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Letter to Hazel Johnson concerning committee membership and the SEAALL Handbook, July 17, 1990

Sue Burch

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Ms. Hazel Johnson  
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Dear Hazel:

Thanks so much for sending me your files and for answering my questions last week. I also talked to Tim, and he's going to try and find a couple more committee members for me besides the three I recruited.

This week I'll call James Heller of the Education Committee and Donna Bausch of Placement to let them know our Committee is available to help get the word out about SEALL activities and programs.

Did you receive Ed Edmonds draft of the Handbook? I think the section on Publicity and Public Relations needs help. It sounded pretty negative (memo from Steve Hinckley). Since Ed is soliciting suggestions, I wonder if you would mind if I submitted some of your materials from last year. Specifically, your first memo to the Committee where you outlined our goals and projects. I think it does a much better job of describing what the Committee can do, rather than Hinckley's memo which emphasizes what the Committee has not been able to accomplish. I would also like to send a copy of your annual report. It provides some future direction for the Committee in a positive manner. If you have no objections, I'll just submit these two documents to him and let him decide how he might incorporate them into the Handbook. I'll let him know I had your permission. If you don't want me to muck in this, let me know and I'll forget it!

Thanks again for your advice and help. I'm sure I'll have to call again. Hope I can accomplish something with the Committee.

Sincerely,

Sue Burch

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