

10-15-1992

Letter to SEAALL members announcing the Lucile Elliott Scholarship, October 15, 1992

Mary Smith Forman

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Repository Citation

Forman, Mary Smith, "Letter to SEAALL members announcing the Lucile Elliott Scholarship, October 15, 1992" (1992). *Scholarship Committee*. 102.

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AKERMAN, SENTERFITT & EIDSON, P. A.

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TO: SEAALL Chapter Members
FROM: SEAALL Scholarship Committee
RE: Lucile Elliott Scholarships
DATE: October 15, 1992

Enclosed you will find information about the 1992-93 Lucile Elliott Scholarship program with the guidelines and an application form. Those of you who have not paid your annual SEAALL membership dues will also find a dues reminder form.

For the second year, a total of \$3,000.00 will be made available to members through the Lucile Elliott Scholarship program. The amounts of the awards granted will be based on need and the actual cost of the activity for which the applicant is seeking assistance.

Last year the recipients used their awards to further their professional development by such activities as attending the SEAALL annual meeting, the AALL annual meeting, a government document seminar, and for tuition for an MLS program.

To insure that Chapter members will have the broadest possible window of opportunity to secure assistance for activities including the AALL Mid-Winter Institute, the completed applications must be returned by November 30, 1992. Winners will be notified on December 18, 1992.

If the application form does not provide enough space to respond, please feel free to attach an additional sheet. You may also include other information you feel is relevant to your application. Please read carefully the "Lucile Elliott Scholarship Guidelines" printed on the reverse of this notice for the criteria the Committee will use in evaluating your application.

Recipients of this award will be asked to report on how their scholarship money was used, and may be asked to write a brief

article for the Southeastern Law Librarian describing their experience.

Please don't hesitate to contact a member of the committee if you have any questions.

1992-93 SEAALL Scholarship Committee

Mary Smith Forman, Chair

Doris Hinson

Deborah Mayo-Jefferies

Barbara G. Murphy

Diana Osbaldiston

Martha Rush

Georgiana G. Wellford

Sarah K. Wiant

FINAL NOTICE!

Our records indicate that your 1992-93 SEALL membership dues have not been paid. Don't lose out on future newsletters, meetings and institute information. SEALL needs you! Please take time to renew your membership TODAY!

**SOUTHEASTERN CHAPTER OF THE AMERICAN ASSOCIATION
OF LAW LIBRARIES, INC.**

ANNUAL MEMBERSHIP DUES: JUNE 1, 1992 - MAY 31, 1993 INVOICE

NAME: _____

INSTITUTION/FIRM: _____

ADDRESS: _____

PREFERRED MAILING: _____

TELEPHONE: _____ **FAX:** _____

Check the appropriate membership category below:

_____ **INSTITUTIONAL:** Any library or firm may designate any staff as members. Membership resides with the institution, which may change designated members as staff changes. Dues are \$10.00 per designee, with a \$100.00 maximum. List designated members here:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ **INDIVIDUAL:** Anyone connected with a law library within the Chapter area. Membership resides with the individual. Dues are \$10.00 per member.

_____ **ASSOCIATE:** Any person, company or institution anywhere, not connected with law libraries, or connected with law libraries outside the region. Dues are \$10.00 per member.

_____ **STUDENT:** Anyone enrolled in a library school within the region. Dues are \$5.00 per member.

Please check the type of library that applies to you:

Academic Court, County or Government
 Associate Firm or Bar Other _____

Please make your check payable to: SOUTHEASTERN CHAPTER-AALL.
Return check and this sheet to:

Sue Burch, SEAALL Treasurer
University of Kentucky Law Library
620 S. Limestone Street
Lexington, KY 40506-0048

SOUTHEASTERN CHAPTER OF
THE AMERICAN ASSOCIATION OF LAW LIBRARIES, INC.

LUCILLE ELLIOTT SCHOLARSHIP GUIDELINES

The Lucile Elliott Scholarship fund was established to provide financial aid for any purpose reasonably designed to improve one's career in law librarianship.

Applicants must be a paid member of the Southeastern Chapter of AALL at the time the application is completed.

Scholarship Committee members are ineligible to receive scholarships during their tenure on the Committee.

Applicants who have received a Lucile Elliott Scholarship within the previous three years are ineligible to receive a scholarship.

In selecting the scholarship recipients, the Committee will consider the following factors:

1. Length of membership in SEAALL - The Chapter wishes to encourage the participation of its newer members (3 years or less). Therefore, when the applicant pool permits, scholarships will be awarded on a 70:30 newer members to older members ratio.
2. Participation and service to the library profession - This is demonstrated by participation in committees, sections, programs, projects, etc. of professional associations.
3. Intended use of scholarship - Scholarships may be used to provide financial aid for any purpose reasonably designed to improve one's career in law librarianship. Preference shall be given for attending any activity sponsored by the Southeastern Chapter or an AALL Institute.
4. Lack of financial assistance from employer.
5. Potential for staying within law librarianship - This is demonstrated by employment record and/or educational preparation.

SOUTHEASTERN CHAPTER OF THE
AMERICAN ASSOCIATION OF LAW LIBRARIES, INC.

Lucile Elliott Scholarship Application Form

1. Name: _____
2. Address: _____

3. Are you a member of the Southeastern Chapter (SEAALL)? ____
When did you join? _____
4. For what purpose do you wish to use this scholarship?
Please be as specific as possible, indicating the type of
activity (SEAALL), AALL or other meeting or institute,
course work or other activity and where and when it will
take place. (Please see enclosed scholarship guidelines
for a statement of the purposes for which scholarships are
granted).

5. Please estimate the cost of registration/tuition _____;
travel _____; housing _____; food _____;
other _____.
6. Please state your employer's policy regarding
reimbursement for professional activities. Please specify
the extent to which your participation in the activity
described above will depend on receipt of a SEAALL
scholarship.

7. Please describe how this scholarship would help you in your career as a law librarian.

8. By enclosing a resume or on a separate sheet, please provide:

- a) Present place of employment, job title and starting date.
- b) Last two positions, employer and length of service.
- c) Educational background (schools attended, dates, degrees).
- d) Description of your participation in and service to the profession (for example, service as an officer or committee member in a professional library organization; active participation in workshops, seminars or other educational programs).

LETTERS OF RECOMMENDATION FROM AT LEAST TWO INDIVIDUALS (WHO ARE NOT MEMBERS OF THE SEAALL SCHOLARSHIP COMMITTEE) MUST ACCOMPANY THIS APPLICATION. The letters should comment on your record of and/or potential for service to the profession, and should describe how receipt of a SEAALL scholarship would improve your career in law librarianship.

PLEASE READ AND SIGN THE FOLLOWING:

If the correct answers to any of the above questions change materially after submission of this application, I will immediately notify the Chair of the Scholarship Committee.

If I receive a SEAALL scholarship and for any reason I cannot participate in the activity listed in question #5, I shall immediately return the money to the SEAALL Treasurer, who will notify the Scholarship Committee.

In the event funds are received for the same activity from AALL or an AALL-affiliated source, I will accept only one such grant.

Date: _____

Signed: _____

Please return four copies of the completed application and attached recommendation letters by November 30, 1992 to:

Mary Smith Forman, Chair
SEAALL Scholarship Committee
Akerman, Senterfitt & Eidson, P.A.
P.O. Box 231
Orlando, FL 32802-0231

LUCILE ELLIOTT SCHOLARSHIP

Members received a mailing in mid-October from the Scholarship Committee announcing the annual scholarship award process. The mailing included a memorandum from the Scholarship Committee outlining the process, the application form, scholarship guidelines, and, for those who haven't yet paid, a final dues reminder for the 1992-93 year.

The **Lucile Elliott Scholarship** honors the memory of the founding member of the North Carolina Law Librarians which, in 1954, became the Southeastern Chapter of AALL.

A total of **\$3,000** will be made available to members this year. The amounts of each award granted will be based on need and the actual cost of the activity for which the applicant is seeking assistance.

Applications are due by November 30, 1992. Scholarship recipients will be announced on December 18, 1992.

Recipients of this award will be asked to report on how their scholarship money was used, and may be asked to write a brief article for Southeastern Law Librarian describing their experience.