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Letter to SEAALL members announcing the Lucile Elliott Scholarship, October 16, 1995

Georgiana Wellford

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TO: SEAALL Chapter Members
FROM: SEAALL Scholarship Committee
RE: Lucile Elliott Scholarships
DATE: October 16, 1995

Enclosed you will find information about the 1995-96 Lucile Elliott Scholarship program with the guidelines and an application form.

A total of $4,500.00 will be made available to members through the Lucile Elliott Scholarship program. The amounts of the awards granted will be based on need and the actual cost of the activity for which the applicant is seeking assistance.

Last year the nine recipients used their awards to further their professional development by such activities as attending the SEAALL annual meeting, the AALL annual meeting, and library school.

If the application form does not provide enough space to respond, please feel free to attach an additional sheet. You may also include other information you feel is relevant to your application. Please read carefully the enclosed "Lucile Elliott Scholarship Guidelines" for the criteria the Committee will use in evaluating your application.

Recipients of this award will be asked to report on how their scholarship money was used. They may be asked to write a brief article for the Chapter newsletter describing their experience.

Please do not hesitate to contact a member of the committee if you have any questions.

1995-96 SEAALL Scholarship Committee
Georgiana G. Wellford, Chair
Ed Edmonds
Connie Matzen
Karen Orlando
Anne Klinefelter
Linda Robbins

APPLICATIONS MUST BE RECEIVED BY 5:00 P.M., NOVEMBER 27, 1995.
The Lucile Elliott Scholarship fund was established to provide financial aid for any purpose reasonably designed to improve one’s career in law librarianship. Part of the purpose of these awards is to encourage recipients to remain in the profession.

Applicants must be a paid member of the Southeastern Chapter of AALL at the time the application is completed.

Scholarship Committee members are ineligible to receive scholarships during their tenure on the Committee.

Applicants who have received a Lucile Elliott Scholarship within the previous three years are ineligible to receive a scholarship.

Five points will be deducted for each SEAALL scholarship received by an applicant.

In selecting the scholarship recipients, the Committee will consider the following factors:

1. Length of membership in SEAALL - The Chapter wishes to encourage the participation of its newer members (3 years or less). Therefore, when the applicant pool permits, scholarships will be awarded on a 70:30 newer members to continuing members ratio.

2. Participation and service to the library profession - This is demonstrated by participation in committees, sections, programs, projects, etc. of professional associations.

3. Intended use of scholarship - Scholarships may be used to provide financial aid for any purpose reasonably designed to improve one’s career in law librarianship. Preference shall be given for attending any activity sponsored by the Southeastern Chapter.

4. Lack of financial assistance from employer.

5. Letters of recommendation.

Adopted 1994
1. Name:

2. Address:

3. Are you a member of the Southeastern Chapter (SEAALL)?
   When did you join?

4. For what purpose do you wish to use this scholarship? Please be as specific as possible, indicating the type of activity (SEAALL), AALL or other meeting or institute, course work or other activity and where and when it will take place. (Please see enclosed scholarship guidelines for a statement of the purposes for which scholarships are granted).

5. Please estimate the cost of registration/tuition; travel; housing; food; other.

6. Please state your employer's policy regarding reimbursement for professional activities. Please specify the extent to which your participation in the activity described above will depend on receipt of a SEAALL scholarship.
7. How much financial support do you anticipate receiving from your employer for this activity?


8. Have you previously applied for a Lucile Elliott Scholarship?
Yes ___________ No ___________

If the answer is yes, please give dates and indicate whether or not you received a scholarship.


9. Please describe how this scholarship would help you in your career as a law librarian.


10. By enclosing a resume or on a separate sheet, please provide:

   a) Present place of employment, job title and starting date.
   b) Last two positions, employer and length of service.
   c) Educational background (schools attended, dates, degrees).
   d) Description of your participation in and service to the profession (for example, service as an officer or committee member in a professional library organization; active participation in workshops, seminars or other educational programs).

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LETTERS OF RECOMMENDATION FROM AT LEAST TWO INDIVIDUALS (WHO ARE NOT MEMBERS OF THE SEAALL SCHOLARSHIP COMMITTEE) MUST ACCOMPANY THIS APPLICATION. One letter must be from another member of the Southeastern Chapter, and one letter must be from your supervisor, if applicable. If not applicable, then one letter should be from a major client. The letters should comment on your record of and/or potential for service to the profession, and should describe how receipt of a SEAALL scholarship would improve your career in law librarianship.
PLEASE READ AND SIGN THE FOLLOWING:

If the correct answers to any of the above questions change materially after submission of this application, I will immediately notify the Chair of the Scholarship Committee.

If I receive a SEAALL scholarship and for any reason I cannot participate in the activity listed in question #4, I shall immediately return the money to the SEAALL Treasurer, who will notify the Scholarship Committee.

In the event funds are received for the same activity from AALL or an AALL-affiliated source, I will accept only one such grant.

Date: ___________________________ Signed: ___________________________

* * * * *

Please return six copies of the completed application and attached recommendation letters by 5:00 P.M. ON NOVEMBER 27 1995 TO:

Georgiana G. Wellford, Law Librarian
Office of the Attorney General
900 E. Main Street
Richmond, Virginia 23219