1953

1953 SEAALL Annual Meeting materials, 1952-1953

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MEMORANDUM TO MR. BAER

When the program committee of the Southeastern Chapter of the Association of American Law Schools meets to consider the formulation of the program for the September 1953 meeting, will you ask the group whether they would be interested in having the three North Carolina-law-library hosts offer some educational exhibits to show three things:

1. Possibilities of coordinating the work of the library with the classroom work.
2. Demonstrate ways of opening up obscure sections and collections of the library.
3. Charts showing research routes through various classes of books.

For example:

1. The history of the Constitution as told by the various constitutions and all allied documents.
2. Consolidated bibliography of bibliographies in the library.
3. Charts and outlines of such leads to material as the key-number system, the annotated system, special subject system.

This idea has not been worked out because we do not know whether this will be acceptable. We do not want to go too far with it in our own minds until the general plan is sanctioned by the group.

The reason I am bringing this up now is that we are having our annual meeting here of the Carolina Law Libraries this coming Friday (December 12). We shall bring up the matter as a topic to be discussed with the understanding that we can do nothing definite until you have given the green light. We have to approach it this way since this will be the only time that the group gets together before the regional meeting is held here.

Lucile Elliott
Law Librarian

December 10, 1952
December 19, 1952

Miss Iucile Elliott, Law Librarian
University of North Carolina
Chapel Hill, North Carolina

Dear Miss Elliott:

I have talked with Mr. Bolich and have shown him your Memorandum concerning the possibility of the libraries offering some educational exhibits for the September, 1953, meeting of the Southeastern Chapter of the Association of American Law Schools. He said that he, himself, saw no reason why there would be any objection to such exhibits and that he thought they might be very worthwhile. We have as yet given no real thought as to what our exhibit might be but will plan towards a meeting of the committee in Wake Forest about February 20, as that will be the first Friday after the middle of the month.

I hope that you and Mary will have a happy holiday season and will have a good year in 1953.

Sincerely yours,

Katharine B. Day
Acting Law Librarian
January 29, 1953

Mr. Dillard Gardner, Librarian
Supreme Court
Justice Building
Raleigh, N.C.

Dear Dillard:

Thank you for sending me the correspondence on the Association. I have written to Sarah, Katherine Day and Mrs. Shoemaker to bring them up-to-date. I am enclosing a carbon of the letter to Sarah for your information. I would like to have your reaction to the whole problem. I hope that you will be able to meet with us at Wake Forest as it will provide an opportunity for me to discuss it with some of the members of the chapter. In any event, we will let you know about the exhibit and anything else that may come up.

Give my regards to Miss Mary and to Janie.

Sincerely,

Mary W. Oliver, President

Carolinas Chapter, Am. Assoc. Law Lib
Miss Mary Oliver  
School of Law Library  
University of North Carolina  
Chapel Hill, North Carolina  

Dear Mary:

I appreciated your calling to settle the matter about the meeting in Wake Forest and I certainly appreciate your offer to come by Duke for me.

As I shall see you on the 13th I will not go into a lengthy discussion concerning the matter of the possible expansion of the Carolinas Chapter into a Southeastern group. At this stage, however, it is our feeling that expansion would be a good idea and that if we want to expand this would be a good time to make the effort. It seems to me that we would want to include all types of Law Librarians and not limit the membership to Law School Librarians. As to the possibility of such a group being detrimental to the national group, concerning attendance at the national meetings, etc., I do not know. As you say, I think the group at the proposed meeting would have to discuss that possibility from its various angles, as well as other pertinent matters.

We of the Duke staff shall be glad to cooperate in any way that we can in the proposed effort of expansion. In the meantime, I shall see you on the 13th and perhaps we shall have an opportunity to discuss the matter at greater length.

Please give the enclosed material to Miss Elliott. I had a card from her requesting material concerning the coming meeting in Los Angeles and the enclosed is all that I could obtain for her.

Sincerely,

Katharine B. Day  
Acting Law Librarian
A committee composed of Miss Katharine B. Day, chairman, of the Duke University Law Library, Misses Lucile Elliott and Mary W. Oliver, of the University of North Carolina Law Library, and Mrs. Margaret V. Shoemaker, of the Wake Forest College Law Library, met at the Wake Forest College Law School on February 13, 1953.

The committee were the guests of Dean Carroll W. Weathers at luncheon at the Wake Forest College Cafeteria at 1:00 p.m. At 2:00 p.m., the committee met to discuss plans for the meeting of the Carolinas Chapter at the time of the meeting of the Southeastern Law Teachers Conference, Sept. 9-10-11, 1953.

There was further discussion of the advisability of inviting the law librarians of the Southeast to join with the Carolinas Chapter in expanding this chapter into a Southeastern chapter. It was agreed by all present that the first step in that direction would be to invite the law librarians of this region to meet with the Carolinas Chapter at the time of the meeting of the Southeastern Law Teachers Conference in September.

Miss Oliver suggested an expansible program dependant on whether or not the group would include Southeastern law librarians or only those from the Carolinas. The program would include a business meeting, some sort of workshop on practical problems and possibly a visit to the photo-reproduction section in the Duke Library.

There was some discussion of the views held by Forrest Drummond and Frances Farmer of the A. A. L. L. on the possibility of an enlarged regional chapter, particularly the idea that a regional meeting might detract from the number able to attend annual meetings of the A. A. L. L. Miss Oliver suggested that some of the persons interested in forming a local chapter might be those who would not be able to go to the national meetings in any case.

The committee joined in suggesting that the program committee of the host schools be asked to include in the notice of the meeting of the Southeastern Law Teachers Conference that the Carolinas Chapter of the A. A. L. L. is meeting at the same time and is inviting the librarians of the member schools to meet with them.

It was decided that the invitation to the meeting of the Carolinas Chapter should include the fact that its members are considering enlargement to a Southeastern Chapter.

Suggestions for possible subjects for the workshop to be held at the Sept., 1953, meeting were as follows:

1. Circulation problems in a law library - reserves, open stacks, fines, etc.
2. Publicity for a law library
3. Cataloging in a small law library
4. Disposition of superseded and replaced material
5. Cooperation between law libraries - inter-library loans, exchange of information, avoidance of duplication of expensive or rare material
6. Care of briefs and records and pamphlets

The following types of exhibits were offered for display at the University of North Carolina Law Library during the meeting in September:

1. All papers relating to a particular case from the time it arrives in a lawyer's office through the trial - Miss Elliott
2. Confederate legal material - Miss Day
3. Old North Carolina codes - Mr. Gardner (offered at Dec., 1952, meeting)
4. New books on practice and office management - Mrs. Shoemaker

It was agreed that invitations to the September meeting should be sent out in June, an individually typed letter to be sent to each library. Miss Oliver will formulate a letter of invitation; copies will be sent to Miss Day and Mrs. Shoemaker who will aid with the typing.

The meeting adjourned at 4:00 p. m.

(Mrs.) Margaret V. Shoemaker
Secretary-Treasurer, Carolinas Chapter
American Association of Law Libraries
February 18, 1953

Miss Mary Oliver
School of Law Library
University of North Carolina
Chapel Hill, North Carolina

Dear Mary:

This is just a note to express to you my appreciation for your thoughtfulness in coming by Durham for me last Friday for the meeting in Wake Forest. I really think that we accomplished a great deal in the meeting and I hope that all plans will prove successful in the effort to interest other librarians in the group.

Again, thanks for the "lift".

Sincerely,

Katharine E. Day
Acting Law Librarian
April 11, 1953

Miss Mary Oliver  
School of Law Library  
University of North Carolina  
Chapel Hill, North Carolina

Dear Mary:

Under separate cover I am sending the typewritten letters for the September meeting of the Carolinas Chapter of the AALL. We decided that it would be better to mail the letters by themselves and in the near future we will send the paper and the folder to you.

We hope that we have not overlooked anybody.

Sincerely,

Katharine B. Day  
Acting Law Librarian

KBD:jms
April 14, 1953

Mr. Dillard Gardner, Librarian
Supreme Court Library
Justice Building
Raleigh, N.C.

Dear Dillard:

The Carolinas Chapter will hold its Spring meeting at the Duke University Law Library on Friday, May 1. We will meet for lunch at the Duke Law Library at 1:00 P.M. and go to the Duke Cafeteria together. I certainly do hope that you and your family will be able to make it.

With the plans for the Fall meeting to be completed, we felt that it would be a good thing for the whole group to have the opportunity to get together and make definite plans. We decided that Duke was probably more centrally located than Carolina and would be easier for all the members of the Chapter to meet there.

I am looking forward to seeing you and your family on May 1st. Please let me know whether you will be able to meet with us at that time.

Sincerely

Mary Oliver, President
Carolinas Chapter.
Dear Mrs. Meyer:

The Carolinas Chapter of the American Association of Law Libraries will hold its Spring meeting at Duke University Law Library on Friday, May 1. We will meet for lunch at the Duke Law Library at 1:00 P.M. and go to the Duke Cafeteria together.

We are planning to invite Law Librarians from the Southeastern region to meet with us in the Fall and this meeting will mainly concerned with making definite plans for the Fall meeting.

I hope that you will be able to come to the meeting at Duke. I will appreciate it if you can let me know whether or not you will be able to come. We are looking forward to seeing you again.

Sincerely,

Mary W. Oliver, President
Carolinas Chapter, AALL
Law Library, UNC
Chapel Hill, N.C.
April 15, 1953

Dear ______:

The Carolinas Chapter of the American Association of Law Libraries will hold its regular fall meeting September 9 through 11 in Chapel Hill, N.C. We wish to extend a cordial invitation to you and your staff to meet with us at that time. The Southeastern regional meeting of the Association of American Law Schools is to be held in Chapel Hill on those dates. We hope that by planning our meeting for the same time, it may be possible for law librarians from the Southeastern region to attend. Our tentative program includes a workshop on law library problems, a business meeting, exhibits, and social activities. Librarians coming to the meeting are welcome to attend the meetings and social activities of the Association of American Law Schools regional group.

The question has been raised in our Carolinas Chapter of the feasibility of holding regional meeting in the future which would coincide with the meetings of the Southeastern group of the Association of American Law Schools. There is a feeling that an organized group might be able to supplement what is presently being done by the American Association of Law Libraries, and would reach those in the profession who are unable to attend or participate in the national meetings. For those who can attend the national meetings, it would provide an additional opportunity for the exchange of ideas and information of particular value to our area. At our business meeting, we would like to explore the possibilities raised by this question.

We would appreciate your notifying us (by June 1) whether you or any members of your staff will be interested in attending. Rooms are available in Chapel Hill from approximately $2.00 and $3.00 per day and meals can be obtained at popular prices. We will be happy to send you additional information concerning housing accommodations. All correspondence should be addressed to Miss Mary Oliver, President, Carolinas Chapter AALL, University of North Carolina Library, Chapel Hill, N.C.

We are looking forward to a successful meeting and hope that you and your staff will be able to join us.

Sincerely,

Mary Oliver, President
Carolinas Chapter, AALL
State of North Carolina
Supreme Court Library
Raleigh

DILLARD S. GARDNER, MARSHAL-LIBRARIAN
April 17, 1953.

Miss Mary Oliver,
President, Carolinas Chapter A.A. of L.L.,
Law Library, U. of N.C.,
Chapel Hill, N.C.

Dear Mary:

Unless something develops at the last moment, I plan to be with you at the Duke meeting, Friday May 1. Janie will probably drive over with me. I have written Mrs. Shoemaker at Wake Forest that we will be delighted to take her from Raleigh and bring her back, in case she can be with us.

I'm returning the blank on the Fall meeting, noting that I plan to be there for the one day - Thursday Sept. 10th; I may be able to extend my attendance, but can not be sure this far in advance.

You are making us an able president. Congratulations,

Madam President!

Cordially,

Dillard S. Gardner
Miss Mary W. Oliver  
President, Carolinas Chapter, A. A. L. L.  
School of Law Library  
University of North Carolina  
Chapel Hill, North Carolina

Dear Mary:

I have mailed the copies of the Annual Report of the Chapter to Frances Farmer. It is an excellent report. Should we not have a copy for the Chapter files?

Mr. Gardner has written to invite me to ride with Mrs. Gardner and himself to the May meeting at Duke and I shall do so. My transportation difficulties have thus been solved.

I am looking forward to seeing you then.

Sincerely,

(Mrs.) Margaret V. Shoemaker  
Secretary-Treasurer
Miss Mary Oliver,
University of North Carolina,
Chapel Hill, North Carolina.

Dear Miss Oliver:

I was happy to receive the invitation to your Carolinas Chapter of the American Association of Law Libraries being held September 9 through 11, 1953.

I think it an excellent idea to hold a regional Librarian's meeting at the same time of the Southeastern regional of the AALS, inasmuch as there are so many of us that do not get to attend the American Association of Law Librarians.

I will not attend your meeting in September, however, I have several suggestions to offer for some future meetings: I, personally, would like more business meetings and fellowship with Librarians rather than with the American Association of Law School group as you have it planned this year. I would like discussions on the following subjects:

- The ordering of current publications for a small Law Library
- Mending, simple binding and care and preservation of books
- Reference work in Law Libraries

Again, thanks for the invitation and I hope your meeting will prove successful this September.

Cordially yours,

Mrs. Pearl W. Von Allmen,
Law Librarian.
April 22, 1953

Mr. Forrest Drummond, Librarian
Los Angeles County Law Library
703 Hall of Records
Los Angeles, California

Dear Mr. Drummond:

I am enclosing a copy of the Annual Report for 1952-1953 of the Carolinas Chapter of the American Association of Law Libraries. I have sent two copies of this report to Miss Frances Farmer as she requested.

Sincerely,

Mary W. Oliver, President
Carolinas Chapter
The Carolinas Chapter of the A.A.L.L. held its 20th meeting at the Duke University Law School on May 1, 1953. Those of the membership attending were: Miss Lucile Elliott and Miss Mary W. Oliver, University of North Carolina Law Library; Miss Katharine B. Day, Miss Jeanne Tillman, Mrs. Lois Chambers, Mrs. Jacqueline Smith, Miss Madeline Copeland, all of Duke University Law Library; Mrs. Margaret V. Shoemaker, Wake Forest College Law Library; and Mr. Dillard S. Gardner, North Carolina Supreme Court Library.

At one o'clock p.m., members of the chapter met at luncheon in the Oak Room of the Duke University Cafeteria, immediately thereafter the group adjourned to the Duke Law School lounge for the business meeting. Miss Mary Oliver, president, opened the meeting by asking Mr. Gardner to report to the group on the A.A.L.L.'s attitude toward our prospective meeting and affiliation with the Southeastern Conference of Law Teachers. Mr. Gardner stated that there seemed to be no objection to such affiliation as long as it does not violate the constitution of the organization and if the chapter maintains its own identity as a chapter of the A.A.L.L., its membership open to all law librarians regardless of whether or not they are affiliated with law schools.

Miss Oliver reported on the response to the letters of invitation to the September meeting, which were mailed April 15th. There were answers from 8 law libraries. Several librarians who could not come wrote letters expressing interest in the meeting and even offered suggestions for topics to be discussed at the Library Workshop.

The tentative program set forth on the mimeographed sheet included with the invitation was discussed and a committee for further program planning was appointed. Its members are: Miss Day (or some representative from Duke selected by her), Miss Oliver, and Mrs. Shoemaker. Mr. Gardner declined the request that he be a member of this committee.

Miss Oliver gave statistics on the exhibit space at the University of North Carolina Law Library. They have three large exhibit cases as well as alanting shelves which can be locked. It was arranged that Mr. Gardner and Miss Elliott display their exhibits for the September meeting at the University of North Carolina Law Library, and the Duke and Wake Forest exhibits will be placed at Duke. It was agreed that exhibit cards will be 3 by 5 and typed in capital letters and that the exhibits will be set up by Tuesday, Sept. 8th.

The group considered various topics for the Workshop on Library Problems planned for the September meeting. It was decided that the Workshop should cover two main problems: Streamlining Records and Routines, and Regional Cooperation between Law Libraries. Miss Elliott spoke most eloquently on the need for a union catalog of law books in the Southeast. She also urged that as many as possible attend the A.A.L.L. meeting in Los Angeles. She predicted that it will be an excellent meeting. There are six chapters of the A.A.L.L. now in existence and one being organized in Southern California. They will all meet together at a chapter breakfast. The meeting was adjourned at 3:45 p.m.
May 15, 1953

Miss Mary Oliver, President,
Carolinas Chapter, AALL,
Law Library, University of N. C.,
Chapel Hill, N. C.

Dear Miss Oliver:

I received your letter of April 15 in regard to the meeting of the Carolinas Chapter of the American Association of Law Libraries to be held in Chapel Hill, September 9 through 11. Today I received a letter about the Regional Conference of Law Teachers which will be held there at the same time.

I am very happy to report that I expect to attend your Library Meeting. I think it is a splendid idea to hold the library meeting at the same time that the law teachers are meeting. I have filled out and am returning the reservation card to the Carolina Inn. If the plans for the librarians are different as to rooms, I would appreciate your letting me know. I thought I better make my reservation before I neglected to do it and found myself without a room. Upon second thought I am enclosing this card to you, and if you will, I would appreciate your getting this card to the Carolina Inn, unless the librarians will stay at some other place.

Looking forward to my visit to Chapel Hill this fall and to my meeting the members of the Carolinas Chapter, I am

Cordially yours,

[Signature]

Law Librarian.
May 18, 1953

Miss Mary W. Oliver
Law Library
School of Law
University of North Carolina
Chapel Hill, North Carolina

Dear Mary:

I have had very few ideas on the Workshop on Library Problems planned for the Chapter's September meeting. In regard to time to allot to each speaker, that depends on the time set aside for the Workshop. If you plan for it to last a couple of hours, it seems that 15 or 20 minutes per speaker and the remainder for discussion should be a reasonable apportionment. In my opinion, the subjects selected are provocative if not even controversial (as in the case of Streamlining Routines) and should cause much discussion.

As to a speaker on Regional Cooperation, why not ask Frances Farmer to recommend someone. Her law library has engaged in work and service of that nature also, and although we could not expect her to lead both discussions, she might have some suggestions as to a speaker on the subject.

Well, that's the best I have to offer. I hope it will be of some help.

Sincerely yours,

(Mrs.) Margaret V. Shoemaker

Law Library
Wake Forest College
Wake Forest, North Carolina
Miss Mary Oliver
Assistant Law Librarian
University of North Carolina
Law Library
Chapel Hill, North Carolina

Dear Mary:

This will acknowledge your letter inviting me to participate in the September meeting of the Carolinas Chapter. Although I am uncertain at this time as to just how much success we will achieve in streamlining our records and routines, I will be very glad to lead a discussion on this subject if you feel it is sufficiently worth-while. So far as I know now I will be able to attend the meeting and barring any unforeseen difficulties will count on being with you.

Very sincerely yours,

Frances Farmer
Law Librarian

FF:nh
May 23, 1953

Mrs. Ila Pridgen, Law Librarian
College of Law
University of Florida
Gainsville, Fla.

Dear Mrs. Pridgen:

Thank you for your letter telling us that you will be able to attend our meeting in September. Plans are going ahead for the meeting and we think that it will be interesting and worthwhile.

I have turned over your request for a reservation to the Carolina Inn. I understand that they will send you a confirmation on it. The librarians are not staying in any particular place and I think that you will find the Inn as satisfactory as any other accommodations.

We are all looking forward to the meeting and to the opportunity of meeting other Law Librarians in the Southeastern area.

Sincerely

Mary W. Oliver
President Carolinas Chapter
May 25, 1953

Miss Frances Farmer, Law Librarian
University of Virginia
Department of Law
Charlottesville, Va.

Dear Frances:

I was very glad to hear that you are planning to attend the meeting in September and will be able to lead the discussion on Streamlining Records and Routines. There was a great deal of interest in the subject in our group and it was suggested as a possible topic for discussion by others who are planning to attend. We felt that it would be very worthwhile, particularly to those of us who have limited staffs.

Miss Elliott has asked me to repeat her earlier invitation to you to stay with her while you are in Chapel Hill.

Thank you for helping us with our program.

Sincerely,

Mary W. Oliver, President
Carolinas Chapter
July 7, 1953

Miss Mary W. Oliver
Law Library
School of Law
University of North Carolina
Chapel Hill, North Carolina

Dear Mary:

It seems to me that you already have everything under control for the September meeting. I am proud of your having secured two excellent speakers — the President and Secretary of the American Association of Law Libraries. That in itself should impress those who are considering coming to the meeting.

I'll be delighted for you and Katherine to drive over on July 13th and have the committee meeting here. It is very thoughtful of you to suggest coming here, as it is much more convenient for me. Why not bring Jeanne Tillman along when you come? Since she will be the Law Librarian at Wake Forest at the time of the meeting, it seems logical that she should meet with the planning committee.

I agree that a reminder to the Southeastern law librarians about the meeting would be a good thing, particularly in view of the fact that you can give them more information about the Workshop. I'll be glad to help with the typing. See you on the 13th.

Sincerely,

(Mrs.) Margaret V. Shoemaker

Law Library
Wake Forest College
Wake Forest, N. C.
Dean Henry Brandis, Jr.
The University of North Carolina
School of Law
Chapel Hill, North Carolina

Dear Henry:

I appreciate your writing me about the librarian’s meeting in connection with the Southeastern meeting of Law Schools.

We have a new librarian who knows nothing about such meetings. I wonder if you would be kind enough to have your librarian see that information is sent to our librarian, who is Mrs. Ellen Morris Keene.

Sincerely yours,

William T. Muse
Dean
Minutes of the Meeting of the Committee of the Carolinas Chapter,
A. A. L. L., Wake Forest College Law School, July 13, 1953

This committee was selected to formulate final plans for the meeting of the Chapter in September, at which time the Chapter will have as its guests the law librarians of the Southeast. The committee was composed of Miss Mary Oliver, University of North Carolina Law Library, Miss Katherine B. Day and Jeanne Tillman, Duke University Law Library, and Mrs. Margaret V. Shoemaker, Wake Forest College Law Library.

It was agreed that a letter of reminder should be sent to the Southeastern law librarians telling of the final plans for the Workshop on Library Problems as well as the program for the meeting. Miss Oliver was authorized by the committee to purchase stamps with chapter funds to reimburse the University of North Carolina Law School for the use of its stationary materials and postage for this letter and the letter of invitation to the meeting.

It was decided that the law librarians will be asked to register at the same time and place as the members of the Southeastern Law Teachers Conference, having a special card for the law librarians to fill out. The registrar of the Southeastern Law Teachers Conference would be given a list of the law librarians expected.

A proposal to change the business meeting from Thursday morning (Sept. 10th) at the University of North Carolina Law School, to Friday morning at Duke University Law School, and have the Workshop on Thursday morning at the University of North Carolina Law School, was agreed to by the committee. Miss Oliver suggested omitting the reading of the minutes and the treasurer's report at the business meeting since it would have little interest for the guests.

At the luncheon on Thursday at the Carolina Inn Miss Oliver will make arrangements for the law librarians to meet in a separate room from the main luncheon room of the Conference. It was agreed that the Chapter would assume the expense of the luncheon for its guests, whereas the Chapter members would pay for their own as usual.

There was some discussion as to how the proposal for enlarging the chapter to a Southeastern Chapter would be presented to the group. Several suggestions were made and it was agreed that Miss Oliver could best do this in her opening remarks at the business meeting.

The meeting was adjourned at 3:30 p.m.
July 14, 1953

Mrs. Ellen Morris Keene, Law Librarian
T. C. Williams School of Law
University of Richmond
Richmond 20, Virginia

Dear Mrs. Keene:

I understand from Dean Muse that you did not receive any information about the Law Librarians meeting which is being held in Chapel Hill. I am sorry that our letter of April 15 failed to reach you. That letter read as follows:

"The Carolinas Chapter of the American Association of Law Libraries will hold its regular fall meeting September 9 through 11 in Chapel Hill, N. C. We wish to extend a cordial invitation to you and your staff to meet with us at that time. The Southeastern regional meeting of the Association of American Law Schools is to be held in Chapel Hill on those dates. We hope that by planning our meeting for the same time, it may be possible for law librarians from the Southeastern region to attend. Our tentative program includes a workshop on law library problems, a business meeting, exhibits, and social activities. Librarians coming to the meeting are welcome to attend the meetings and social activities of the Association of American Law Schools regional group.

"The question has been raised in our Carolinas Chapter of the feasibility of holding regional meeting in the future which would coincide with the meetings of the Southeastern group of the Association of American Law Schools. There is a feeling that an organized group might be able to supplement what is presently being done by the American Association of Law Libraries, and would reach those in the profession who are unable to attend or participate in the national meetings. For those who can attend the national meetings, it would provide an additional opportunity for the exchange of ideas and information of particular value to our area. At our business meeting, we would like to explore the possibilities raised by this question.

"We would appreciate your notifying us whether you or any members of your staff will be interested in attending. Rooms are available in Chapel Hill from approximately $2.00 and $3.00 per day and meals can be obtained at popular prices. We will be happy to send you additional information concerning housing accommodations. All
correspondence should be addressed to Miss Mary Oliver, President, Carolinas Chapter AALL, Law Library, University of North Carolina, Chapel Hill, N. C.

"We are looking forward to a successful meeting and hope that you and your staff will be able to join us."

Within a few days we hope to send out a copy of the final program and we will send you one at that time. I hope to have the opportunity of meeting you here in September.

Sincerely,

Mary W. Oliver, President
Carolinas Chapter, AALL
Miss Mary W. Oliver
Law School Library
University of North Carolina
Chapel Hill, North Carolina

Dear Mary:

Enclosed is a copy of the minutes of our committee meeting last Monday. I hope it meets with your approval.

I have just heard that the Program Committee of the Southeastern Conference of Law Teachers may change the location of its Thursday afternoon meeting to Durham and the Friday morning meeting to Chapel Hill. Also there will be a slight change of times which might affect the Library Problems discussion in which we are interested. I do not know what effect this will have on our meeting places, if any, but you might check with Mr. Baer before you set up the program definitely. The program of the Southeastern Conference of Law Teachers seems to be somewhat in a state of flux with everyone making suggestions for changes. It is possible that we will have to settle a definite time and place for our meetings regardless of what the law teachers do, and plan to adjust the remainder of our program, such as luncheon, dinner, and social hours, to the program of the Southeastern Law Teachers Conference when they finally settle on it.

That leaves a bit more responsibility on your shoulders, but I know you can handle it very satisfactorily. You are a most capable president and organizer.

Sincerely yours,

(Mrs.) Margaret V. Shoemaker

Enc.

Law Library
Wake Forest College
Wake Forest, North Carolina
University of Richmond
Richmond, Virginia

The T. C. Williams School of Law
OFFICE OF THE DEAN

July 18, 1953

601 N. Lombardy Street
Richmond 20, Virginia

Miss Mary Oliver, President
Carolinan Chapter, A.A.L.L.
Law Library, University of North Carolina
Chapel Hill, North Carolina

Dear Miss Oliver:

Thank you for your recent letter. The Law School was without a librarian at the time your original announcement was sent out, and it was probably misplaced in the general confusion.

I am making my plans to attend the meeting, which sounds as though it will be both interesting and helpful, especially to one who has only been a law librarian for two months or so.

I shall be looking forward to meeting you.

Sincerely,

Mrs. Spotswood Keene
Librarian

emk
July 20, 1953

Miss Mary Oliver, President
Carolinas Chapter AALL
Law Library
University of North Carolina
Chapel Hill, N. C.

Dear Miss Oliver:

I trust that you will forgive the lateness of this letter to yours on the 15th of April, 1953 concerning the joint meeting of the Carolinas Chapter of the AALL and the Southeastern regional meeting of the Association of American Law Schools.

I intend to be at this joint meeting and will be representing the Law Library of the Marshall-Wythe School of Law of the College of William and Mary.

Very cordially yours,

Chester S. Baker, Jr.
Law Librarian, College of William & Mary
July 22, 1953

Miss Margaret Shoemaker, Law Librarian
Law School Library
Wake Forest College
Wake Forest, N. C.

Dear Peg:

Thank you for the copy of the minutes. As always, they are very well done. Thanks also for the information about the change in the program. By chance, I heard about it the day after our meeting and talked to Mr. Baer and Mr. Wettach about it. Although it will make a difference in our plans, I think that we can work things out.

I called Katherine and talked to her since the meeting was being changed with one at Duke. We thought that it might be a good idea just to wait and have our programs made up immediately prior to the meeting so that we would know just what the plans were and would not have to make last minute changes. In the letter which I have drafted I have given the speaking program and have said that we will have the final programs available for distribution at registration.

I talked to the Inn about the luncheon and I think that it will work out fine. The luncheons start at $2.00 and we can get a pretty good one for that. Nothing has been definitely settled about the menu etc., but I asked for the Pine Room (which is the one we used for our last meeting) and I think that we will be able to get it.

As you will note in the letter, the Regional group is planning a registration fee of $5.00. Mr. Wettach said that this would cover the cost of the social activities including the dinner at Hope Valley and since our original program had already indicated that the cost of that particular function would be about $5.00, it seemed to me that we should just go ahead and pay that registration fee and we would not have to worry about collecting separately. Mr. Wettach said that that amount might not cover the cost of the luncheon in which event either the AALS would pay for it or they would sell tickets for it. In any event we are taking care of our own in that connection.

It has occurred to me that we should possibly pay the registration fee for Miss Elliott and Frances since they are going to lead the discussions for us. What do you think about it?

I have heard from the Librarians at William and Mary and at Richmond and they are planning to come to the meeting. That gives us a possible thirteen in addition to our own group.

Please let me have your comments on the letter and if you think it is ok I can go ahead with having it typed.

We certainly did enjoy seeing you at Wake Forest. If I don't see you again before your vacation, have a good time.

Sincerely,
Dear Mary:

I have your letter with the question noted at the bottom. I can think of no better purpose to which we could put the Chapter funds than to provide the luncheon to our visiting librarians. Such a use certainly meets with my approval and I will be glad to back you in this (should it be questioned, which is not likely).

We have been in such a "swivet" this summer that I have done nothing on our exhibit. I hope we can turn to it shortly - for the Fall Term is not far off.

"Warm" regards from a fellow sufferer,

Dillard
Miss Sarah Leverette  
University of South Carolina  
School of Law Library  
Columbia, South Carolina  

Dear Miss Leverette:  

The Carolinas Chapter of the American Association of Law Libraries is making final arrangements for its meeting to be held September 9 through 11 in Chapel Hill (at the same time as the Southeastern Regional Conference of Law Teachers). We wish to repeat our invitation to meet with us at that time. Our response from the law librarians of the southeastern area has been encouraging and we are expecting a good representation.

We are fortunate in having Miss Frances Farmer, Law Librarian of the University of Virginia, and Miss Lucile Elliott, Law Librarian of the University of North Carolina, on our program. Miss Farmer will lead the Round Table Discussion on Streamlining Records and Routines and Miss Elliott will lead the discussion on Regional Cooperation Between Law Libraries.

At our business meeting we are planning to discuss the possibilities of a regional organization for law librarians of this area with meetings coinciding with those of the Regional Conference of Law Teachers. We will appreciate any comments you may have on such project, even if you are unable to attend the meeting.

I understand that there will be a registration fee of $5.00 for the Regional Conference of Law Teachers (which includes our group). This fee will take care of all social activities which are planned. Registration will be Wednesday afternoon, September 9, in the lobby of the Carolina Inn at Chapel Hill. A more detailed program will be available at the time of registration.

We will appreciate your notifying us whether you plan to attend, if you have not already done so. We are enclosing a reservation form for accommodations at the Carolina Inn and will be happy to supply information about other accommodations on request. All correspondence should be addressed to Miss Mary Oliver, President, Carolinas Chapter, AALL, Law Library, University of North Carolina, Chapel Hill.

We look forward to having you join us at our meeting.

Sincerely,

Mary Oliver

Mary Oliver
some plain "gossip." Ruth Avery is planning on coming up for the meeting too. We are expecting about 12 librarians other than our own group as it should be an interesting group and meeting. I hope you have had a good summer and haven't been as snowed under as I have.

Love,

Mary

Almost forgot. What would you think of spending some of the Chapter funds for the luncheon? We thought about paying for the guests' best if possible. I would like to have the Chapter pay for all of it. I would appreciate your reaction.

W.
Miss Mary Oliver, President,
Carolinas Chapter, AALL,
Law Library, University of North Carolina,
Chapel Hill, North Carolina.

Dear Miss Oliver:

I have your letter of August 5 in regard to the meeting to be held in Chapel Hill, September 9 through the 11th.

I think I have written you that I expect to attend and will arrive in Chapel Hill at noon, September 9. The Carolina Inn has already confirmed my reservation for a room.

I am looking forward to the meeting with a great deal of pleasure. We are fortunate indeed in having Miss Farmer and Miss Elliott on the program.

With kindest personal regards and pleasantly anticipating meeting you in Chapel Hill, I am.

Cordially yours,

[Signature]

Law Librarian.
August 25, 1953

Miss Mary Oliver, President
Carolinas Chapter, AALL
Law Library
University of North Carolina
Chapel Hill, North Carolina

Dear Mary:

Thank you for your letter of August 5 with the outline of the program for the September meeting. You have certainly done a wonderful job of setting up the program and I am looking forward to an interesting meeting.

You of course have received my notice that I would attend which I sent in in June. I have also made reservations at Carolina Inn for Wednesday through Friday at noon.

Although I know you are very busy at this time, I wonder if you might send me a note advising as to the social functions that will take place so that I might plan accordingly. Of course, we have a program from the Southeastern Law Teachers Conference, but I did not know exactly to what extent our social activities would coincide. I had definitely intended to make a trip to North Carolina this summer and feel that I owe Miss Elliott an apology since I had told her that I would drop by to see her in the course of my trip. However, I spent most of the summer working on an index for the University Press. In addition to that, my part-time assistant resigned July 15. So all in all, I have had a rather hectic summer. Will you please make my apologies to Miss Elliott.

I think your idea for paying for the luncheon out of Chapter funds is perfectly satisfactory. I certainly believe that all of the members would be agreeable, and it would make a good impression on non-members.

I am looking forward to the meeting and a nice long session with you, Ruth, and Miss Elliott. With kindest regards to you and Miss Elliott,

Sincerely,

Sarah Leverette
Law Librarian
September 3, 1953

Miss Mary Oliver, President
Carolinas Chapter, AALL
Law Library
University of North Carolina
Chapel Hill, North Carolina

Dear Miss Oliver:

This is a rather belated request to put me on the list of those attending the meetings of the Carolinas Chapter of the American Association of Law Libraries to be held September 9 through 11. I am very happy to be able to come and I am looking forward to a most informative and enjoyable time with your chapter.

Since some of the meetings will be held in Durham, I shall stay with my friends, Drs. Peschel at 2306 Pershing, telephone number 8-5818.

If there is any information which you would like me to have before my arrival in Chapel Hill on Thursday morning, September 10, would you be so kind as to leave word with my friends. During the day you can reach them at Duke Hospital. Since I am coming by plane, I do not believe that I can get to Chapel Hill in time for any of the activities on Wednesday.

With all good wishes and special regards to Miss Elliott,

Sincerely,

Kate Wallach
Law Librarian
September 5, 1953

Miss Mary Oliver  
Law Library  
University of North Carolina  
Chapel Hill, North Carolina  

Dear Miss Oliver:

I regret very much that an assignment here will make it impossible for me to attend the meeting at Chapel Hill next week. The program which you sent this morning looks so interesting that I am doubly disappointed that I shall not be able to attend.

Please let me thank you again for your invitation and wish for you a very pleasant and profitable meeting.

Sincerely yours,

[Signature]

Dorothy Salmon  
Law Librarian

DS: mg
The twenty-first meeting of the Carolinas Chapter will be held in Chapel Hill, North Carolina, on September 9th through 11th, 1955, at which time the Southeastern Conference of Law Teachers is also meeting there. The chapter is inviting the law librarians of the Southeast to attend this meeting and discuss the possibility of forming a regional chapter. The tentative program includes a business meeting, social activities and a workshop on library problems, covering two main topics: Streamlining Records and Routines, and Regional Cooperation Between Law Libraries.
Southeastern Regional Conference of Law Teachers

Program

Southeastern Regional Conference of Law Teachers

West Publishing Co. St. Paul 2, Minn.
Southeastern Regional Conference of Law Teachers
Chapel Hill and Durham, N. C., September 9, 10, and 11, 1953
Host Schools: Duke, North Carolina, Wake Forest

WEDNESDAY, SEPTEMBER 9, 1953:

5:00 p. m. Registration, Lobby of the Carolina Inn, Chapel Hill.
9:30 p. m. Show, Morehead Planetarium, Chapel Hill.
9:30 p. m. Informal social hour, Chapel Hill Country Club.
(The Conference will be your host at both the Planetarium and the Chapel Hill Country Club.)

THURSDAY, SEPTEMBER 10, 1953:

9:30 a. m. Late Registration, Lobby of the Carolina Inn.
9:30 a. m. Wives of persons attending Conference are invited to gather in lobby of the Carolina Inn for trip to Durham and conducted tours of Duke University and Liggett and Myers Tobacco Company plant.
9:30 a. m. Courtroom, Law School, University of North Carolina, Chapel Hill.
Dean Henry Brandis, Jr., University of North Carolina, presiding.
Address of Welcome: Dean Henry Brandis, Jr.
Special Announcements and Roll Call.
Attention is called to the exhibit prepared by the Law Librarians of your three host Schools on display in the Law Library, Chapel Hill.

2:30 p. m. Round Table on "Administrative Problems of Law Schools" (arranged by University of North Carolina).
Dean Henry Brandis, Jr., University of North Carolina, presiding.
Subjects and Speakers:
2:30-2:45 p. m. "Exclusion and Readmission Policies", Dean F. Hodges O'Neal, Mercer University.
2:45-3:00 p. m. "Faculty Salaries", Dean Henry Fenn, University of Florida.
3:00-3:15 p. m. "Library Problems", Dean William Hepburn, Emory University.
3:15-3:30 p. m. "Relative Autonomy of Law Schools in Relation to the University", Professor William L. Mathews, Jr., University of Kentucky.
3:30-4:00 p. m. "Law Schools and the National Commission on Accrediting", Mr. John G. Hervey, Adviser, American Bar Association.
Discussion from the floor.

2:30 p. m. Law School, Duke University, Durham.
Round Table on "Teaching of Cultural Subjects", (arranged by Duke University).
Professor Bryan Bolich, Duke University, presiding.
2:30-3:00 p. m. Address: Professor Lon L. Fuller, Harvard University, "Cultural Subjects in the Law Curriculum.
The following persons will comment on Professor Fuller's address with special reference to the subjects listed:
3:00-3:15 p. m. Professor Neill H. Alford, Jr., University of Virginia, Legal History.
3:15-3:30 p. m. Professor Joseph Dainow, Louisiana State University, Roman and Comparative Law.
3:30-3:45 p. m. Professor Frank W. Hant, University of North Carolina, Jurisprudence.
3:45-4:00 p. m. Professor Jay W. Murphy, University of Alabama, International Law.
Discussion from the floor.

continued on back page
THURSDAY, SEPTEMBER 10, 1953:—(Continued)

6:30 p. m. *Cocktails, Hope Valley Country Club, Durham.
7:30 p. m. *Dinner, Hope Valley Country Club, Durham.

Dean Joseph A. McClain, Jr., Duke University, presiding.
Address: The Honorable S. J. Ervin, Jr., LL.B., '22 (Harvard), LL.D. (University of North Carolina), Associate Justice, Supreme Court of North Carolina, "A Judge Looks at Modern Legal Education."

FRIDAY, SEPTEMBER 11, 1953:

9:30 a.m. Courtroom, Law School, University of North Carolina, Chapel Hill.

Round Table on "The Teaching of Practical Skills in Law School" (arranged by Wake Forest College).
Dean Carroll Weathers, Wake Forest, presiding.

Speakers:

9:30–9:45 a.m. Professor Thomas W. Christopher, Emory University.
9:45–10:00 a.m. Professor Robert E. Lee, Wake Forest College.
10:00–10:15 a.m. Professor Leonard Oppenheim, Tulane University.
10:15–10:30 a.m. Dean Samuel L. Prince, University of South Carolina.
10:30–10:45 a.m. Dean Russell A. Rasco, University of Miami.
10:45–11:00 a.m. Professor Herman L. Trautman, Vanderbilt University.

Discussion from the floor.
Adjournment of Conference.

11:00 a.m. Morning Coffee for wives of delegates at home of Robert Wettach, 513 E. Cameron Avenue, Chapel Hill.

* Admission by ticket to be secured at time of registration.
CAROLINAS CHAPTER
AMERICAN ASSOCIATION OF LAW LIBRARIES

FALL MEETING - SEPTEMBER 9, 10, 11, 1953 at CHAPEL HILL, N.C.

WEDNESDAY, SEPTEMBER 9, 1953

2:00-5:00 p.m. Registration at the Carolina Inn Lobby, Chapel Hill.
8:00-9:30 p.m. Show: Morehead Planetarium, Chapel Hill.
9:30 p.m. Informal social hour, Chapel Hill Country Club.
(The Southeastern Regional Conference of Law Teachers will be your host at both the Planetarium and the Chapel Hill Country Club.)

THURSDAY, SEPTEMBER 10, 1953

9:30 a.m. Room 305, Law School, University of North Carolina, Chapel Hill
Law Librarians Round Table
"Streamlining Records and Routines" - Discussion led by Miss Frances Farmer, Law Librarian, University of Virginia, Charlottesville, Va.
"Regional Cooperation Between Law Libraries" - Discussion led by Miss Lucile Elliott, Law Librarian, University of North Carolina, Chapel Hill, N. C.

1:00 p.m. Luncheon for Law Librarians, Carolina Inn, Pine Room.
(The Law Librarians will be the guests of the Carolinas Chapter, AALL.)

There is no special program for the Law Librarians for Thursday afternoon. You may be interested in attending the Round Table Discussions of the Southeastern Conference of Law Teachers in the Court Room of the Law School at Duke University in Durham. From 3:00-3:15 Dean William Hepburn of Emory University will discuss "Library Problems". Also of particular interest:
- The Legal Aid Clinic in the Law School of Duke University and the Duke University Library.
- The Institute of Government, East Franklin St., Chapel Hill and the University of North Carolina Library, Chapel Hill.

6:30 p.m. Cocktails, Hope Valley Country Club, Durham.*
7:30 p.m. Dinner, Hope Valley Country Club, Durham.*
Address by The Honorable S. J. Ervin, Jr., Associate Justice, Supreme Court of North Carolina. "A Judge Looks at Modern Legal Education".

FRIDAY, SEPTEMBER 10, 1953

9:30 a.m. Business meeting. Room 305, Law School, University of North Carolina, Chapel Hill, N. C.

- - - - - - - - - -
EXHIBITS HAVE BEEN ARRANGED IN THE DUKE UNIVERSITY LAW LIBRARY
BY THE LAW LIBRARIANS AT DUKE UNIVERSITY AND WAKE FOREST COLLEGE.

EXHIBITS HAVE BEEN ARRANGED IN THE LAW LIBRARY, UNIVERSITY OF NORTH CAROLINA IN COOPERATION WITH THE NORTH CAROLINA SUPREME COURT.

* Admission by ticket to be secured at time of registration.
SOUTHEASTERN REGIONAL LAW TEACHERS CONFERENCE
Chapel Hill and Durham, N. C. September 9, 10, and 11, 1953
Host Schools: Duke, North Carolina and Wake Forest

REGISTRATION

Alabama, University of
Murphy, Jay
Payne, John C.
Sanford, Dr. & Mrs. J.H.

Cumberland University
Weeks, Mr. & Mrs. Arthur A., DEAN
Bailey, Mr. & Mrs. Bernard B.

Duke University
McClain, Mr. & Mrs. J.A., Jr., DEAN
Bolich, Mr. & Mrs. Bryan
Bradway, John S.
Bryson, Mr. & Mrs. E. C.
Copeland, Madeline
Day, Katharine
Kramer, Robert
Livengood, Mr. & Mrs. Charles
Lowndes, Mr. & Mrs. Charles
McDormott, Malcolm
Maggs, Mr. & Mrs. Douglas B.
Stansbury, Mr. & Mrs. Dale F.

Emory University
Hepburn, William M., DEAN
Agnor, Mr. & Mrs. W. H.
Christopher, Thomas W.
Gober, Mr. & Mrs. H. Fred
Kernan, Mary Anne

Florida, University of
Fenn, Henry A., DEAN
Day, Mr. & Mrs. James W.
Maloney, Frank E.
Mautz, Mr. & Mrs. Robert B.
Pridgen, Ila R.

Georgia, University of
Hosch, J. Alton, DEAN
Corry, Ruth
Green, Thomas F.
Lancaster, Benjamin
Oliver, Jane

George Washington University
Colclough, Mr. & Mrs. O. S., DEAN
Fey, Mr. & Mrs. John T.

Kentucky, University of
Matthews, Mr. & Mrs. W. L., Jr.

Louisiana State University
Dainow, Joseph
Wallach, Kate

Louisville, University of
Russell, A.C., DEAN
Merritt, James R.
Quigley, Edwards M.

Loyola University of La.
Papale, A. E., DEAN

Mercer University
O'Neal, Hodge, DEAN
Wilson, Ed

Miami, University of
Rasco, R. A., DEAN
French, Harriet
Kuvin, H. A.
Touby, Richard

Mississippi, University of
Fox, John

North Carolina, University of
Brandis, Mr. & Mrs. Henry, Jr., DEAN
Aycock, Mr. & Mrs. William B.
Baer, Mr. & Mrs. Herbert R.
Coates, Mr. & Mrs. Albert
Dalzell, Mr. & Mrs. John
Elliott, Lucile
Henft, Mr. & Mrs. Frank
North Carolina, University of (cont'd)

McCall, Mr. & Mrs. Fred B.
Oliver, Mary
Van Hecke, Mr. & Mrs. M. T.
Wettach, Mr. & Mrs. Robert H.

Richmond, University of

Muse, William T., DEAN
Barnett, Mr. & Mrs. James H.
Keene, Ellen
Smithers, J. Westwood
Snead, Harry L., Jr.

South Carolina, University of

Prince, Mr. & Mrs. S. L., DEAN
Huber, Richard G.
King, George Savage
Leverette, Sarah
Means, David H.

Stetson University

James, Mr. & Mrs. Louis C.
Jernigan, Mr. & Mrs. Harvey

Tennessee, University of

Wicker, William, DEAN
Lacey, F. W.
Miller, Mr. & Mrs. Charles H.
Overton, Mr. & Mrs. Elvin E.

Tulane University

Forrester, Ray, DEAN
Oppenheim, Mr. & Mrs. Leonard

Vanderbilt University

Hartman, Paul J.
Morgan, Mr. & Mrs. E. M.
Sanders, Mr. & Mrs. Paul H.
Trautman, Mr. & Mrs. Herman L.

Virginia, University of

Alford, Neill H., Jr.
Farmer, Frances
Redden, Kenneth

Wake Forest College

Weathers, Mr. & Mrs. Carroll, DEAN
Gilliam, R. D., Jr.

Wake Forest College (cont'd.)

Lee, Mr. & Mrs. Robert E.
Machen, Ernest W., Jr.
Powers, Mr. & Mrs. L. S.
Sizemore, James E.
Tillman, Jeanne

Washington & Lee University

Williams, Mr. & Mrs. Clayton E., DEAN
Faris, Mr. & Mrs. E. M.
McDowell, Mr. & Mrs. Charles R.

William & Mary, College of

Baker, Chester S.

GUESTS

Carlyle, Mr. & Mrs. Irving
Carlyle, Elizabeth
Ervin, Honorable & Mrs. S. J., Jr.
Fuller, Lon L.
Griffith, Brantley B.
Justice, James F.
Murchison, Mr. & Mrs. Wallace C.

PUBLISHERS

Bobbs - Merrill

Cornell, W. A.
Cox, William E.

Jefferson Law Book Co.

Joseph, Mr. & Mrs. George Jay

Foundation Press

Delony, Ross

Little, Brown & Co.

Robertson, Rodney

Prentice-Hall

Langley, John L.
McMahon, Ted

West Publishing Co.

Yates, Hobart

OTHER REGISTRANTS

Currie, Brainerd, Univ. of Chicago
Gardner, Mr. & Mrs. Dillard S.
N. C. Supreme Court Library
Wurfel, Col. S. W., Third Army
September 14, 1953

Dean Henry Brandis, Jr.
Law School
University of North Carolina
Chapel Hill, N.C.

Dear Dean Brandis:

I have been asked by the Carolinas Chapter of the American Association of Law Libraries to express the appreciation of the Chapter and its guests to you, the Arrangements Committee and the Social Committee of the Southeastern Regional Conference.

We are particularly grateful for your interest in our group and for your sharing of the social events. Without your help and cooperation our meeting would not have been so successful.

Sincerely,

Mary W. Oliver
President, Carolinas Chapter
September 15, 1953

Miss Frances Farmer, Law Librarian
Law Library
University of Virginia
Charlottesville, Va.

Dear Frances:

On behalf of the Carolinas chapter I wish to thank you for participating in our program last week. Your kindness in leading the discussion was very much appreciated and the discussion itself contributed greatly to the success of our meeting.

At the business meeting on Friday morning it was decided to go ahead with plans for some cooperative action. To give us an organization to do so, a Southeastern regional group is in the process of organization. We are planning to petition the executive board of the American Association of Law Libraries for recognition as a chapter. In line with your instructions, I indicated your willingness to cooperate in any action which was taken by the group meeting here.

We hope to send out mimeographed copies of the minutes which will give more details but I have not yet received a copy of the minutes from the Secretary. In any event, I will send you more detailed information as soon as possible.

Thank you again for your part in making our meeting a success.

Sincerely,

Mary W. Oliver
President, Carolinas Chapter
September 15, 1953

Miss Lucile Elliott, Law Librarian
Law School
University of North Carolina
Chapel Hill, N.C.

Dear Miss Elliott:

On behalf of the Carolinas chapter I wish to thank you for participating in our program last week. Your kindness in leading the discussion was very much appreciated and the discussion itself contributed greatly to the success of our meeting. It provided an ideal way to lead into the subject of a regional organization.

Thank you again for your part in making our meeting a success.

Sincerely,

Mary W. Oliver
President
Carolinas Chapter
October 6, 1953

Miss Sarah Leverette, Law Librarian
University of South Carolina
Columbia, S. C.

Dear Sarah:

I am sending you a copy of the minutes which Jeanne Tillman sent to me. She asked me to fill in the names of those present and send it on to you. I haven't filled in the names but they are on the additional report on the meeting which I am also sending.

I took Jeanne's report and worked over it trying to get it in shape to have copies mimeographed to send out to the law librarians. I will appreciate it if you will go over it and give me your opinion. I am also sending a draft of a letter to accompany the report to those who were not at the meeting. I will appreciate comments on it also.

Our plan was to send copies to all of the law librarians in the area to try to get up their interest and that is the line I have tried to take in both the letter and the report. I was going to send them to you to have them mimeographed but I thought if it was ok with you that I would just go ahead and have them mimeographed up here and then I can sign the letters and they can go right out without having to send them back and forth. If that isn't ok just let me know as I won't do anything about it until I hear your opinion of the report and the letter. Please make any changes which you think necessary as I certainly hold no brief for my own words.

Hope that everything is going along all right with you in South Carolina. The word was very encouraging from your Dean about the meeting for next year, and thanks again.

Please excuse this rather horrible typing but I'll just go ahead and send this letter as it is (I'm not at all sure that the next try would be any better anyway). Let me know what you think about all this as soon as possible.

Sincerely,

Mary
Mary W. Oliver
President, Carolinas Chapter
AALL
October 9, 1953

Miss Mary W. Oliver,
President, Carolinas Chapter,
American Association of Law Libraries,
University of North Carolina Law Library,
Chapel Hill, North Carolina.

Dear Mary:

Thank you for your letter of October 6th., together with the copy of the minutes and Jeanné's report. I think that the report, as well as the accompanying letter, is excellent. You have certainly gotten in all of the material in a very interesting and enlightening manner. I believe it will do a great deal to stimulate interest in the Southeastern Chapter.

I am more than delighted to have you mimeograph and send out the reports and I do believe it would save time. However, do not hesitate to let me know if there is anything you would like me to do since I certainly don't want all of the work to fall on you.

Perhaps a little later I will have something more definite on the meeting in Columbia next year. It has occurred to me, tentatively, that a talk which would include information about our new organization and its purpose would be in order. However, I do not mean that the entire talk should be devoted to that phase, but think that its inclusion would assure an understanding and appreciation of our purpose on the part of the law teachers group.

Forgive me for failing to answer your letter of September 28th containing the draft of the Constitution and the report on finances. The only excuse I can offer is that the Library, as you well know, is a mad house at the beginning of the fall term. As yet I have no full time assistance.

With kindest regards to you and Miss Elliott, I am

Sincerely yours,

Sarah Leverette
Secretary, Carolinas Chapter
AALL
Dear

The Carolinas Chapter of the American Association of Law Libraries held its fall meeting in Chapel Hill and Durham, N. C. the first part of September. The law librarians from the southeastern area had been invited to meet with us at that time and we had a very good response to our invitation. We felt that those who were unable to come, as well as those who attended, might like to have a report on the meeting. We are enclosing a summary of the meeting for you.

As you will see, it was decided to form a Southeastern Law Libraries Association and to ask for status as a chapter of the American Association of Law Libraries. We have already started work on a proposed constitution and by-laws for the group. In addition, we will soon be sending out a questionnaire on library resources which we feel will not only give us information of immediate value but will also provide a starting point for future cooperative projects.

We are anxious to have all types of law libraries represented in the new regional organization. If you are interested in joining us in our Southeastern Association, we shall be happy to hear from you.

Sincerely

Mary W. Oliver
President
Miss Mary W. Oliver, President
Southeastern Law Libraries Assn.
Law Library, University of N. C.
Chapel Hill, N. C.

Dear Miss Oliver:

I appreciated your letter and the report of the first group meeting of the law librarians from the southeastern area.

I am very much interested in becoming a member of the Southeastern Law Libraries Association, and in doing anything I can to further the work of the organization.

Sincerely yours,

Corinne Bass
Law Librarian.
Mrs. Ellen Morris Keene, Law Librarian
T. C. Williams School of Law
University of Richmond
Richmond 20, Va.

Dear Mrs. Keene:

I understand from Dean Muse that you did not receive any information about the Law Librarians meeting which is being held in Chapel Hill. I am sorry that our letter of April 15 failed to reach you. That letter read as follows:

"The Carolinas Chapter of the American Association of Law Libraries will ....

Quote letter (body)

Within a few days we hope to send out a copy of the final program and we send you one at that time. I hope to have the opportunity of meeting you here in September.

Sincerely

Mary W. Oliver, President
Carolinas, Chapter, AALL
Miss Frances Farmer, Law Librarian  
Department of Law  
University of Virginia  
Charlottesville, Va.

Dear Frances:

At the last meeting of the Carolinas Chapter we decided on two major topics for our workshop at the September meeting: Streamlining Records and Routines, and Regional Cooperation Between Law Libraries. Our plans call for very informal discussions with about one and one-half hours devoted to each of the subjects. We are asking one person to make a short twenty-minute talk on one of these subjects and to lead the discussion following his talk.

Our group was very much interested in what I could tell them of your non-accessioning program at the University of Virginia and felt that it would be a very interesting phase of the discussion of records and routines. They requested me to ask you if it would be possible for you to make the talk and lead the discussion on Streamlining Records and Routines, including a discussion of your present program. Since you are doing some pioneering along these lines in the Southeastern area, what you have to say would be particularly valuable and interesting to our group. We realize that you have a great many demands on your time but we will certainly appreciate it if you are able to work this into your schedule.

We have been very pleased with the response to our letters and we are expecting at least twenty librarians to attend the meeting.

I asked Peg if she knew of anyone in the Southeastern area who would be a good person to lead the discussion on regional cooperation. While she did not have any ideas, she thought that you might be able to suggest someone we could approach about it. If you do know of anyone who has been doing study or work along these lines, we would appreciate hearing about them.

Thank you for any suggestions you may have. We hope to hear that you will be able to lead the discussion on records for our program.

Sincerely,

Mary Oliver  
Assistant Law Librarian
Dear

The Carolinas Chapter of the American Association of Law Libraries is making final arrangements for its meeting to be held September 9 through 11 in Chapel Hill (at the same time as the Southeastern Regional Conference of Law Teachers). We wish to repeat our invitation to meet with us at that time. Our response from the law librarians of the southeastern area has been encouraging and we are expecting a good representation.

We are fortunate in having Miss Frances Farmer, Law Librarian of the University of Virginia, and Miss Lucile Elliott, Law Librarian of the University of North Carolina, on our program. Miss Farmer will lead the Round Table Discussion on Streamlining Records and Routines and Miss Elliott will lead the discussion on Regional Cooperation Between Law Libraries.

At our business meeting we are planning to discuss the possibilities of a regional organization for law librarians of this area with meetings coinciding with those of the Regional Conference of Law Teachers. We will appreciate any comments you may have on such a project, even if you are unable to attend the meeting.

I understand that there will be a registration fee of $5.00 for the Regional Conference of Law Teachers (which includes our group). This fee will take care of all social activities which are planned. Registration will be Wednesday afternoon, September 9, in the lobby of the Carolina Inn at Chapel Hill. A more detailed program will be available at the time of registration.

We will appreciate your notifying us whether you plan to attend, if you have not already done so. We are enclosing a reservation form for accommodations at the Carolina Inn and will be happy to supply information about other accommodations on request. All correspondence should be addressed to Miss Mary Oliver, President, Carolinas Chapter, AALL, Law Library, University of North Carolina, Chapel Hill.

We look forward to having you join us at our meeting.

Sincerely

Mary Oliver
Dear Law Library
University of North Carolina
Chapel Hill, N.C.

The Carolinas Chapter of the American Association of Law Libraries held its fall meeting in Chapel Hill and Durham, N.C., the first part of September. The law librarians from the southeastern area had been invited to meet with us at that time and we had a very good response to our invitation. We felt that those who were unable to come, as well as those who attended, might like to have a report on the meeting. We are enclosing a summary of the meeting for you.

As you will see, it was decided to form a Southeastern Law Libraries Association and to ask for status as a chapter of the American Association of Law Libraries. We have already started work on a proposed constitution and by-laws for the group. In addition, we will soon be sending out a questionnaire on library resources which we feel will not only give us information of immediate value but will also provide a starting point for future cooperative projects.

We are anxious to have all types of law libraries represented in the new regional organization. If you are interested in joining us in our Southeastern Association, we shall be happy to hear from you.

Sincerely

Mary W. Oliver
CAROLINAS CHAPTER
AMERICAN ASSOCIATION OF LAW LIBRARIES

The regular fall meeting of the Carolinas Chapter of the American Association of Law Libraries was held in Chapel Hill and Durham, N. C. from September 9th through 11th, 1953. This meeting was held at the same time that the Southeastern Regional Conference of Law Teachers was meeting in Chapel Hill and Durham. Invitations to meet with the Carolinas Chapter had been sent to the Law Librarians in the southeastern area. Those attending were: Miss Harriet French, University of Miami; Mrs. Ila Pridgen, University of Florida; Miss Jane Oliver and Miss Ruth Corry, University of Georgia; Miss Mary Anne Kernan, Emory University; Miss Kate Wallach, Louisiana State University; Miss Frances Farmer, University of Virginia; Mr. E. M. Faris, Washington and Lee University; Mr. Chester Baker, College of William and Mary; Mrs. Ellen Keene, University of Richmond; Mrs. Willie Mae Sanford, University of Alabama; Miss Sarah Leverette, University of South Carolina; Miss Katherine Day and Miss Madeline Copeland, Duke University; Miss Jeanne Tillman, Wake Forest College; and Miss Lucile Elliott and Miss Mary Oliver of the University of North Carolina.

LIBRARY ROUND TABLE

The first session, a Round Table Discussion, was held at 9:30 on September 10th in Room 305 of the Law School. The guests were welcomed by Miss Mary Oliver, president of the chapter and those present introduced themselves.

Miss Frances Farmer, Law Librarian of the University of Virginia, led the discussion on "Streamlining Records and Routines." She explained that beginning in February 1953, the Virginia Law Library started cutting down on their routines by dispensing with the accession records. In place of the regular shelf list with accession numbers, they are using a Kardex for all serials. The original shelf list is completed to February 1, 1953 and is stamped "For complete record see Kardex." Any gap filled in after that date is entered in the original shelf list but all new serials are recorded only in the Kardex. A double card is used, one for the permanent record and one for the temporary checking record. As soon as serials are received they are taken directly to the Kardex and checked in. No digest, or pocket parts are entered in the Kardex, but the record for this material is penciled on the catalog card. Miss Farmer suggested that smaller libraries who are unable to afford a kardex might use a 3x5 hinged card such as is being used by the Agriculture Department Library in Washington, D. C. Miss Farmer estimated that by cutting out the accessioned record and using this system, they will save almost 50% of one person's time.

In answer to the question as to what records were kept for individual books, Miss Farmer explained that here again there is no accession number. The books are stamped with the Library stamp and marked with a copy number if there is more than one. The Order Department keeps a permanent order card and the person who checks in the books keeps a daily account of books received. The order cards are kept in a separate file for a month and from this file a list is made of the current acquisitions for the faculty. To save time, multiple order cards are used. A record of the gifts is kept
in the shelf list. If the donation is large, a separate L.C. card is ordered to be used in the gift file and is filed under the donor's name. For smaller donations, a short author card is typed and the donor's name entered at the top of the card. It was brought out that there might be difficulties in doing away with the accession number in those libraries which do not have a classification scheme.

Miss Lucile Elliott, Law Librarian of the University of North Carolina, spoke on "Regional Cooperation Between Law Libraries." She opened her talk by saying that libraries have gone through several phases. The first of these was one of systematizing, or setting up records. The second phase was one of building large libraries and book collections. Now they are in a phase of cooperation. She pointed out that in a statistical survey of libraries in the South, less than one-third of the law libraries were ideally set up as to book collections. Law Schools are becoming research centers and the libraries must fill research needs. Cooperation between libraries seems to be the answer. Various fields of cooperation were mentioned, including cooperative book buying programs and inter-library loans.

An open discussion followed as to the best means of cooperation and the possibility of organizing within the southeastern area a cooperative program. The idea of a central storage place for rare or special materials was discarded. It was suggested that one method of starting a cooperative buying program would be to determine the particular fields of interest or the strong fields in the individual libraries and have that library place particular emphasis on further development of the collection in those fields. Other libraries would not find it necessary to buy materials in these areas (unless their budget permitted), but could depend on inter-library loans to supply research requests. It was suggested that the study made by Miss Frances Kaiser (now at Georgia Tech.) as a thesis for her library degree might be used as a basis for beginning this project.

Miss Kate Wallach, of the Louisiana State University Law Library, asked for comment on the legal bibliography slides as developed by the University of St. Louis. It was pointed out that a film which would be available to all schools might be more practical than the slides. Mr. Faris, of Washington and Lee University, suggested that perhaps Prentice-Hall would consider making a film to accompany their new book, Price and Bitner, Effective Legal Research.

As there was no further discussion, it was announced that during the afternoon the group would be free to attend the Round Table Discussions of the Southeastern Regional Conference of Law Teachers at Duke University.

BUSINESS MEETING

The business meeting of the Carolinas Chapter of the American Association of Law Libraries was held Friday morning at 9:30 in Room 305 of the Law Building in Chapel Hill, N. C. Miss Mary Oliver, president, raised the question of organizing a southeastern regional group of law libraries. She gave the opinions of Miss Frances Farmer, University of Virginia, Mr. E.M. Faris, Washington and Lee, and Mr. Chester Baker, William and Mary, who were unable to attend the business meeting. After a discussion by those present it was decided that a southeastern group should be formed.

Miss Mary Ann Kernan, Emory University, moved that the group petition the American Association of Law Libraries for status as the Southeastern chapter.
Miss Kate Wallach, Louisiana State University, raised the question as to whether the group should be limited to the southeast or whether it should include the entire southern area. It was decided that it should be restricted to the same states that make up the Southeastern regional group of law teachers. It was felt that with the same coverage, transportation to meetings, and entertainment would be simplified, and the opportunities for cooperation between the groups might be greater.

The question was brought up as to the position of law libraries other than those connected with state universities at any future joint meetings. Miss Oliver said that Dean Brandis of the University of North Carolina has assured her, prior to, and in connection with, the present meeting, that no objection would be made to outside librarians since the proposed group would not be officially affiliated with the Southeastern regional group of law teachers.

Miss Kernan then restated her motion that an organization be formed to be known as the Southeastern Law Libraries and that a petition be sent to the proper committee of the American Association of Law Libraries asking for recognition as a chapter of the national association. The motion was seconded by Miss Wallach and the vote was unanimously in favor of the motion.

Miss Harriet French, University of Miami, suggested that we keep the organization simple with as few officers as possible.

Miss Wallach nominated Miss Mary Oliver as president. The motion was seconded by Miss Kernan and elected. Miss Sarah Leverette, University of South Carolina was nominated for secretary-treasurer by Miss Ruth Corry, University of Georgia. The motion was seconded by Miss Elliott and carried.

Miss Kate Wallach was named as head of the committee to draw up a constitution and by-laws. Miss Mary Anne Kernan was named to assist her in this. Miss Elliott suggested that the petition for status as a chapter of the AALL be ready before the annual meeting in Miami in order that action could be taken on the petition the first part of the meeting. Miss Wallach was appointed to draw up this petition.

It was decided that the next meeting of the new association will be held in Miami at the annual meeting of the national association. In the future meetings will be held at the same time and place the Law School Teachers for the region are meeting.

Miss Kernan moved that the meeting be adjourned and it was seconded by Miss Katherine Day, Duke University. The motion was carried and the meeting was adjourned.
The meeting of the Carolinas Chapter of American Association of Law Librarians was held in Chapel Hill, North Carolina, September 9th, 10th and 11th, 1953, at the same time the Southeastern Law School Teachers met. Law librarians from the Southeastern states were invited to attend.

Those attending were:

The first meeting, which was a Round Table Discussion, was held at 9:30 o'clock September 10th in room 305 in the law building. At this time guests were welcomed by Miss Mary Oliver, president of the chapter. Those present were asked to introduce themselves and give their school.

Miss Oliver then introduced Miss Frances Farmer, Law Librarian of the University of Virginia, who spoke on "Streamline Records and Routines."

Miss Farmer explained that in trying to cut down on staff members, the University of Virginia Law Library has started cutting down on their records and routines in February, 1953, by dispensing with the accession records. In place of a shelflist record with the accession numbers, they are using a Kardex for all serials. The shelflist is completed to February 1, 1953, then stamped "For complete record see Kardex." Any gap filled in after that date is entered in the shelflist and all new serials will have a shelflist card with the record being kept on the Kardex.

A double Kardex card is used - one permanent and one temporary. As soon as serials are received they are taken directly to the Kardex and checked in. No digest, pamphlets or pocket parts are entered on the Kardex. Instead the record is penciled in on the catalog card. Miss Farmer suggested that smaller libraries may use a 3/5 hinged card, if they were unable to afford a Kardex. This system is being used at the Agriculture Library in Washington, D.C.

Miss Farmer estimated that by using this new system, they will cut down almost 50 per cent of one persons time.

In answer to the question as to what records were kept on books, Miss Farmer explained that here again, there is no accession number. The books are stamped with the library stamp. The Order Department keeps a permanent order card. The person who checks the books in keeps a daily count. The order cards are kept separate for a month and from this, a list is made for the faculty. A multiple order card is used - one copy goes in the card catalog to show that the book has been ordered, one is kept for permanent order file, one is used for ordering L.C. cards, one is used to do the preliminary cataloging.

A record of gifts is kept on the shelf-list. If the donation is large, a separate L.C. card is ordered to be used in the file. For smaller donations a short author card is typed. The donor's name is typed at the top of the card. The cards are filed by the donor's name. She explained that this system may cause some difficulty if a library does not have some kind of classification system.

The next speaker was Miss Lucile Elliott of the University of North Carolina Law Library. Her topic was "Regional Cooperation Between Law Libraries." She opened by saying libraries have gone through several phases. The first of which was systematizing, or setting up records. The second was building up large libraries and book collections. They are now going through a phase of cooperation.

She pointed out that in a statistical survey of libraries in the South, only about one third of the school libraries are ideally set up. Law schools are becoming research centers and the libraries must fulfill the needs. Cooperation between libraries seems to be the answer.
An open discussion was held as to whether the Southeastern Law Libraries could organize and set up plans and methods for greater cooperation. It was decided that in such a scheme, each participating library must have a basic collection and would have to put something into the effort in order to get anything out of it.

The idea of having one central storage place for all rare or special material in the area was discarded. Instead it was decided that a committee should work on a questionair to find out what materials each library had. If one library has a particular collection (English law, South American law, etc.) they would be responsible for the future development of that collection. Other libraries would not have to buy in that field (unless their budget permitted), but could depend on interlibrary loans for this material.

It was suggested that the list made by Miss Frances Kaiser (now at Georgia Tech) as a thesis for her library degree might be used as a basis for the list.

At the conclusion of this discussion Miss Kate Wallock, Louisiana State University Law Librarian, asked in anyone present had seen the slides developed by the University of St. Louis to be used as an aid in teaching Legal Bibliography. She asked for suggestions for improvements. It was pointed out that a film which would be available to all schools might be more practical than the slides and lecture or tape recording. Mr. E. McGruder Fair, Jr., of Washington and Lee Law Library suggested that perhaps Prentice-Hall would consider making a film to accompany Miles O. Price's new book, Effective Legal Research.

As there was no further discussion, Miss Oliver announced that a luncheon would be served in the Pine Room of the Carolina Inn at 1:00 o'clock, and that during the afternoon the group was invited to attend the Roundtable Discussion of the Southeastern Law School Teachers at Duke University.
The business meeting of the Carolinas Chapter of American Association of Law Libraries was held Friday morning at 9:30 in room 306 of the Law Building in Chapel Hill, North Carolina. Those attending were:

Miss Mary Oliver, president, opened the discussion of expanding the Carolinas Chapter into the Southeastern Chapter. She gave the opinions of Miss Francis Farmer, University of Virginia, Mr. E. McGruder Paris, Washington & Lee, and Mr. Chester Stoule Baker, William & Mary, who were unable to attend the business meeting. She also told of letters from the University of Kentucky and Loyola. After hearing these opinions and those present, it was decided that a Southeastern Chapter should be formed.

Miss Mary Ann Kernan, Emory University Law Library, moved that the group petition the AALL that we be allowed to form a Southeastern Chapter of AALL.

Miss Kate Wallock, Louisiana State University Law Library, asked whether just the southeastern group would be included or the entire southern area. It was decided that it should be restricted to the same group included in the Southeastern Law Schools Teachers because it would simplify transportation, entertainment, and would make that group more aware of librarians and libraries.

The question was brought up by Miss Lucile Elliot, University of North Carolina, as to what would be done about law libraries other than those representing universities. Miss Oliver said that Dean Brandis of the University of North Carolina had assured her prior to the present meeting, that no objection would be made to outside librarians since we would not be officially affiliated with the Southeastern Law School Teachers.

Miss Kernan then restated her motion that we "form an organization to be known as the Southeastern Law School Libraries of the American Association of Law Libraries, and that the petition be sent to the correct Committee."

The motion was seconded by Miss Wallock. The vote was unanimous in favor of the motion.

Miss Harriet French, University of Miami Law Library, suggested that as far as officers were concerned, we keep the organization as simple as possible. Miss Wallock nominated Miss Mary Oliver as president. It was seconded by Miss Kernan. The motion carried.

Miss Sarah Leverette, University of South Carolina Law Library, was nominated for secretary and treasurer by Miss Ruth Cory, University of Georgia. Miss Elliot seconded the motion and it was carried.

The question of a Constitution was brought up by Miss Elliot. Miss Cory nominated Miss Elliot to head a committee for this purpose. Miss Elliot asked that the nomination be withdrawn due to the heavy schedule she would have as president of AALL. Miss Cory withdrew her nomination.

Miss French suggested that the President appoint a committee. Miss Wallock was appointed as chairman with Miss Kernan as her assistant.

The question was brought up of restriction membership so that Negroes would be kept out. It was pointed out that this would be impossible as it was against AALL policies.

Miss Elliot suggested that the petition be ready before the Miami meeting of AALL in order that they may act on it the first of the meeting. The President appointed Miss Wallock to draw up this petition.

A suggestion was made that work be started to find out what material each library had and what they were willing to lend. Miss French suggested that the president appoint a committee at a later date to undertake this project.

Miss Oliver asked for group opinion as to whether the next meeting should be held in Miami at the same time AALL meets, or wait until the Southeastern Law School Teachers meet in Columbia, South Carolina. It was decided to have the regular meeting in Miami with a second meeting in Columbia for all who would be able to attend. There would be no separate programs planned for the Columbia meeting. In the future meeting would be held at the same time the Law School Teachers meet.

Miss Cory suggested that a letter of appreciation be written to Dean Brandis. Miss Kernan expressed appreciation to the Carolinas Chapter for such a nice meeting.
The President thanked the group for coming and the interest they had displayed.

The Carolinas Chapter voted to turn over any funds remaining in the treasure to the new chapter.

It was decided that unless a need arose, there would be no assessment of dues in the new chapter.

Miss Kerman made a motion that the meeting be adjourned. It was seconded by Miss Katherine Day, Duke University.