4-28-1989

Letter to Patricia Babe concerning surveys conducted by the Publicity and Public Relations Committee, April 28, 1989

Jean Holcomb

Click here to let us know how access to this document benefits you.

Follow this and additional works at: https://uknowledge.uky.edu/seaall_nprc

Part of the Law Librarianship Commons

Repository Citation
Holcomb, Jean, "Letter to Patricia Babe concerning surveys conducted by the Publicity and Public Relations Committee, April 28, 1989" (1989). Newsletter and Public Relations Committee. 120.
https://uknowledge.uky.edu/seaall_nprc/120

This Correspondence is brought to you for free and open access by the Committee Materials at UKnowledge. It has been accepted for inclusion in Newsletter and Public Relations Committee by an authorized administrator of UKnowledge. For more information, please contact UKnowledge@lsv.uky.edu.
April 28, 1989

Patricia A. Babe
University of Virginia Law Library
Charlottesville, VA 22901

Dear Patty,

I enjoyed having the opportunity to meet you face to face last week in Richmond. Thank you again for agreeing to guide to salary survey through the information collection, collating and publication stages. I have written to Mary Smith Forman about having time at the Southeastern breakfast meeting to explain our survey and distribute it to those present to complete at the breakfast. I don't anticipate that there will be any problem with handling the survey in this way.

Enclosed you will find two copies of the survey—a clean copy as formulated by Karen Orlando and one with some editorial comments provided by Wes Daniels. I think most of Wes' comments are valid. Please edit the survey as you think best.

Do you have any idea about the best way to reach members not in attendance? Do you think that surveying those at the breakfast will provide an accurate profile? Would it be feasible to ask those in attendance to take copies back for those members of their staff not in attendance? Do you think any of those would reach the appropriate people? Can you think of any way these people could be motivated to return the survey to you?

Nothing like tossing out lots of questions! Why don't you give me a call later in the month, and we can thrash this about.

To change the subject—I haven't heard anything more from Gail Warren about program plans for VALL. I'll be in touch on that subject latter in the month. Thanks for agreeing to work on the program committee.

Sincerely,

Jean Holcomb
Dear Fellow Law Librarian:

The Publications Committee of the Southeastern Chapter of the American Association of Law Libraries has formulated the enclosed salary survey to be completed by its members.

This survey will provide valuable information to our members in every type of library setting. Areas to be explored include library organization, staffing, demographic insight, and monetary remuneration, including fringe benefits.

The results will be compiled with a future report to appear in the SEAALL Newsletter. Therefore, we need the cooperation of all members to provide our organization with meaningful statistics to accurately assess the current state of our profession.

Please complete the questionnaire and return to:

Thank you for your cooperation.

Sincerely,
### SEAALL SALARY SURVEY

<table>
<thead>
<tr>
<th>Region</th>
<th>(AL, LA, MS TN)</th>
<th>(FL, GA, NC, NS)</th>
<th>(KY, VA, WV)</th>
</tr>
</thead>
</table>

1. **Type of Library**
   - [ ] university
   - [ ] law firm
   - [ ] county
   - [ ] state
   - [ ] federal
   - [ ] corporate
   - [ ] other, please specify

2. **Position/Title**
   - [ ] director
   - [ ] circulation
   - [ ] reference
   - [ ] cataloger
   - [ ] acquisitions
   - [ ] assistant
   - [ ] clerical
   - [ ] other, please specify

3. **Job Responsibilities**
   - [ ] administrative
   - [ ] public services
   - [ ] technical services
   - [ ] all services
   - [ ] other, please specify

4. **Length of Time at Current Position**
   - [ ] less than one year
   - [ ] 1-3 yrs.
   - [ ] 3-5 yrs.
   - [ ] 5-10 yrs.
   - [ ] over 10 yrs.

5. **Number of Library Employees**
   - [ ] 1-3 employees
   - [ ] 4-8 employees
   - [ ] 9-12 employees
   - [ ] over 12 employees

6. **Number of Employees Under Your Supervision**
   - [ ] 1-3 employees
   - [ ] 4-8 employees
   - [ ] 9-12 employees
   - [ ] over 12 employees

7. **Highest Level of Education**
   - [ ] L.L.M.
   - [ ] J.D./M.L.S.
   - [ ] Ph.D.
   - [ ] M.L.S.+
   - [ ] M.L.S.
   - [ ] B.S.
   - [ ] A.S.
   - [ ] high school
   - [ ] other, please specify
8. Professional Law Library Experience
   ___ less than one year
   ___ 1-3 yrs.
   ___ 3-5 yrs.
   ___ 5-10 yrs.
   ___ over 10 yrs.

9. Size of Library Collection
   ___ under 10,000 volumes
   ___ 10,000 - 29,999 volumes
   ___ 30,000 - 49,999 volumes
   ___ 50,000 - 99,999 volumes
   ___ 100,000 - over volumes

10. Number of Patrons Served
    ___

11. Salary
    ___ 10,000 - 14,999
    ___ 15,000 - 19,999
    ___ 20,000 - 29,999
    ___ 30,000 - 39,999
    ___ 40,000 - over
    ___ exact salary (optional)

12. Other Compensation
    ___ annual raise
    ___ bonus
    ___ retirement plan
    ___ insurance/hospital
    ___ insurance/dental
    ___ insurance/life
    ___ parking
    ___ other, please specify

13. Population of City, Town Library is Located
    ___ under 10,000
    ___ 10,000 - 29,999
    ___ 30,000 - 59,999
    ___ 60,000 - 89,999
    ___ 90,000 - 100,000
    ___ over 100,000

14. Number of Law Libraries in Your Locale
    ___
Dear Fellow Law Librarian:

The Publications Committee of the Southeastern Chapter of the American Association of Law Libraries has formulated the enclosed salary survey to be completed by its members.

This survey will provide valuable information to our members in every type of library setting. Areas to be explored include library organization, staffing, demographic insight, and monetary remuneration, including fringe benefits.

The results will be compiled with a future report to appear in the SEAALL Newsletter. Therefore, we need the cooperation of all members to provide our organization with meaningful statistics to accurately assess the current state of our profession.

Please complete the questionnaire and return to:

Thank you for your cooperation.

Sincerely,
### 1. Type of Library
- academic
- law firm
- county
- state
- federal
- corporate
- other, please specify

### 2. Position/Title
- director
- circulation
- reference
- cataloger
- assistant
- clerical
- other, please specify

### 3. Job Responsibilities
- administrative
- public services
- technical services
- all services
- other, please specify

### 4. Length of Time at Current Position
- less than one year
- 1-3 yrs.
- 3-7 yrs.
- over 10 yrs.

### 5. Number of Library Employees
- 1-3 employees
- 4-8 employees
- 9-12 employees
- over 12 employees

### 6. Number of Employees Under Your Supervision
- 1-3 employees
- 4-8 employees
- 9-12 employees
- over 12 employees

### 7. Highest Level of Education
- Ph. D.
- L. L. M.
- J. D. / M. L. S.
- Ph. D.
- M. L. S.
- M. L. S.
- other, please specify
8. Professional Law Library Experience
   - less than one year
   - 1-3 yrs.
   - 3-5 yrs.
   - 6-10 yrs.
   - over 10 yrs.

9. Size of Library Collection
   - under 10,000 volumes
   - 10,000 - 29,999 volumes
   - 30,000 - 49,999 volumes
   - 50,000 - 99,999 volumes
   - 100,000 + over volumes

10. Number of Patrons Served
     This may be hard to calculate for some libraries, particularly those that are open to the public.

11. Salary
     - 10,000 - 14,999
     - 15,000 - 19,999
     - 20,000 - 29,999
     - 30,000 - 39,999
     - 40,000 + over
     exact salary (optional)

12. Other Compensation
     fringe benefits as % of salary?
     - annual raise amount (optional)
     - bonus amount (optional)
     - retirement plan
     - insurance/hospital
     - insurance/dental
     - insurance/life
     - parking
     - other, please specify

13. Population of City; Town Library is Located
     - under 10,000
     - 10,000 - 29,999
     - 30,000 - 59,999
     - 60,000 - 89,999
     - 90,000 - 100,000
     - over 100,000

14. Number of Law Libraries in Your Local Metropolitan Area
     broken down by type?