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Letter to Jean Holcomb concerning the chapter procedures manual, November 9, 1988

Wes Daniels

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Wes Daniels
Librarian

November 9, 1988

Ms. Jean Holcomb
Norfolk Law Library
1105 Sovran Center
Norfolk, VA 23510

Dear Jean:

I've been feeling guilty for not having completed the chapter procedures manual I agreed to do some time ago on behalf of the SEALL Publications Committee. In a recent conversation with Mary Smith, she suggested I turn over to you the material I had compiled.

As you can see, although I have done a fair amount of work on the manual, I have not been able to get it into final form. I've reluctantly concluded that, with the cruise and other projects, I probably won't be able to complete it in the near future. Therefore, I'm taking Mary's advice and I'm turning it all over to you. Sorry.

Please let me know if you have any questions. The sections labeled "Comments" are my extrapolations, interpretations or suggestions for procedures to be followed. Several people submitted material to me specifically for the manual, and copies of these are inserted in the attached draft. I've also inserted copies of attempts at drafting sections of a manual undertaken several years ago. Where I did not have sufficient material of this kind, I have inserted various documents I had accumulated that may be of some help. I had hoped to create a relatively uniform format for the manual, and I am not at all suggesting that everything I have inserted in the draft should be retained. I wanted to send you everything that might possibly be relevant.

Under separate cover I am sending you material I compiled from other chapters' manuals. I will also send a batch of items relating to activities undertaken (or contemplated) by the Publications Committee in the past two years.

-2-

I wish you the best of luck with the Committee, and I am sure you will be more productive than I was. Once again, I apologize for not having been able to bring the manual project to completion.

Sincerely,

Wes

cc: Mary Smith