

UKnowledge Journal Proposal Form

Department or Organization:

Contact Information:

Name:

Email Address:

Telephone Number:

Journal Title:

Aim/Scope of Journal:

Journal's Target Audience:

Is this a New or Existing Journal:

ISSN if Existing Journal:

Journal Editor(s):

Do you have an Editorial Board
and what are their responsibilities:

Faculty Advisor
(if student publication):

Anticipated Launch Date:

Publication Schedule
and Frequency:

What File Formats will be supported (e.g. text, tables, images, graphics, audio, video, etc.):

Process for Submitting Articles:

Review Process:

UKnowledge (uknowledge.uky.edu) publishes content that adheres to the following policies:

- Open Access
- [UK Publication Rights and UKnowledge Attribution Rights](#)
- Journal publications must have a connection to UK (published/edited here)
- If Journal stops publishing, issues remain in UKnowledge
- Contributions should be scholarly in nature: works in progress or are ephemeral in nature are not recommended for inclusion

UKnowledge/Library Responsibilities:

- All requests will be reviewed by UKnowledge staff. Upon approval UKnowledge will:
 - o Coordinate journal site development and set up
 - o Provide training as needed
 - o ISSN (International Standard Serial Number) --UKnowledge will register the journal with the U.S. ISSN Center (<http://www.loc.gov/issn>) a service of the Library of Congress
 - o Notify cataloging when an ISSN is assigned and after first issued published so that the journal title can be added to our online catalog

OR save and email to UKnowledge@lsv.uky.edu