Spring 1988

Southeastern Law Librarian Spring 1988

SEAALL

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ANNUAL MEETING "LEXINGTON"

14 Thursday
April
1988

15 Friday
April
1988

7:00 Coffee/Danish Breakfast
8:30 Program 1A or 1B:
Rico or Time Management
10:00 Program 2A or 2B:
Cost Effective Acquisitions or
Hazardous Waste
12:30 Luncheon Discussions
1:40 Program 4A or 4B:
Federal Courts
Accounting Methods
SOLINET MEETING
3:00 MEETING REGISTRATION
(3:00 - 6:00 p.m.)
4:00 SEAALL BOARD MEETING
(3:00 - 5:00 pm)
5:00 Evening OPENING RECEPTION
6:30 - DINNER at RED MILLE RACE TRACK

16 Saturday
April
1988

7:00 CONTINENTAL BREAKFAST
8:00
9:00 Program 5: LAW CLERKS:
What They Know and When
They Know It
10:00
11:00 OFF TO THE RACES!!!!
(Keeneland)
1:00
1:30

FLIGHT HOME!!!!
(Back to Work tomorrow)
EDITOR'S CORNER

The SOUTHEASTERN LAW LIBRARIAN is the official publication of the Southeastern Chapter of the American Association of Law Libraries. It is published quarterly in September, December, March, and June. Editorial comments or submissions should be sent to the editor - Timothy L. Coggins of the University of North Carolina at Chapel Hill Law Library. Inquiries regarding advertising should be made to Daina G. Farkas, University of North Carolina Law Library, CB #3380, Van Hecke Wettach Bldg., Chapel Hill, NC 27599. Subscription information should be directed to the Chapter Secretary - Larry Wenger of the Law Library at the University of Virginia. Subscriptions are included in membership dues of $10.00 per year. Membership information may be obtained from the Chapter Secretary or from the Membership Committee Chair - Hilary Burg of the Fairfax County Law Library.

The opinions expressed in the columns and articles are those of the authors and do not necessarily represent those of SEAALL. The Southeastern Law Librarian is not copyrighted; however, credit should be given when quoting or photocopying materials from this publication.

EDITOR’S NOTE: If you are attending the Annual Meeting in Lexington and would like to report on a program for the next issue of the SOUTHEASTERN LAW LIBRARIAN, call or write Tim Coggins. The reports in the newsletter after last year’s annual meeting were well-received and provided librarians who could not attend valuable information about the programs.

DEADLINE FOR VOLUME 13, NUMBER 4 - MAY 1, 1988

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ATLANTA ANNUAL MEETING 1988

From The President

This column finds Atlanta and most of the Southeast shivering with temperatures well below freezing making the thought of Lexington in April very appealing. Our meeting promises to be a good one. Many substantial, thought-provoking programs are planned. I hope many of you will consider attending the meeting this year. With travel costs to the national meeting less expensive this year since it is in the Southeast region, you will be able to attend both meetings. The Southeastern meeting is always a very rewarding professional experience. Our programs rival those of national and the size and atmosphere of the meeting is much less stressful.

We will have many things to discuss at our business meeting. Education has been the watchword coming from the membership in the past few years. The Education Committee will be presenting a proposal for a series of educational programs to begin in 1989. We envision these programs as one-day workshops, focusing on a single topic to be held in conjunction with the annual meeting and at regional sites. More details will be available in Lexington regarding proposed sites and topics. In the interim, we need your input. Is this the type of programming which will benefit you professionally? Will you be able to participate? Will you help host a meeting in your location by arranging meeting space, publicizing the program and collecting registration? This venture will succeed only if there is participation from the membership. We need your help! Please be thinking about this and come to the business meeting with your ideas and comments.

Dues notices should be arriving shortly. The date of mailing was changed by the Board to facilitate an easier transition between the secretary and treasurer. A committee preference form is included in this issue of the Newsletter. Please return both as soon as possible.

We are seeking a new editor for the Southeastern Law Librarian for the next two years. Tim Coggins, after producing two volumes of the newsletter, has decided to hang up his editor’s pencil. If anyone is interested, please let me know. Desktop publishing capability would be an asset.

I look forward to seeing you in Lexington.

Hazel Johnson
President

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Washington DC 20001
After two years of successful programming and scheduling for a third, the DISCUSSION GROUP concept has all but become a SEALL tradition. This year’s discussion groups promise to be as diverse and interesting as in the past. While we all enjoy being “talked at” (at least to some degree), we often wish there was more opportunity for dialogue than a question and answer session at the end of a program normally provides. The discussion group concept seems to strike a good balance between formal programming and the informal exchange of ideas, the latter of which most of us thrive on at these meetings.

In Lexington, LUNCHEON DISCUSSION GROUPS will be held on Friday, April 15, 1988, from 12:30 - 2:30 p.m. You will be asked to choose which discussion group you plan to attend when completing your convention registration form. Before deciding, please give some thought not only to which program you will get the most out of, but also the program to which you can contribute.

This year’s discussion groups and leaders will be as follows:

“Automated Serials Control”
Joyce M. Janto
Acquisitions Librarian
University of Richmond
School of Law

“CD-ROM”
Michael J. Petit
Acquisitions Librarian
University of Miami Law Library

“Forms for Firms”
Constance M. Matzen
Librarian
Smith, Anderson, Blount, Dorsett, Mitchell & Jernigan

“Procedure Manuals”
Carol A. Roehrenbeck
Director of the Law Library and Associate Professor of Law
Nova University Law Library

“Writing Skills/Public Relations”
Timothy Coggins
Associate Director
University of North Carolina Law Library

The discussion group leaders have been asked to lead the discussions, not present the program. They will be prepared to lead but they also need your participation. Bring your ideas, your opinions (have we ever had a shortage of those?!), your forms that work, your forms that didn’t work, your procedure manuals, your “war stories”, and, most of all, bring your enthusiasm. This is one of the few times you will be invited to talk about “how I do it in my library” (other than over cocktails), so get yourself ready. The level of success of each discussion group depends upon your participation.

Mary D. Smith
Program Chair
SEAALL CONSTITUTIONAL AMENDMENTS

The Constitution ByLaws Committee has proposed the following amendment to the SEAALL Constitution. The bracketed and highlighted items are being added:

Article VII: Committees
   a. There shall be the following committees:
      (1) Program
      (2) Membership
      (3) Nominating
      (4) Placement
      (5) Scholarship
      [(6) Constitution & ByLaws
      (7) Newsletter]

This is an amendment formalizing procedures which have been in practice for a number of years. Both committees have functioned as special committees appointed by the President. This makes the two committees standing committees to be appointed annually. The change will be voted on by the membership present at the next business meeting of the Southeastern Chapter on Saturday morning April 16, 1988 in Lexington, Kentucky.

Printing Courtesy of

LAW BOOK EXCHANGE
S.E.A.A.L.L. FINANCIAL REPORT

Previous Ending Balance $11,432.68

Deposits (As of January 25, 1988):
- Advertising 200.00
- Dues 330.00
- Interest 99.90

$12,053.58

Expenses:
- Postage and Photocopying 64.25
- Account Maintenance 20.27

$84.52

JANUARY 25, 1988 ENDING BALANCE $11,969.06

-Submitted by Bill James
SEAALL Treasurer

WANTED: Host for lovable and not very rowdy group of law librarians. The Southeastern Chapter is seeking a meeting site for our 1990 annual meeting. Great experiences promised for all involved. For more information, call Hazel Johnson, SEAALL President; (404) 527-4057. (References not required.)

Looking forward to meeting you in beautiful Lexington, Kentucky, April 14-16, S.E.A.L.L.

Specializing in Canadian & British Commonwealth Legal Material
The Atlanta Chapter is looking forward to hosting the 81st AALL Convention at the Marriott Marquis June 26-29, 1988.

Most planning is complete and the budget is approved. Look for details in the registration materials mailed in mid-February and future AALL newsletters. Some exciting events are planned for the participants. Currently, each Committee is looking for people to assist with each function, i.e., Hospitality, Registration, etc. If any Southeastern Chapter member would be interested, please contact the Local Arrangements Chair Anne Butler or the Volunteer Coordinator.

Anne Butler, 1988 Local Arrangements Chair
Alston & Bird
35 Broad Street, Suite 1200
Atlanta, Georgia 30335
(404) 586-1546

Susan Pinkard
Volunteer Coordinator
Alston & Bird
35 Broad Street, Suite 1200
Atlanta, Georgia 30335
(404) 586-1508

Volunteers are needed to work at the Registration and Hospitality desks, to help with tour registration, and to sell T-shirts. If you are interested in helping out for at least a two-hour shift (and having a wonderful opportunity to meet people from all over the country), call!

Help us make this the best meeting ever!!

Robin Mills
Pat Strougal
Registration Co-Chairs
AALL Atlanta 1988

Local arrangements for the spring meeting in Lexington, Ky are nearly complete. (The plans we have made will enable you to relax and enjoy after all the meetings.) The special events at the Conference involve one of Kentucky's major industries—the race tracks. Friday evening's reception dinner and special entertainment will be at the Red Mile, a harness racing track. Saturday afternoon will be spent at Keeneland, where the horses run before moving to Louisville for the Kentucky Derby.

We hope that you will attend.

Bill James
Local Arrangements Chair
1988 AALL SUMMER INSTITUTES

The following AALL summer institutes, sponsored by the Association under the direction of the Committee on Education, are scheduled for the Summer of 1988.

1. AALL Basic Cataloguing Institute: Designed to provide cataloguers in academic, firm, county and court libraries with a basic introduction to law cataloguing from both the practical and theoretical perspectives. Location and Date: University of Tennessee at Knoxville, June 21-24, 1988.

2. An Introduction to American Law: Information You Need to Know but Never Knew to Ask: Leading experts discuss specific substantive areas of the law. The schedule will reflect a typical legal curriculum, with basic courses and specialized subjects. Location and Date: University of Georgia School of Law at Athens, June 22-25, 1988.

3. Law Library Management—"Managing the Law Library in the 1990’s": Offered for the benefit of middle managers and other managers who are moving to positions of greater overall responsibility in their organizations. Location and Date: University of Alabama Law Center at Tuscaloosa, June 22-25, 1988. The deadline for applications is March 15, 1988. Registration fees range from $250.00 to $280.00. For further information and applications, see the February 1988 AALL NEWSLETTER.

SPECIAL SERVICE COMMITTEE

Donald Ziegenfuss, Chair of the SEAALL Special Committee on Service to SEAALL, requests that any SEAALL member with information for his committee should call him. Call him with your ideas and/or with the names of individuals who should receive special service recognition. Donald’s number is 813-223-7000. Mailing address: Carlton, Fields, Ward et al; One Harbour Place; Post Office Box 3239; Tampa, Florida 33601.

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ONLINE UPDATE

CALR - USE SOME INGENUITY FOR BETTER SEARCH RESULTS

Most people who use WESTLAW and LEXIS use them for help with Shepardizing, finding the most recent cases and, hopefully, finding "all" the relevant cases and material. "All" is an anomaly because both services have limitations in scope and depth of coverage. The day is coming when every lawyer will have a PC at his/her own desk. Each lawyer can access "all" the legal data to perform their job. WESTLAW and LEXIS will have increased their coverage and also started to produce CD-ROM disks of the databases which they will periodically update. Users will also be tied into the actual services for updated material through their telephone lines and modems. The process of obtaining the information will be transparent to the user who will simply enter a query and receive the results. Very few users will ever care whether the information came from the CD of the actual service in St. Paul or Dayton as long as he or she gets all the information required.

We need to give some thought to other uses for both these services however. They do have more potential than just finding cases based on a query of relevant terms. A recent article by John P. Freeman in "The Lawyer's PC" discussed the use of CALR within the context of the lawyer's duty of due diligence. It is an excellent article and adds to the credibility and necessity of lawyers using CALR in their practice. Everyone is aware of the growing trend to hold lawyers liable for failure to fully research a case, including the use of CALR. This reality is something those of us responsible for teaching CALR must address with our students.

For instance, take the case of a client selling a business interest. The seller owes a duty of due diligence to his creditors and investors, but what if the buyer loots the company and it turns out that a little careful research could have unearthed this tendency? Search either service using the buyer's name to ascertain whether the buyer has a history of "looting" or other unfair practices. NEXIS will also tell the seller's side - whether the buyer has been featured in adverse publicity dealing with business involvements.

The very fact that the seller undertakes such a search will help in proving his due diligence. Another little used search technique is to run opposing attorneys' names through the services for background data useful in hiring or practice and to show any disciplinary action and sanctions assessed. One can also ascertain how well the attorneys' arguments were presented and received through reading the case.

We should also check out clients we do not know very well. They may have a history of trouble. Highly reputable firms have been representing clients while totally unaware the client was perpetrating a huge fraud. Larry Lavinsky, a legal malpractice expert has said, "A malpractice case sometimes does not arise out of what the lawyer does or fails to do but rather because the client inevitably spells trouble." Searching for the clients' names may well discover unsavory information that a client has attempted to keep secret.

CALR can also deliver knowledge of how a judge feels about certain types of litigation.

(continued on next page)
It can also be used to find related cases simply by running opposing counsel’s name. Once you have found related suits you can consider contacting the other lawyers in order to share information.

All of this information and much more is available today through both services and is limited only by the lawyer’s ingenuity.

WESTLAW’S STAR PAGING

And now a word about star paging recently introduced on WESTLAW. This eliminates the need to read a case in hard cover form to find the actual page. Heretofore, we have had to try and convert 24 screen lines into segments of print pages in order to find where the page is really located. WESTLAW has added star paging that provides the publication page references within the case. You can “turn on” star paging by typing “star” or “st” once you are in a case and can cancel it with “xstar” or “xst”. The page number and case citation will appear highlighted on a separate screen line and the publication page will appear highlighted all through the case exactly where page breaks appear in the books. You can also type in “star” and a desired page number in order to access that page immediately. There is an asterisk before each star reference to distinguish it from other numerical references within the case. In SCT, U.S. Reports numbers are preceded by one asterisk and Supreme Court Reporter pages are preceded by two asterisks. Star paging is available for the entire National Reporter System, including Federal and Regional Reporters and United States Reports.

Sally Irvin
Wake Forest University

LEXIS CITES ... and more

LEXIS continues to add new libraries and new features. The most recent advance is the addition of LEXIS Cites to new cases or other documents added to the system.

LEXIS has always been a great source for slip opinions. Recent cases would be added quickly, but with no case citation given until the cases were finally published in book form. These slip opinions have often been hard to cite. The opinions could not be accessed with LEXSEE (which brings up cases by citation). Perhaps the biggest headache of all, it was impossible to give a pinpoint citation to a specific point found in a LEXIS slip opinion.

LEXIS cites have changed this. New cases are now assigned citations as they are put online. These citations give the dates, jurisdictions, and LEXIS document numbers of the cases. For example, Berry v. Curreri, a Third Circuit Court of Appeals case from January 26 (decided only 3 days before this column was written), has the citation: 1988 U.S.App. LEXIS 732. This case can now be retrieved via LEXSEE with this citation, and a person wishing to cite to Berry can use this citation and know that a reader will be able to find it on LEXIS. (The LEXIS Cites are permanent and are not removed even when a reporter citation has later been added.) However, the real convenience of the LEXIS Cites might be that cases are also given page numbers. The document on LEXIS is divided into pages, so that persons may then find - and cite to - specific points within unpublished cases!

LEXIS also has added, at last count, the codes of 19 states. Any person who has had to search state statutes can imagine how wonderful it is to have the statutes online. The statutes are very easy to search. Use the same logic as you

(continued on next page)
would with regular searching. However, since statutes are more specific, and much shorter than cases, fewer terms are required to find what you need. Searching the state codes has been helped even more by the recent addition of a browsing feature, which enables you to search not only the specific statutes found with your terms, but also the preceding or following statutes surrounding them. The browsing feature uses easy-to-follow commands, and the user is given a help message at the beginning of each statute telling how to browse.

Another recent addition to LEXIS is corporate information from the Secretaries of State of Texas, Illinois, and Missouri. This information is contained in the INCORP library, as well as the ILLSOS, MOSOS, and TExINC files in the STATES library. A corporate record search gives you the corporation’s name, type of corporation, status, filing date, agent, and office, among other information. The files can be searched with regular key terms. For example, by using the search term “hamburger,” I found 105 Texas corporate records (including that of Captain Billy Whizzbang’s Hamburgers, Inc., of Arlington, Texas). More state corporate files will be added in the coming months.

Sally Waters
Stetson University

WESTLAW DBASE SEMINAR

On December 2-3, 1987 a database vendor seminar was sponsored by WESTLAW at the Marriott Marquis in Atlanta. The seminar focused on specific databases (Dow Jones News Retrieval, Dialog, Vu/Text, & BNA Online) - all accessed through WESTLAW.

New WESTLAW enhancements were discussed in detail. WESTLAW has a new tax database (FTX-ALL) which can be used to search all the tax databases on the system. The fields are not uniform across the database, so take this into account when searching. Forthcoming databases, such as the PLI materials, were discussed. State legislative and regulatory information for all 50 states will be available through a WESTLAW gateway. Another welcome database addition is the Congressional Record. All of the state caselaw databases will cover 1945 to the present. The WESTLAW Legal Bulletin contains information on new cases on the system. Cases stay on the list for approximately two weeks.

Linda Jackson
Powell, Goldstein et.al.

(Note: Summaries of the various sessions of the seminar are given below.)

AN INTRODUCTION TO BNA OUTLINE

Kathy Crosslin
Alston & Bird

This session was devoted to a discussion and demonstration of BNA’s online information service available through WESTLAW. These services are made up of twenty-two full-text database including seven daily updating services which have no print equivalents. The remainder are electronic versions of BNA publications.

Although this part of the program was interesting (and the charts of BNA online information provided in the program materials are very helpful), most of the questions and discussion focused on Tax Source, BNA’s “multi-database”, made up of the Tax Management Portfolios and other tax services. Although searching and browsing may

(continued on next page)
seem awkward because of its integration with WESTLAW's case law databases using the FIND COMMAND, Tax Source promises to be a useful service.

**DOW JONES NEWS RETRIEVAL**

Hazel Johnson  
Long, Aldridge & Norman

Representatives from Dow Jones News Retrieval offered many helpful tips for searching their sometimes unwieldy database. Of particular interest to those who follow the activities of specific companies is the Dow Jones Tracing Service (command //TRACK). This service allows the user to build an automatic search strategy for up to 125 companies. Using the company's stock (ticker) symbol, the searcher can build five profiles consisting of 25 companies each. When executed, the system will retrieve any news stories and the current stock price quotes for each of the companies stored. Further enhancements allow the retrieval of only news stories, only quotes, only news stories appearing since the last execution of //TRACK with variable output formats. Publications searched by //TRACK are the online version of the Wall Street Journal, Barron's and Dow Jones News Service.

Announcements of interest were the addition of access to Datatimes' collection of local newspapers and the availability of the international versions of the Wall Street Journal within 18 months.

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**VU/TEXT**

Julie Gotch  
Hansell & Post

The American Cities Business Journals, a collection of 36 city business magazines from across the country, are being added to Vu/Text one by one. The Detroit and Miami newspapers cannot be accessed through the WESTLAW gateway. Global searching is now available on Vu/Text. It is possible to search in more than one newspaper at a time on the system. Global groups such as newspapers and wire services, magazines, business databases, and all years of one newspaper can be searched. The NEWS global group includes 32 newspapers and 6 wire services from 1983 to the present. You can also customize a search by creating your own global group. Search results are displayed paper by paper in reverse chronological order.

**DIALOG**

Linda Jackson  
Powell, et.al.

The DIALOG session focused on corporate and legal applications. The first release databases on DIALOG are updated every 15 minutes. These databases include File 610, Business Wire; File 611, Reuters; and File 613, PR Newswire. Another good source of current news commentary is File 600, McGraw-Hill News which includes hourly changes of stock prices and volume. Corporate structure information is available in Dun's Market Identifiers, File 516. The file includes public and private companies and gives the parent company. Corporate Affiliations, File 513, gives the family tree of a company. The Predicasts file includes a company thesaurus and a useful technique is to enter the company name using the expand command.

(See DIALOG, next page)
ACADEMIC SIS RECEPTION AT EMORY LAW SCHOOL

The Academic Law Libraries Special Interest Section will hold its annual reception at the Emory University Law Library in Atlanta during the AALL Annual Meeting this June. The reception is being co-hosted this year by Emory University School of Law and Georgia State University College of Law. Robin Mills (Emory) and Nancy Johnson (Georgia State) are planning a very special evening for all who attend. An open invitation is being issued to all members of AALL to join the SIS for refreshments, library tours, and conviviality -- Georgia style.

The Academic SIS is pleased to acknowledge the generous support of the following firms, serving as co-sponsors of the reception: DIALOG Information Services, Inc., Information Access Company, and Readex Microprint Corporation. Make plans to join the Academic Law Libraries at their reception on Monday evening, June 27, 1988, at Emory University School of Law in Atlanta.

HELP FOR FIRM BILLING

Danyl Corporation is selling a new Laser Printer Monitor (LPE) which captures the number of pages printed on a laser printer and bills the charges to the client. The LPE can count the number of characters printed per document. It is connected between the Laser Multiplexer and the printer and can monitor several work processing workstations. For more information, contact Danyl Corporation, 1509 Glen Avenue, Moorestown, New Jersey, 08057-1103, (609) 234-8000.

ADVICE FOR ADMINISTRATORS

Before You Say "You'll Have to Go" is a new handbook designed to help administrators make fair and legally prudent terminations. A decision-tree format leads the administrator through such questions as recent promotion, family dependents, years and record of service, pension eligibility, and ethnic and religious characteristics. For more information, contact Business & Legal Reports, Dept. CC955, 64 Wall Street, Madison, CT 06443; (800) 553-4569.

(DIALOG, continued from previous page)

One Search is now available on DIALOG. It is more expensive to use, but OneSearch is more efficient and saves time. To start OneSearch, type begin and the file numbers or Dialindex categories you want to search, separated by commas. The format chosen in your type command applies to all of the files specified when the begin command is given.
NOTE: Please send news items about membership and law libraries to Joe at the following address:

Joseph Cross, BRIEFS Editor
Law School Library
University of South Carolina
Columbia, SC 29208

FLORIDA

The new librarian at Fine Jacobson Schwartz Nash Block & England in Miami is JEWEL JEAN MILLER. Her direct line is 1-305-577-4005 and the telefax number is 577-4088.

GEORGIA

MIRIAM A. TURNER is Educational Representative for Veracorp. Her address is 1 Barksdale Dr., Atlanta, GA 30309. A graduate of Virginia Commonwealth University, Miriam has prior experience as a law book sales representative and a paralegal.

LOUISIANA

JOAN PELLAND, Acting Law Librarian at Loyola University Law Library in New Orleans, announces that Edmund P. Edmonds, Law Librarian and Associate Professor of Law at the Marshall-Wythe Law Library of the College of William and Mary, has accepted the appointment as Law Librarian at Loyola effective August 1, 1988. Ed has been at William and Mary since 1978 and has been the Law Librarian there since 1982.
FLORIDA

Law Firm Librarian: Major Miami law firm has an opening for an Assistant Law Librarian by early or mid-July. Requirements: M.L.S required and experience in a law library preferred, knowledge of legal databases, and ability to work well with staff and attorneys. Duties: maintain library's online catalog, provide reference service to attorneys, and assist librarian with all functions of a law firm library. Salary competitive and liberal fringe benefits. Please send resume and names of references to: Personnel Dept., Greenberg, Traurig, et. al., 1401 Brickell Concourse, Miami, FL 33131.

Information Specialist: Requirements: MLS for West Palm Beach, Florida, corporate law firm. Must be interested in on-line business, corporate and general information retrieval and in automation of library procedures. Knowledge of DIALOG, LEXIS, WESTLAW, DATA TIMES, etc., helpful. Must be assertive and possess strong academic credentials. Exceptional potential for professional growth. Salary: Competitive. Send resume to: Susan Hutchens; Gunster, Yoakley, Criser & Stewart, P.A., 777 South Flagler Drive, Suite 500, West Palm Beach, FL 33402-4587. Phone: (305)650-0701.

MISSISSIPPI

Technical Services Librarian for academic law library: Requirements ALA-accredited degree, minimum of three years professional library experience, and knowledge of OCLC operations. Supervisory experience and work in serials control desirable. Experience with automated technical services, particularly serials control and acquisitions will be helpful. Duties: The Technical Services Librarian is responsible for the overall operation of cataloging, acquisitions, and serials control and will assist in implementing a plan for library automation. Salary: $22,000 minimum. Send letter of application and resume, including salary history and names of three references to: Professor J. Wesley Cochran, Law Librarian, University of Mississippi, University, MS 38677. Deadline for application is March 1, 1988. The University is an Equal Opportunity Employer.

TENNESSEE

Technical Services Systems Librarian: Requirements: MLS with experience in legal cataloging, use of OCLC, AACR2, LC classification, MARC format, and library automation. Duties: Responsible for the efficient input of law library collection records, including serials, treatises, pamphlets, microform, databases, and other material. Imaginative use of micro-computers and on-line systems to create in-house bibliographies and resources. Supervision and training of support staff as necessary. Salary: Commensurate with experience. For information, contact: Igor Kavass, Vanderbilt Law Library, Nashville, TN 37240. (615)322-2726. To apply, write: Shirley Hallblade, Box 155, Peabody Station, Vanderbilt University, Nashville, TN 37203.
COMMITTEE VOLUNTEERS NEEDED

Involvement in a SOUTHEASTERN CHAPTER committee insures that your voice will be heard and that you can have some influence over the direction in which we are moving. Our committees are doing some exciting work. Please fill out the form below and return it as soon as possible so that the 1988-89 committees can continue actively working on projects begun by the 1987-88 committees as well as starting on new projects.

COMMITTEE PREFERENCE FORM

If you are interested in serving on a Chapter Committee for 1988-89, please fill out information requested below and return to Mary D. Smith, Akerman, Senterfitt & Eidson, P.O. Box 231, Orlando, Florida, 32802.

Please return form by July 1, 1988.

Name
Institution
Address

(Please limit to three and indicate preference by 1, 2, or 3)

_ Constitution and By-Laws
_ Education
_ Membership
_ Newsletter
_ Nominations

_ Placement
_ Program
_ Publications
_ Publicity and Public Relations
_ Scholarship

I have previously served on the following committees (please indicate if Chair and years served on individual committees):

__________________________

__________________________