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Education Committee Annual Report, 1998

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In its second year of operation as a committee with redefined responsibilities, the Education/Publication Committee pushed forward on several of the projects defined in the previous year.

The previous year’s search for a new SEAALL logo was ended when a logo was identified and adopted by the Executive Committee. Other projects defined in the previous year were approached in the following ways:

1. Recommendations of SEAALL Annual Meeting programs to the AALL Annual Meeting Program Committee.
   a. Two programs were identified as particularly appropriate for submission. One program, “Leadership, Liberation, and Law Libraries: What’s on the Horizon” by Sue Burch and Herb Cihak was accepted and is scheduled for the July 1998 AALL Meeting.

2. Developing a SEAALL Web Site.
   a. The host selected for the site was one provided by AALL. The URL is http://www.aallnet.org/chapter/seaall/
   b. Webmasters Emily Carr and Mike Dahn created a web site which was announced to the SEAALL membership through the SEAALL listserv as a work in progress on Sunday, February 15, 1998.
   c. Member volunteer efforts and free host space and updating through AALL resulted in no cost to SEAALL for the web page.
   d. Content included in initial design: Officers information, Committee Chair information, Listserv Information, Membership information (including a form), the Annual Meeting Program, the latest Annual Report, a newsletter article by Hazel Johnson on the history of SEAALL. Member schools in each state are also intended to be included.
   e. A mission statement should be developed by the next year’s Ed/Pub Committee, identifying the purpose and contents of the site, to be reviewed and approved by the Executive Committee. Consideration should be given to policies regarding links to other sites, including “commercial” sites such as publishers and document delivery services’ pages.
   f. Content which might be considered for inclusion: more of or even the entire newsletter contents, completed state practice material bibliographies produced through the SEAALL Ed/Pub Committee, links to law sites of particular interest to law librarians in the Southeastern United States, and the complete Bylaws and Handbook. Additional content might be identified and incorporated into the mission statement.
3. Updating the state practice series bibliographies that originally appeared in the *Southeastern Law Librarian* during the early 80’s to cover the 13 states and territories within SEAALL’s boundaries. Hazel Johnson provided the leadership for this project.

   a. Authors were found for Alabama (Tim Lewis and Lynne Kitchens), Georgia (Nancy Deel and Joe Morris), Virginia (Terry Long), and Kentucky (Sue Burch and Amy Osborne).
   b. An unannotated Alabama bibliography was published in the *Southeastern Law Librarian*.
   c. *Legal Reference Services Quarterly* made a tentative commitment to publishing annotated versions of bibliographies.
   d. Authors for the remaining states and territories need to be found.
   e. A standard format, editing agreement, and publication calendar should be developed with *LRSQ*.
   f. An agreement with authors and *LRSQ* should be sought so that the SEAALL bibliographies might be posted to the SEAALL web page.

4. Establishing a clearinghouse to share information about meetings, programs, speakers and materials from other AALL chapters and informal groups within the SEAALL boundaries. The strategy for this project remains much the same as outlined by the previous year’s Committee:

   a. Establish contact with the president of the official AALL chapters (VALL, SFALL, ALLA, NOALL, LLAA) and other unofficial law library groups (RALLA, etc.), and requesting a liaison to provide copies of programs to the Committee.
   b. Create a standard reporting format to include name of responsible group, program title, speakers’ names and employment, date of meeting, program coordinator (or other individual responsible for the specific program) with contact information, and standardized subject indexing.
   c. Collect information on programs held during the previous two years and any other programs that the liaison feels was well received.
   d. Distribute a cumulative listing to SEAALL Program Committee chair and a representative of the other groups at least twice a year.
   e. Post on SEAALL web site.
   f. Identify any web pages provided by these SEAALL related groups, and provide links to them in so far as the information is relevant to the clearinghouse project.

4. Create a directory of southeastern internet sites that are used to answer frequently asked questions.

   a. This project should be coordinated with the SEAALL webmasters. Links posted there might be published once a year in the *Southeastern Law Librarian*.

5. Create a southeastern resource guide for legislative and other expertise with contact name and phone number.

   a. Strategy pending.
6. Create a guide to document delivery services located in the southeast and specializing in southeastern materials.

a. Continue to monitor the AALL ad hoc document delivery group in the event a publication like the one proposed is forthcoming from that group. Offer assistance should this occur.

b. Monitor the web site of the Law Librarians' Society of Washington of D.C. to see if they add the list of document delivery services normally published in their newsletter. Provide a link on the SEAALL web page to this information if it does reach the web.

c. Search the web for other sources of information about document delivery services and consider links to appropriate references.

Members of the 1997/98 Education/Publications Committee are: Pauline Aranas, Vanderbilt University School of Law; Brian Baker, District of Columbia School of Law; Emily Carr, the Law Library of Congress; Ed Edmonds, Loyola University School of Law Library; Ismael Gullon, Mercer University Law Library; Hazel Johnson, Law Library Services Consultant, Richmond, Virginia (Immediate Past Chair); Carol Avery Nicholson, University of North Carolina at Chapel Hill Law Library; Maria Penta, Buncombe County Law Library; and Lisa Smith-Butler, Georgia State University College of Law Library.

Respectfully submitted,

Anne Klinefelter, Chair, 1997-98