1994

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Southeastern Chapter
American Association of Law Libraries

Membership Directory

1994
CHAPTER HISTORY

The forerunner of the Southeastern Chapter began in 1937 as the North Carolina Law Librarians. The name was changed in 1938 to Carolinas Law Librarians to include additional members. This group became the first chapter of the American Association of Law Libraries in 1939 as the Carolinas Chapter. The name was changed again in 1954 as the group expanded and became the Southeastern Chapter.

PAST PRESIDENTS

Mary Oliver 1954-55
Jane Oliver 1955-56
Corinne Bass 1956-57
Dorothy Salmon 1957-58
Kate Wallach 1958-59
Stanley Bougas 1959-60
Jeanne Tillman 1960-62
Betty W. Taylor 1962-64
U. V. Jones 1964-66
Mary Polk Green 1966-68
Sarah Leverette 1968-70
Leah F. Chanin 1970-72
Pearl W. Von Allmen 1972-74
William C. Younger 1974-76
Caroline C. Herlot 1976-78
Anne H. Butler 1978-80
Robin K. Mills 1980-82
Donald Ziegenfuss 1982-83
Kay Todd 1983-84
Edwin M. Schroeder 1984-85
Richard A. Danner 1985-86
Carol D. Billings 1986-87
Hazel L. Johnson 1987-88
Mary Smith Forman 1988-89
J. Wesley Cochran 1989-90
Timothy L. Coggins 1990-91
Mary Cross 1991-92
Ed Edmunds 1992-93
Pam Williams 1993-94

Southeastern Chapter
American Association of Law Libraries

Membership Directory
1994

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Officers 1993-1994

President Pam Williams
Vice President/President Elect Carol Nicholson
Secretary Donna Bausch
Treasurer Kathy Heberer

Directory compilation, preparation and lay-out by Pam Williams
Articles of Incorporation
of the Southeastern Chapter of
The American Association of Law Libraries, Inc.

The undersigned incorporator, desiring to form a not-for-profit corporation under the provisions of Chapter 617 of the laws of the State of Florida, does hereby adopt the following Articles of Incorporation in accordance with the laws of the United States of America and the State of Florida.

Article I: Name
The name of this organization shall be Southeastern Chapter of the American Association of Law Libraries, Inc.

Article II: Purpose
The purposes for which the Corporation is organized are exclusively educational and scientific purposes within the meaning of section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code"), not for pecuniary profit, including the performance of the following activities exclusively for such purposes, except as restricted by Article X herein:

a. Promote law librarianship;
b. Develop and increase the usefulness of law libraries, particularly those in the Southeastern area of the United States; and
c. The exercise of all powers conferred on a corporation organized under the Florida Not-for-Profit Corporation Act as currently in effect and as it may be amended, and all such other powers as are permitted by applicable law.

Article III: Term
This corporation shall commence corporate existence upon the filing of these articles by the Florida Department of State and shall have perpetual existence unless sooner dissolved according to law.

Article IV: Members
Membership of the corporation shall be open to any persons or institutions residing in the Southeastern region of the United States interested in law libraries and desiring to promote the goals of the corporation.

Any person, company or institution with an interest in supporting the activities of the corporation located or residing outside the Southeastern region may become an associate member.

The Southeastern region include Puerto Rico and the following states: Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia and West Virginia and such other states as may be added.

Members shall be admitted to the corporation upon application to the Board of Trustees in the manner prescribed in the Bylaws. All individuals named as officers or trustees of the corporation shall be entitled to become members in the manner provided in the Bylaws.

This corporation is organized upon a nonstock basis and shall not issue shares of stock.

Article V: Subscribers
The name and residence of the subscriber of the corporation is as follows

Mary Smith Forman
Akerman, Senterfitt & Eidson
255 South Orange Avenue
P.O.Box 231
Orlando, Florida 32801-0231

Article VI: Officers
Section 1. Officers. The officers of the corporation shall consist of a President, Vice-President - President Elect, Secretary and Treasurer. The vice-president - president elect shall serve as vice-president and shall automatically become the president after one year and shall so serve during the second year following his or her election. The secretary and treasurer shall each serve for two years. The officers shall serve without compensation.

The officers shall perform the duties pertaining to their respective offices. In the event that the president resigns prior to the completion of a regular term, or is otherwise unable to perform the duties of the office in the judgment of the Executive Committee, the vice-president - president elect shall automatically assume the presidency and shall serve therein until his original presidential term would have expired, or for no more than two years, whichever is shorter. A special election would be held for the office of vice-president - president elect upon the assumption of the office of president for the remainder of the unexpired term.

In the event that the office of vice-president - president elect becomes vacant for any other reason than specified herein, a special election will be held to fill that office for the remainder of the unexpired term.
If the office of either secretary or treasurer becomes vacant for any reason, a special election will be held to fill that office for the remainder of the unexpired term.

The special elections could be held by mail or at the next Chapter meeting, at the discretion of the Executive Committee.

No officer shall hold more than one office in this Chapter at one time, nor shall the president hold office for than two consecutive terms.

All officers shall be installed at the conclusion of the Chapter meeting following their election or appointment and serve until their successors are elected or appointed, and qualified.

**Article VII: Board of Trustees**

**Section 1.** The officers shall together act as the Board of Trustees and the immediate past president shall serve on the Board of Trustees. The Board of Trustees shall be the Executive Committee of this corporation and shall have general supervision, management and control of the business, affairs and activities of the corporation, subject, however, to other articles of these Articles of incorporation and the bylaws and in accordance with the policies agreed upon by its members. The initial Board of Trustees shall be comprised of five(5) members who shall serve until the first election thereof. The Board of Trustees, however, shall never be less than three members.

**Section 2.** The names and addresses of the members of the initial Board of Trustees shall be as follows:

- **Mary Smith Forman**
  President
  Akerman, Senterfitt & Eidson
  P.O. Box 231
  255 South Orange Avenue
  Orlando, Florida 32801-0231

- **J. Wesley Cochran**
  Vice-President/President-Elect
  Law Librarian and Assistant Professor of Law
  University of Mississippi
  School of Law Library
  University, Mississippi 38577

- **Elizabeth Kern**
  Secretary
  Acquisitions/Serials Librarian
  Law Library of Louisiana
  100 Supreme Court Building
  Civic Center
  New Orleans, Louisiana 70112

- **Diana Osbaldiston**
  Treasurer
  Catalog Librarian
  University of South Carolina
  Law Library
  Columbia, South Carolina 29208

- **Hazel L. Johnson**
  Immediate Past President
  Law Librarian
  Long, Aldridge & Norman
  1900 Rhodes-Haverty Building
  134 Peachtree Street
  Atlanta, Georgia 30043

**Article VIII: Committees**

There shall be the following standing committees:

1. Program
2. Membership
3. Nominating
4. Placement
5. Scholarship
6. Articles and Bylaws
7. Newsletter

The president shall appoint all members of the standing committees. Special committees may be created as necessary. The president shall appoint all members of the special committees.

**Article IX: Registered Office and registered agent**

The street address of the initial registered office of this corporation is 255 South Orange Avenue, 10th Floor, Firstate Tower, Orlando, Florida 32801, and the name of the initial registered agent of the corporation at that address is Mary Smith Forman.
Article X: Use of assets

Section 1. The assets and income derived from the assets of this corporation shall be used solely for educational and scientific purposes. Any disbursements shall be at the approval and direction of the Board of Trustees and the members in accordance with the bylaws. No part of the net earnings of the corporation shall inure to the benefits of, or be distributable to, its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof.

Section 2. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 3. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 4. It is intended by the provisions of these Articles of Incorporation that the corporation shall possess the status of an organization exempt from federal income taxation under provisions of Section 501(c)(3) of the Internal Revenue Code of 1986, as now in force or hereafter amended. Accordingly, no part of the affairs of the corporation shall be administered, directly or indirectly, in any manner whatsoever which might jeopardize the federal tax exempt status of the corporation.

Article XI: Bylaws

The bylaws of this corporation may be adopted, repealed, amended or suspended by a two-thirds (2/3) vote of the members voting in a ballot conducted by mail in manner provided in the bylaws or at a meeting of the Chapter by a two-thirds (2/3) vote of members voting in the ballot.

Article XIII: Dissolution

Upon the dissolution of the corporation, the Board of Trustees shall, after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all of the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for educational and scientific purposes as shall at the time qualify as an exempt organization for organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the members shall determine. Any such assets not so disposed of shall be disposed of by the Circuit Court of the County in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article XIV: Anti-Discrimination

Membership in the Chapter or participation in any activity of the Chapter shall not be denied to any individual, or abridged, on the account of race, color, religion, sex, national origin, or sexual orientation.

IN WITNESS WHEREOF, the undersigned subscribing incorporator has hereto set my hand and seal this ______ day of _____ , 1989, for the purposes of forming this corporation not for profit under the laws of the State of Florida.

(SEAL) Mary Smith Forman
Bylaws
Southeastern Chapter of the American Association of Law Libraries

Article I: Membership

Section 1. Membership Categories

a. Individual Members

Any person officially connected with a law library, or with a separately maintained law section in any library and currently or within the last seven years, employed at least 30% of full time may become an active individual member upon determination of eligibility by the Membership Committee and payment of annual dues. The Membership Committee’s ruling may be appealed to the Executive Committee.

b. Student Members

Any person officially enrolled at least half-time in a degree program related to law librarianship shall become a student member upon payment of annual dues provided that membership in this category is limited to 5 consecutive years. The Executive Committee is empowered to adopt procedures for verifying student status.

c. Institutional Members

Any law library may become an institutional member upon payment of annual dues. The Executive Committee is empowered to determine whether the institution applying for membership is a law library. Such persons on the staff of an institutional member as are designated by the librarian and for whom the institutional member has paid its annual dues in accordance with bylaws Section 2,(b)2 shall be entitled to individual membership in the Chapter without the payment of additional dues.

d. Associate Members

Persons, companies and institutions not connected with law libraries, residing in or outside of the Southeastern region, or connected with law libraries but residing outside the region may be selected to associate membership by the Executive Committee and shall pay annual dues.

e. Life Members

The Chapter may at any regular meeting by a vote of two thirds of those present elect to life membership those who have been members of the Chapter for at least 10 years, but who have retired from active fulltime library work, and any life member of A.A.L.L. who resides in the Southeastern Chapter area.

f. Honorary Members

The Chapter may at any regular meeting by a vote of two thirds of those present elect non-members as honorary members.

Section 2. Attributes of Membership

a. Rights and Privileges

1. All members have the right to vote.

2. The right to hold office shall be restricted to active members in the following membership categories: individual, institutional and life.

3. The right to receive Chapter publications shall be shared by all members.

b. Dues

1. The annual dues for individual membership and associate members shall be $20.00. The annual dues for student memberships shall be $10.00. Life members and honorary members shall not be assessed dues.

2. The institutional membership dues shall be at the rate of $20.00 per designated member, and no library shall be required to pay annual dues in excess of $200.00.
3. All dues, individual, associate, and institutional shall be paid no later than three months after the due date appearing on the dues notice. The treasurer shall suspend the membership of any person who has not paid within the time allotted. A suspended membership shall be restored upon payment of dues for the current year.

4. The fiscal year shall coincide with that of the American Association of Law Libraries.

ARTICLE II. MEETINGS

Section 1. Annual

An annual meeting of the Chapter shall be held at such time and place as the Executive Committee shall determine. A Chapter meeting shall be held at AALL National Conventions, when the Convention schedule permits, for the purpose of discussing future programs and projects and submitting progress reports on Chapter activities. The Executive Committee shall be charged with the duty of scheduling and making arrangements for such meetings; and attendance at these meetings shall not be confined to the Executive Committee, but extended to the entire membership.

Section 2. Other

The president shall call other meetings of the Chapter as deemed necessary or when requested to do so by the Executive Committee. The president shall provide reasonable notice of such meetings to each member of the Chapter.

Section 3. Presiding Office

In the event of the absence of the president and vice-president -- president elect from any Chapter meeting, one of the members shall be elected to preside.

Section 4. Quorum

A majority of members attending a meeting shall constitute a quorum.

ARTICLE III. NOMINATIONS AND ELECTIONS

Section 1.

a. Nominating Committee

The president shall appoint a nominating committee who shall submit the names of the candidate or candidates for each of the following offices by March 1 in the year which the officer is elected.

Vice-President -- President Elect
Secretary
Treasurer

The nominating Committee shall not submit, for election to the office of vice-president/president elect, the name of any member who is not in good standing of the American Association of Law Libraries.

b. Additional Nominations

Additional nominations may be made by any member by communicating in writing such nomination to the president.

Section 2. Method of Election

The vice-president -- president elect shall be elected by mail ballot in May of each year. The secretary shall be elected by mail ballot in May of each even numbered year. The treasurer shall be elected by mail ballot in May of each odd-numbered year. The candidates receiving the largest number of votes shall be declared elected. The membership is to be notified by the secretary of the outcome of the election by mail or at a meeting of the Chapter.

ARTICLE IV. AMENDMENTS TO BYLAWS

Section 1. Filing and Notice

Any proposed amendments to the Articles or the Bylaws shall be filed with the secretary. Notice shall be given to members in one of the following ways:

a. notice shall be published in the Chapter newsletter Southeastern Law Librarian or its successor, at least 90 days prior to balloting, or
Section 2. Balloting

a. Mail Ballots

Mail ballots may be conducted for the purpose of changing the Articles or Bylaws provided that ballots shall be mailed by the secretary to the membership immediately following a meeting where the amendments were discussed or 30 days after notice of the proposed amendments have been mailed to the membership. The Executive Committee must specify the time for closing the balloting, but in no case shall it be less than 30 days after the mailing of the ballots.

b. Voice Ballots

Voice ballots may be conducted for the purpose of changing the Articles or Bylaws at any regular scheduled meeting of the Chapter, provided that the secretary has mailed to the membership, at least 30 days prior to the meeting, the proposed amendments and a summary of the purpose of the changes.

Section 3. Successful Election

If two-thirds of the members present and voting at a meeting or two-thirds of the members casting valid mail ballots are in favor of such amendment, it shall stand adopted.

Section 4. Approval of Amendments

Amendments of these Bylaws shall be submitted to the American Association of Law Libraries committee on constitutions and bylaws by the president upon adoption by the membership of the Chapter.

Meetings of the Chapter and Executive Committee shall be conducted in accordance with Roberts Rules of Order except as otherwise specified by the Chapter Articles or Bylaws.
Mark Bernstein  
School of Law Library  
Duke University  
Durham, NC 27706  
phone 919-684-4138 fax 919-684-8770  

Philip C. Berwick  
George Mason Univ. Law Library  
3401 N. Fairfax Dr.  
Arlington, VA 22201-4498  
phone 703-685-8110 fax 703-685-8113  

Rae Ellen Best  
George Mason Univ. Law Library  
3401 N. Fairfax Dr.  
Arlington, VA 22201-4498  
phone 703-993-8101 fax 703-993-8113  

Reba Best  
Univ. of Tennessee Law Library  
1505 West Cumberland Ave.  
Knoxville, TN 37996-1800  
phone 615-974-4381 fax 615-974-6571  

Carol Billings  
Law Library of Louisiana  
Supreme Ct Bldg., Rm 100, 301 Loyola Ave  
New Orleans, LA 70112  
phone 504-568-5706 fax 504-568-5069  

Elizabeth W. Bilyeu  
U. S. Court of Appeals Library  
10th & Main Street  
Richmond, VA 23219  
phone 804-771-2219 fax 804-771-8364  

Paul Birch  
Law School Library  
University of Richmond  
Richmond, VA 23173  
phone 804-289-8222 fax 804-289-8683  

Jack Bissett  
Law Library  
Washington and Lee University  
Lexington, VA 24450  
phone 703-463-8546 fax 703-463-8967  

Ajaye Bloomstone  
Paul M. Hebert Law Center  
Louisiana State University  
Baton Rouge, LA 70803-1010  
phone 504-388-8802 fax 504-388-5773  

Richard Earl Boaz  
Jackson & Kelly  
1600 Laidley Tower  
Charleston, WV 25322  
phone 304-340-1260 fax 304-340-1093  

Dee Bonilla  
Holland & Knight Information Center  
400 N. Ashley Dr. Suite 2300  
Tampa, FL 33602  
phone 813-227-8500 fax 813-229-0134  

Margaret G. Bostwick  
College of Law, UF Legal Information Center  
P.O. Box 297  
Waldo, FL 32694  
phone 904/392-0425 fax 904/392-5093  

Jane O’Halloran Bowe  
Christian, Barton, Epps, Brent & Chappell  
909 E. Main Street, Suite 1200  
Richmond, VA 23219  
phone 804-644-7851 fax 804-697-4112  

Lynn D. Boyd  
Supreme Court and State Law Library  
Judicial Bldg., 445 Dexter Ave.  
Montgomery, AL 36130  
phone 205-242-4347 fax 205-242-4484  

Carol Bredemeyer  
Chase College of Law Library  
Northern Kentucky University  
Highland Heights, KY 41099-6110  
phone 606-572-5395 fax 606-572-6664  

Hope Breeze  
School of Law Library  
Duke University  
Durham, NC 27706  
phone 919-684-4138 fax 919-684-8770  

Don Brown  
Mercer University  
School of Law Library  
Macon, GA 31207  
phone 912-752-2182 fax 912-752-2284  

Ladd Brown  
Georgia State Univ. Law Library  
P.O. Box 4008  
Atlanta, GA 30302-4008  
phone 404-651-2478 fax 404-651-1112  

Victor Buccola  
U.S. 5th Circuit Court Library  
600 Camp St.  
New Orleans, LA 70130  
phone 504-589-6510 fax 504-589-6517  

Lauretta Buck  
Dade County Law Library  
2101 Courthouse, 73 W.Flagler St.  
Miami, FL 33130  
phone 305-375-5422 fax 305-375-5436  

Josefina Bulerin de Oxiols  
Law Library University of Puerto Rico  
P.O. Box 2310 - Univ. Sa.  
San Juan, PR 00931  
phone 809-764-9777 fax 809-764-2660  

Sue Burch  
Law Library  
University of Kentucky  
Lexington, KY 40506-0048  
phone 606-257-8687 fax 606-258-4906  

Pamela D. Burdett  
Stetson University Law Library  
1401 61st Street South  
St. Petersburg, FL 33707  
phone 813-345-1121 fax 813-345-8973  

Jacqueline S. Burns  
Jenkins & Fenstermaker  
P.O. Box 2688  
Huntington, WV 25726  
phone 304-523-2100 fax 304-523-2347  

Ann M. Burton  
Gentry, Locke, Rakes & Moore  
800 Crestar Plaza  
Roanoke, VA 24011  
phone 703-982-8000 fax 703-982-8524  

Birchey Butler  
Deutsch Kerrigan & Stiles  
755 Magazine St  
New Orleans, LA 70130  
phone 504-581-2131 fax 504-566-1201  

Elizabeth Butler  
Chaffe McCall Phillips Toler & Sarpy  
1100 Poydras St., Ste 2300  
New Orleans, LA 70163-2300  
phone 504-585-7211 fax 504-585-7075  

Charlene Cain  
Paul M. Hebert Law Center  
Louisiana State University  
Baton Rouge, LA 70803-1010  
phone 504-388-8802 fax 504-388-5773  

Clayne Calhoun  
Roanoke Law Library  
315 Church Avenue, SW  
Roanoke, VA 24016  
phone 703-981-2268 fax 703-342-8664  

Joan D. Cannon  
Florida Supreme Court Library  
Supreme Court Building  
Tallahassee, FL 32399-1926  
phone 904-488-8919 fax 904-922-5219  

Elaine Carlson  
Guilford County Law Library  
P.O. Box 3427  
Greensboro, NC 27402  
phone 919-373-3350 fax 919-373-3350  

Veronica Carlson  
Emory University Law Library  
Gambrell Hall  
Atlanta, GA 30322  
phone 404-727-6823 fax 404-727-2202
Jo Ann Eiserloh  
U.S. 5th Circuit Court Library  
600 Camp St.  
New Orleans, LA 70130  
phone 504-589-6510 fax 504-589-6517

Joice Elam  
Emory University Law Library  
Gambrell Hall  
Atlanta, GA 30322  
phone 404-727-6823 fax 404-727-2202

Joyce Elder  
Florida Supreme Court Library  
Supreme Court Building  
Tallahassee, FL 32399-1926  
phone 904-488-8919 fax 904-922-5219

Anne V. Ellis  
Carlton, Fields, Ward  
1 Harbour Place  
Tampa, FL 33602  
phone 813-223-7000 fax 813-229-4133

Marie L. Emerson  
Bowles Rice McDavid Graff & Love  
300 Capitol Street  
Charleston, WV 25301  
phone 304/347-1171 fax 304/343-2867

Claire Engel  
Kilpatrick & Cody  
1100 Peachtree St., Ste 2800  
Atlanta, GA 30309  
phone 404-815-6261 fax 404-815-6555

David Ensign  
Law School Library  
University of Louisville  
Louisville, KY 40292  
phone 502-588-6392 fax 502-588-8906

Marie Erickson  
Law Library of Louisiana  
Supreme Ct Bldg., Rm 100, 301 Loyola Ave  
New Orleans, LA 70112  
phone 504-568-5795 fax 504-568-5069

Bernetta Evans  
Univ. of N. Carolina Law Library  
CB #3385, Van Hecke Wettach Bldg.  
Chapel Hill, NC 27599-3385  
phone 919-962-1321 fax 919-962-1193

Mark S. Evans  
Florida State University  
Law Library, R-46  
Tallahassee, FL 32306  
phone 904-644-7287 fax 904-644-5216

Evening Reference  
Mississippi College Law Library  
151 E. Griffith Street  
Jackson, MS 32301  
phone 601-944-1970 fax 601-353-7111

Nora J. Everlove  
Special Library Service, Inc.  
412 65th Street No.  
St. Petersburg, FL 33710  
phone 813-345-1321 fax 813-345-9525

Elaine P. Fenton  
U.S. Court of Appeals, 11th Circuit  
56 Forsyth St. N.W.  
Atlanta, GA 30303  
phone 404-331-2510 fax 404-331-1255

Valerie Fleming  
McGlinchey, Stafford Law Firm  
643 Magazine Street  
New Orleans, LA 70130  
phone 504-586-1200 fax 504-596-2800

Marguerite Florent  
Loyola University Law Library  
7214 St. Charles Ave.  
New Orleans, LA 70118  
phone 504-861-5539 fax 504-861-5895

Lynn Fogle  
Greenebaum Doll & McDonald  
1400 Vine Center  
Lexington, KY 40507  
phone 606-288-4717 fax 606-255-2742

Mary S. Forman  
Akerman, Senterfitt & Eidson  
255 S. Orange Ave, 17th Floor  
Orlando, FL 32801  
phone 407-843-7861 x2276 fax 407-843-6610

Rebecca C. Forman  
Foley & Lardner  
100 North Tampa St., Ste 2700  
Tampa, FL 33602  
phone 813-229-2300 fax 813-221-4210

Gilberto Fort  
Dade County Law Library  
2101 Courthouse, 73 W. Flagler St.  
Miami, FL 33130  
phone 305-375-5422 fax 305-375-5436

Linda Fowlie  
Rumberger Kirk & Caldwell  
201 S. Orange Ave Ste 300  
Orlando, FL 32801  
phone 407-839-2109 fax 407-841-2133

Janice Franks  
Legal Services Corporation of Alabama  
600 Bell Building, 207 Montgomery Street  
Montgomery, AL 36104-3535  
phone 205-832-4570 fax 205-241-8683

Thom French  
Univ. of N. Carolina Law Library  
CB #3385, Van Hecke Wettach Bldg.  
Chapel Hill, NC 27599-3385  
phone 919-962-1321 fax 919-962-1193

Sarah Frins  
Supreme Court and State Law Library  
Judicial Bldg., 445 Dexter Ave.  
Montgomery, AL 36130  
phone 205-242-4347 fax 205-242-4482

Lynn H. Fritzsch  
Sites & Harbison  
400 West Market St.  
Louisville, KY 40202  
phone 502-587-3400 fax 502-587-6391

Joyce Pritchard Furst  
Kennedy, Covington, Lobdell  
Suite 4200, Nations Bank Corporate Center  
Charlotte, NC 28202-4006  
phone 704-331-7482 fax 704-331-7598

Tina Gambrell  
Jones, Walker et al.  
201 St. Charles Avenue  
New Orleans, LA 70170-5100  
phone 504-582-8589 fax 504-582-8583

Peter Garland  
School of Law Library  
Vanderbilt University  
Nashville, TN 37203  
phone 615-322-2568 fax 615-343-1265

Vicki H. Garrett  
Hunter, Maclean, Exley & Dunn  
P.O. Box 9848  
Savannah, GA 31412  
phone 912-236-0261 fax 912-236-4936

Laura N. Gasaway  
Univ. of N. Carolina Law Library  
CB #3385, Van Hecke Wettach Bldg.  
Chapel Hill, NC 27599-3385  
phone 919-962-1321 fax 919-962-1193

James L. Gates  
Legal Information Center  
University of Florida  
Gainesville, FL 32611  
phone 904-392-0425 fax 904-392-5093

Robin R. Gault  
Florida State University  
Law Library, R-46  
Tallahassee, FL 32306  
phone 904-644-7487 fax 904-644-5216

Carol W. Gebel  
North Carolina Supreme Court Library  
P.O. Box 28006  
Raleigh, NC 27611-8006  
phone 919-733-3425 fax
Hope Hilton
Law Librarian, Burroughs Wellcome Co.
3030 Cornwallis Road
Research Triangle Park, NC 27709
phone 919-248-4450 fax 919-248-8376

Steven D. Hinckley
Law School Library
University of Richmond
Richmond, VA 23173
phone 804-289-8225 fax 804-289-8683

Doris Hinson
School of Law Library
Duke University
Durham, NC 27706
phone 919-684-4138 fax 919-684-8770

Kenneth J. Hirsh
School of Law Library
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Atlanta, GA 30309-3424
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Arlington, VA 22201-4498
phone 703-993-8102 fax 703-993-8113

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6801 Freret
New Orleans, LA 70118-5600
phone 504-865-5955 fax 504-865-5917

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State Law Library
700 Capitol Avenue, Ste 200
Frankfort, KY 40601-3489
phone 502-564-4848 fax 502-564-5041

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phone 804-221-3252 fax 804-221-3261

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phone 615-756-6600 fax 615-267-0291

Mary Grace Hune
Marshall-Wythe Law Library
College of William & Mary
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phone 804-221-3252 fax 804-221-3261

Barbara Hunt
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phone 305-375-5422 fax 305-375-5436

Susan Husman
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phone 803-734-3769 fax 803-253-6283

Sallie M. Howard
State Law Library
700 Capitol Avenue, Ste 200
Frankfort, KY 40601-3489
phone 502-564-4848 fax 502-564-5041

Roberta Hu
Marshall-Wythe Law Library
College of William and Mary
Williamsburg, VA 23187-8795
phone 804-221-3252 fax 804-221-3261

Betty Hutchins
School of Law Library
University of Alabama
Tuscaloosa, AL 35487-0383
phone 205-348-1113 fax 205-348-1112

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Samford University Law Library
800 Lakeshore Drive
Birmingham, AL 35229
phone 205-870-2714 fax 205-870-2644

John N. Jacob
Law Library
Washington and Lee University
Lexington, VA 24450
phone 703-463-6869 fax 703-463-8967

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Atlanta, GA 30302-4008
phone 404-651-2478 fax 404-651-1112

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<td>North Carolina Central University</td>
<td>1512 S. Alton Avenue, Durham, NC 27707</td>
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Winston-Salem, NC 27109  
phone 336-799-5052 fax 336-799-6077 |
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643 Magazine St.  
New Orleans, LA 70130  
phone 504-586-1200 fax 504-596-2800 |
| Anne Mustain         | Arthur J. Morris Law Library  
University of Virginia  
Charlottesville, VA 22901  
phone 804-924-3384 fax 804-924-2739 |
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New Orleans, LA 70118-5600  
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New Orleans, LA 70130  
phone 504-589-6510 fax 504-589-6517 |
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New Orleans, LA 70126  
phone 504/585-6391 fax 504/584-9142 |
Teresa Neaves  
Heidelberg & Woodliff  
P.O. Box 23040  
Jackson, MS 39225  
phone 601-968-8438 fax 601-353-2961

Judith M. Newsom  
U.S. Court of Appeals, 11th Circuit  
56 Forsyth St. N.W.  
Atlanta, GA 30303  
phone 404-331-2510 fax 404-331-1255

Sandra K. Neylon  
Columbia Gas Transmission Corp.  
1700 MacCorkle Avenue, SE  
Charleston, WV 25314  
phone 304-357-2554 fax 304-357-2424

Carol A. Nicholson  
Univ. of N. Carolina Law Library  
CB #3385, Van Hecke Wettach Bldg.  
Chapel Hill, NC 27514  
phone 919-962-1321 fax 919-962-1193

Patricia O'Neal  
Mercer University  
School of Law Library  
Macon, GA 31207  
phone 912-752-2613 fax 912-752-2284

Mary Oliver  
157 Carol Woods  
750 Weaver Dairy Rd  
Chapel Hill, NC 27514  
phone fax

Anne Olmert  
Parker Poe Adams & Bernstein  
2600 Charlotte Plaza  
Charlotte, NC 28244  
phone 704/372-9000 fax

Kent Olson  
Arthur J. Morris Law Library  
University of Virginia  
Charlottesville, VA 22901  
phone 804-924-3384 fax 804-924-2739

Karen T. Orlando  
Spilman, Thomas, Battle  
300 Kanawha Blvd East, Ste 100  
Charleston, WV 25301  
phone 304-340-3811 fax 304-340-3801

Joseph H. Orth  
Kilpatrick & Cody  
3506 Buford Hwy NE, Apt 1  
Atlanta, GA 30329-1300  
phone 404-815-6492 fax 404-815-6555

Diana Osbaldiston  
Coleman Karesh Law Library  
University of South Carolina  
Columbia, SC 29208  
phone 803-777-5917 fax 803-777-9405

Amy Beckham Osborne  
Landrum & Shouse  
106 W. Vine St., Box 951  
Lexington, KY 40588  
phone 606-255-2424 fax 606-233-0308

Martha Otting  
Pinellas County Law Library  
545 First Ave. N, Rm 500  
St. Petersburg, FL 33701  
phone 813-582-7875 fax 813-582-7874

Frosty Owen  
Hunton & Williams  
951 East Byrd Street  
Richmond, VA 23219  
phone 804-788-8277 fax 804-788-8218

Pedro Padilla  
Law Library University of Puerto Rico  
P.O. Box 23310 - Univ. Sta.  
San Juan, PR 00931  
phone 706-764-5977 fax 706-764-2660

Maria Penta  
Buncombe County Law Library  
60 Court Plaza, 10th floor  
Asheville, NC 28816  
phone 704-255-5761 fax 704-255-5450

Karen Papasodora  
Regent University Law Library  
1000 Centerville Turnpike  
Virginia Beach, VA 23464-9881  
phone 804-523-7463 fax 804-523-7478

Rita Parham  
Paul M. Hebert Law Center  
Louisiana State University  
Baton Rouge, LA 70803-1010  
phone 504-388-8802 fax 504-388-5773

Ruth Parlin  
University of Miami Law Library  
P.O. Box 248087  
Coral Gables, FL 33124-0247  
phone 305-284-2230 fax 305-284-3554

Carol Parris  
University of Kentucky Law Library  
620 S. Limestone  
Lexington, KY 40506-0048  
phone 804-523-7463 fax 804-523-7478

Rita Parham  
Paul M. Hebert Law Center  
Louisiana State University  
Baton Rouge, LA 70803-1010  
phone 504-388-8802 fax 504-388-5773

Carol Parris  
University of Kentucky Law Library  
620 S. Limestone  
Lexington, KY 40506-0048  
phone 804-523-7463 fax 804-523-7478

Masako Patrum  
Univ. of N. Carolina Law Library  
CB #3385, Van Hecke Wettach Bldg.  
Chapel Hill, NC 27599-3385  
phone 919-962-1321 fax 919-962-1193

Malgorzata Pawska  
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Morgantown, WV 26506-6135  
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phone 502-588-6392 fax 502-588-8906

Marta Perez Fraticelli  
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phone 804-764-9777 fax 804-764-2660

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Winston-Salem, NC 27109  
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Kelly Peterson  
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Law School Library  
Durham, NC 27707  
phone 919/560-6113 fax

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Law Library University of Puerto Rico  
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phone 804-764-9777 fax 804-764-2660

William Preston Peyton  
Sirote & Permutt, P.C.  
2222 Arlington Avenue South  
Birmingham, AL 35205  
phone 205-930-5233 fax 205-930-5301

Joyce D. Phillips  
Petree Stockton & Robinson  
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Winston-Salem, NC 27101  
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Cheryn Picquet  
Univ. of Tennessee Law Library  
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Knoxville, TN 37996-1800  
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Richmond, VA 23219  
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U.S. 5th Circuit Court Library  
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phone 504-589-6510 fax 504-589-6517

Sarah K. Want  
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phone 703-463-8540 fax 703-463-8967

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Raleigh, NC 27602  
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