall together act as Executive Committee and as such direct the activities of the chapter subject to the provisions of this Constitution and the By-Laws and in accordance with the policies agreed upon by the members.

Recommendation: Add provision that the immediate past president shall serve on the Executive Committee.

Article VII. By-Laws. Any by-law may be adopted, repealed, amended or suspended by a two-thirds vote of the members voting in a ballot conducted by mail in the manner provided in the by-laws or at a meeting of the Chapter by a two-thirds vote of all members of the Chapter.

Recommendation: Change the necessary vote for adoption, amendment, repeal or suspension of the By-Laws at a meeting of the Chapter from two-thirds vote of all members of the chapter to a three-fourths vote of members voting in the ballot.

BY-LAWS

Article I, Section 1, Par. 2. Persons or institutions who are not members of the American Association of Law Libraries who are engaged or interested in law library work and who wish to take part in regional activities may become members of the chapter upon application to its president and approval by a two-thirds vote of the members. This type of membership is subject to the limitations imposed by the By-Laws of the American Association of Law Libraries (Art.V (d)).

Recommendation: Change provision requiring non-members of A.A.L.L. to receive approval by a 2/3 vote of the members of the Chapter for admission to membership in the Chapter to provision requiring approval of such membership by the Executive Committee.

Article I, Section 2 (b). Dues paid by members of the Southeastern Chapter in the amount to be determined by the Chapter.
Recommendation: Dues provided for in this subsection shall be $2.00. $1.00 of this amount would be contributed by the A.A.L.L. refund provided for in Article I, Section 2(a) for members of the Chapter who are also paid-up members of A.A.L.L.

Article II, Section 1. Meetings shall be held generally coinciding with the meetings of the Southeastern Regional Conference of Law Teachers.

Recommendation: Provide that the words "when feasible" be added at the end of this Section so as not to bind the Chapter to the schedule or place of meeting of the Southeastern Regional Conference of Law Teachers when either would be impractical.

Article II, Section 2. Special meetings may be held at such time and place as the Executive Committee of the Chapter direct.

Recommendation: Provide that Section 2 become Section 3 and that a new Section 2 be added, said Section to provide that a Chapter meeting be held at A.A.L.L. National Conventions, when the Convention schedule permits, for the purpose of discussing future programs and projects and submitting progress reports on Chapter activities; that the Executive Committee be charged with the duty of scheduling and making arrangements for such meetings; and that attendance at these meetings not be confined to the executive committee, but extend to the entire membership.

Article III. Elections. The officers shall be elected annually by mail ballot. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the Secretary-Treasurer of the outcome of the election by mail or at the annual meeting.

Recommendation: Add the provision that the notice given by the Secretary-Treasurer of the agenda of forthcoming business meetings as required under Article V., Section 2, shall in the case of pending elections include a list of offices and a request for recommendations for nominees to be made to the nominating committee.
May 23, 1955

Miss Sarah Leverette, Secretary-Treasurer
Southeastern Chapter, A. A. L. L.
School of Law
University of South Carolina
Columbia, South Carolina

Dear Sarah:

This is in response to your letter of May 18 concerning changes in the Constitution

Article V, Sec. 1. According to my notes, Minnette suggested that the President-Elect should serve as Vice-president. This sounds more or less logical even though I think it is generally assumed that a President-Elect serves in this capacity.

It is my impression that Minnette’s suggestion about sending cards to determine our membership list, having been made before the Newsletter idea materialized, was superseded by the Newsletter idea. Wasn’t it our final conclusion that the Newsletter could be made to serve as the official medium of communication between members and prospective members, for all purposes, or at least, for most all purposes. I feel that the newsletter should be sent to all members and prospective members for a certain length of time. After that those who have signified no interest in our organization can be dropped from the mailing list.

Your interpretation of the discussion covering nomination of officers seems to me to be correct. As well as I remember the basic idea was that the membership should be given an opportunity to make suggestions to the nominating committee before it makes its final recommendations.

I have always had great admiration for composers of minutes but I don’t think I have ever read any as accurate and complete as yours. How do you do it?

I have written Marian Gallegher about the possibility of scheduling a chapter meeting at Chicago but have not heard from her – principally because I haven’t had time. I kept
hoping we would get a copy of the agenda but none has come to me as yet so I went ahead and wrote Marian. Will let you know promptly what I hear from her.

There is some talk to the effect that our legislature will be called into special session the week of July 5th. In that case, I will not be able to go to Chicago. However, my assistant, Mr. Folger, will be there as he is going up to the Institute, having been awarded one of the Matthew Bender Scholarships. We are real pleased over this.

If there is anything I should be doing in connection with the Chapter, be sure to let me know.

Sincerely,

State Librarian

Jo/d